



Republic of the Philippines
Department of Education
REGION I
SCHOOLS DIVISION OF VIGAN CITY

Office of the Schools Division Superintendent

OFFICE ORDER

No. 612, s. 2025

ATTY. KIM R. TAGORDA

Administrative Officer V
SDO Vigan City

DESIGNATION ORDER

In view of the official travel of the undersigned to attend the Seminar on RA 12009 Otherwise Known as the New Government Procurement Act and its Implementing Rules and Regulations (IRR) at Aloha Nui Hotel, Candon City, Ilocos Sur, you are hereby designated as the Officer-In-Charge of the Schools Division Office on **November 7, 2025**.

You shall act only on routine matters not needing any disbursement of funds and personnel actions not needing the discretion of the undersigned.

Please be guided accordingly.

VILMA D. EDA, CESO V
Schools Division Superintendent

Copy furnished:

Office of the Schools Division Superintendent
Office of the Assistant Schools Division Superintendent
Chief Education Supervisor – CID & SGOD
School Heads
201- Atty. K. Tagorda

