



CSID-2591

Republic of the Philippines  
Department of Education  
REGION I  
SCHOOLS DIVISION OF VIGAN CITY

**DIVISION MEMORANDUM**

No. 860, s. 2025

**ORIENTATION-WORKSHOP ON THE INSTITUTIONALIZATION  
OF SCHOOL SPORTS CLUB IN PUBLIC SCHOOLS**

TO: Assistant Schools Division Superintendent  
Chief Education Supervisors  
All Others Concerned

1. In reference to the Regional Memorandum No. 1449, s. 2025, the Bureau of Learner Support Services - School Sports Division (BLSS-SSD) shall conduct the Capacity-Building Initiatives through an Orientation-Workshop on the Institutionalization of School Sports Clubs in Public Schools on December 15-17, 2025 at Baguio Teachers Camp, Baguio City.

2. This activity is aligned with the directive of the President of the Republic of the Philippines to prioritize the development of sports and physical activities among learners and is consistent with the 5-Point Reform Agenda of Secretary Angara, particularly Agenda Item No. 2: Learners' Physical and Mental Well-being Protected." It also supports the Basic Education Development Plan (BEDP) 2030, Pillar No: 4: Learners' Resiliency and Well-being."

3. Participants in the activity are indicated below:

Name	Position	Office
Rodrigo Q. Reyes Jr.	Chief Education Supervisor	SDO - SGOD
Solito S. Cortel	Education Program Supervisor	SDO - CID

4. Participants are required to register on or before November 7, 2025 via this link: <https://forms.office.com/r/0Unj88U2ZZ>.

5. Travel and other incidental expenses of participants shall be charged against their respective local funds subject to the usual government accounting and auditing rules and regulations.

6. The first meal to be served will be breakfast on December 15, and the last meal will be dinner on December 17, 2025.

7. Attached herewith are Regional Memorandum No. 1449, s. 2025 for further reference.

8. Immediate dissemination of and compliance with this Memorandum is desired.

**VILMA D. EDA, CESO V**  
Schools Division Superintendent

Encl: As stated  
Reference: Regional Memorandum No. 1449, s. 2025

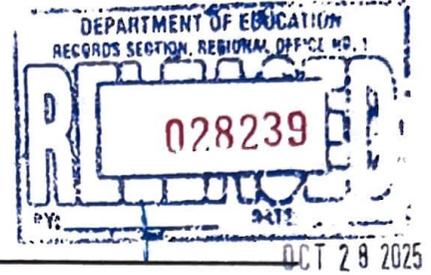
To be indicated in the Perpetual Index under the following subject:  
ORIENTATION SPORTS WORKSHOP

SGOD/HRD/pgt/DM\_SchoolSportsClub  
November 7, 2025





Republic of the Philippines  
**Department of Education**  
 REGION I



**REGIONAL MEMORANDUM**

No. 1449, s. 2025

**ORIENTATION-WORKSHOP ON THE INSTITUTIONALIZATION OF SCHOOL SPORTS CLUB IN PUBLIC SCHOOLS**

To: Schools Division Superintendents

- Based on the issued Memorandum OM-OUOPS-2025-09-04947, the Bureau of Learner Support Services - School Sports Division (BLSS-SSD) will conduct Capacity-Building Initiatives through an Orientation-Workshop on the Institutionalization of School Sports Clubs in Public Schools on December 15-17, 2025, at Baguio Teachers Camp, Baguio City.
- This activity is aligned with the directive of the President of the Republic of the Philippines to prioritize the development of sports and physical activities among learners, and is consistent with the 5-Point Reform Agenda of Secretary Angara, particularly Agenda Item No. 2: Learners' Physical and Mental Well-being Protected." It also supports the Basic Education Development Plan (BEDP) 2030, Pillar No. 4: Learners' Resiliency and Well-being."
- Participants to this activity are as follows:

CATEGORY	NUMBER OF PARTICIPANTS
Education Support Services Division (ESSD) Chief	1
Regional PFSS Technical Assistant I	1
Chief/Supervising School Governance and Operations Division (SGOD) each division	14
Provincial PFSS Technical Assistant I (SDO Pangasinan I, Pangasinan II, La Union, Ilocos Sur, Ilocos Norte)	5
(1) Public Schools District Supervisor (PSDS) each division	14
<b>TOTAL</b>	<b>35</b>

- Participants must meet the following criteria:
  - Certification stating that he/she is medically and physically fit for the Orientation-Workshop; and
  - Signed Travel Authority

Participants are required to register on or before November 7, 2025, via this link:  
<https://forms.office.com/r/0Unj88U2ZZ>



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 www.depedregion1.com

Doc. Ref. Code	RO-ORD	Rev	00
Effectivity	11 18 2024	Page	1 of 2



5. Attached is the Indicative Program of Activities for reference.
6. Travel and other incidental expenses of participants shall be charged against their respective local funds subject to the usual government accounting and auditing rules and regulations.
7. The Schools Division Superintendent concerned is requested to grant approval for the participation of the aforementioned personnel, after due consideration of all pertinent laws, rules, regulations, and Department policies.
8. The first meal to be served will be breakfast on December 15, and the last meal will be dinner on December 17, 2025.
9. Immediate wide dissemination of this Memorandum is desired.

For the Regional Director:



**LIEZL P. MIQUE**

Education Program Supervisor  
Quality Assurance Division

Reference: OM-OUOPS-2025-09-04947

To be indicated in the Perpetual Index  
under the following subjects:

ORIENTATION  
SPORTS  
WORKSHOP

ESSD/jp/InstitutionalizationofSchoolSportsinPublicSchool



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**Department of Education**

OFFICE OF THE UNDERSECRETARY FOR GOVERNANCE AND OPERATIONS

**ENCLOSURE # 2**

**ORIENTATION WORKSHOP ON THE INSTITUTIONALIZATION OF THE SCHOOL SPORTS CLUB IN PUBLIC SCHOOLS THREE (3)- DAY ENGAGEMENT**

Note: Participants will be divided into three groups. Each group is required to complete all three breakout sessions through a rotation schedule.

**Indicative Program of Activities**

Day 1 – Dec. 15, 2025	Day 2 – Dec. 16, 2025	Day 3 – Dec. 17, 2025
<p>8:00am -12:00nn</p> <p>Travel Time Arrival of the Participants Registration / Check in <i>First Meal is breakfast</i></p>	<p><b>8:00am – 12:00nn</b> Preliminaries <b>Breakout Sessions (Round 1 &amp; 2)</b> <b>Station 1: Procedures</b> V. Procedures a. Frameworks b. Club Establishment c. Club Operations → <i>Output: Communication Plan</i> - Open Forum (Facilitators) <b>Station 2: Procedures</b> d. SSC Action Plan Development e. Fund Source f. SSC Implementers g. Safety &amp; Risk Management h. Health Services → <i>Output: Action Plan / SIP / MOOE</i> - Open Forum (Facilitators) <b>Station 3:</b> VI. Roles and Responsibilities VII. Monitoring and Evaluation → <i>Output: M&amp;E / Risk Management</i> Open Forum (Facilitators)</p>	<p><b>8:00am – 12:00nn</b></p> <p><b>Presentation of Outputs</b> from each breakout session (Groups 1-3)</p>
<b>12:00 -1:00PM (LUNCH)</b>	<b>12:00 -1:00PM (LUNCH)</b>	<b>12:00 -1:00PM (LUNCH)</b>
<p>1:00pm – 5:00pm</p> <p><b>OPENING PROGRAM</b> Preliminaries Prayer National Anthem Bagong Pilipinas Hymn Message</p> <p>Discussion on the overview of Comprehensive School Sports Program (CSSP)</p> <p>Presentation of the DepEd Order <b>POLICY ON THE INSTITUTIONALIZATION OF THE SCHOOL SPORTS CLUB</b></p> <p>I. Rationale II. Scope III. Definition of terms IV. Policy Statement</p>	<p>1:00pm – 5:00pm</p> <p>Preliminaries</p> <p><b>Breakout Sessions (Round 3)</b> (Participants rotate to complete remaining topics)</p> <p><b>WORKSHOP : Action Plan Development.</b></p>	<p>1:00pm – 5:00pm</p> <p><b>Plenary &amp; Closing</b> - Ways Forward</p> <p><b>Closing Ceremony</b></p> <p><b>Last Meal: Dinner</b></p>



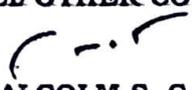
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DEPARTMENT OF EDUCATION  
**RECEIVED**  
 RECORDS SECTION REGIONAL OFFICE NO. 1  
**OCT 02 2025**  
 BY: *[Signature]* TIME: *11:25*

**MEMORANDUM**  
 OM-OUOPS-2025-09-04947

**TO :** REGIONAL DIRECTORS  
 MINISTRY OF BASIC, HIGHER AND TECHNICAL  
 EDUCATION, BARMM  
 REGIONAL SECRETARY, BARMM  
 SCHOOLS DIVISION SUPERINTENDENTS  
 SCHOOL SPORTS CLUB IMPLEMENTERS  
 ALL OTHER CONCERNED

**FROM :** MALCOLM S. GARMA   
 Undersecretary  
 Office of the Undersecretary for Governance and Operations

**SUBJECT :** CONDUCT OF ORIENTATION-WORKSHOP ON THE  
 INSTITUTIONALIZATION OF SCHOOL SPORTS CLUB IN  
 PUBLIC SCHOOLS

**DATE :** August 22, 2025



DepEd RO1 REC 25 10878

In pursuit of the Department of Education's (DepEd) mission to cultivate and nurture learner growth toward holistic development, the Bureau of Learner Support Services – School Sports Division (BLSS-SSD) remains steadfast in promoting sports and physical activities as vital components of education. Active participation in sports and physical activities is proven to contribute significantly to the overall development of learners, fostering not only their physical health but also their social, emotional, and cognitive growth.

Aligned with the directive of the President of the Philippines to prioritize the development of sports and physical activities among learners, and consistent with the **5-Point Reform Agenda of Secretary Angara**, specifically Agenda Item 2: *Learners' Physical and Mental Well-being Protected*, as well as the **Basic Education Development Plan (BEDP) 2030**, Pillar 4: *Learners' Resiliency and Well-being*, the BLSS-SSD underscores the importance of strengthening opportunities for sports engagement in schools.

In this regard, and pursuant to **DepEd Order No. 22, s. 2025** titled *Institutionalization of School Sports Clubs in Public Schools*, the BLSS-SSD shall conduct **Capacity-Building Initiatives through an Orientation-Workshop on the Institutionalization of School Sports Clubs in Public Schools**. This initiative aims to equip schools particularly those with limited resources, experience, and expertise with the knowledge, skills, and strategies necessary to establish, manage, and sustain school sports clubs effectively.



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Through this orientation-workshop, sports stakeholders shall be capacitated to implement DepEd policies on sports development, thereby ensuring that school sports clubs serve as platforms for promoting fitness, health, teamwork, and holistic learner development. This orientation-workshop aims to equip the necessary knowledge and skills in line with the DepEd Order.

Below are the training details:

Activity	<b>Orientation Workshop on the Institutionalization of School Sports Club</b>
Venue	<b>Baguio Teachers Camp (BTC)</b>
Schedule	<b>December 15-17, 2025</b>
Resource Speaker	<ul style="list-style-type: none"> <li>• <b>Domingo L. Laud, EdD</b> – ASDS, SDO-San Carlos, Pangasinan</li> <li>• <b>Dan Paul H. Santos, DIPPM</b> – Executive Assistant IV, Office of the Undersecretary for Governance and Operations</li> <li>• <b>One (1) Representative from Bureau of Human Resources and Organizational Development (BHROD)</b></li> </ul>
Head of Delegation	<b>Education Support Services Division</b>
Participants	<p>Each <b>Division Office</b> shall designate <b>two (2) participants</b>:</p> <ul style="list-style-type: none"> <li>• One (1) Chief/Supervising School Governance and Operations Division (SGOD)</li> <li>• One (1) Public Schools District Supervisor (PSDS)</li> </ul> <p>Each <b>Regional Office</b> shall designate <b>one (1) Education Support Services Division representative</b>. The ESD Chief shall led the delegation and serve as the Head of Delegation.</p> <p>In addition:</p> <p><b>Luzon</b></p> <p><b>8 Regional PFSS Focal (TA I) and 39 Provincial PFSS Focal (TA I) of the School Sports Division shall participate.</b></p> <p><b>Visayas</b></p>

	<p><b>3 Regional PFSS Focal (TA I) and 16 Provincial PFSS Focal (TA I) of the School Sports Division shall participate.</b></p> <p><b>Mindanao</b></p> <p><b>5 Regional PFSS Focal (TA I) and 24 Provincial PFSS Focal (TA I) of the School Sports Division shall participate.</b></p>
Participants Requirements.	<ul style="list-style-type: none"> <li>- Travel Authority</li> <li>- Certification stating that he/she is medically and physically fit for the Orientation-Workshop.</li> </ul>

All concerned are enjoined to authorize the participants to attend and participate to the aforementioned activity.

Expenses incurred relative to the conduct of the training such as food, accommodation, supplies and materials, rental of venues and miscellaneous expenses shall be charged against FY 2024 Physical Fitness and School Sports Continuing Funds. Traveling expenses of participants shall be charged against their respective local funds. Further traveling expenses of the resource persons/lecturers and management staff shall be charged against FY 2024 Physical Fitness and School Sports Continuing Funds.

All abovementioned expenses shall be subject to the usual accounting and auditing rules and regulations.

Attached in this memo are the following enclosures:

**Enclosure #1:** Breakdown of Participants for the Orientation-Workshop

**Enclosure #2:** Program of activities for the Orientation-Workshop

Participants shall register to the following links **on or before November 07, 2025.**

**Luzon:** <https://forms.office.com/r/0Unj88U2ZZ>

**Visayas/Mindanao:** <https://forms.office.com/r/abHx0PwrXB>

For more information and inquiries, all concerned may contact Bureau of Learner Support Services-School Sports Division through email at [blss.ssd@deped.gov.ph](mailto:blss.ssd@deped.gov.ph) or at telephone number (02) 8632 – 0260.

Immediate dissemination of this Memorandum is desired.



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OFFICE OF THE UNDERSECRETARY FOR GOVERNANCE AND OPERATIONS

**ENCLOSURE # 1**

**ORIENTATION WORKSHOP ON THE INSTITUTIONALIZATION OF SCHOOL  
 SPORTS CLUB**

*December 15-17, 2025  
 Baguio Teachers Camp, Baguio city ✓*

Regions	Number of Participants (Breakdown of Pax)	TOTAL
Region I	<ul style="list-style-type: none"> <li>• ESSD Chief = 1</li> <li>• Regional PFSS TA I = 1</li> <li>• 1 Chief/Supervising School Governance and Operations Division (SGOD) x 14 SDOs = 14</li> <li>• Provincial PFSS TA I x 5 Province SDOs = 5</li> <li>• 1 Public Schools District Supervisor (PSDS) x 14 SDOs = 14</li> </ul>	<b>35 PAX</b>
Region II	<ul style="list-style-type: none"> <li>• ESSD Chief = 1</li> <li>• Regional PFSS TA I = 1</li> <li>• 1 Chief/Supervising School Governance and Operations Division (SGOD) x 9 SDOs = 9</li> <li>• Provincial PFSS TA I x 5 Province SDOs = 5</li> <li>• 1 Public Schools District Supervisor (PSDS) x 9 SDOs = 9</li> </ul>	<b>25 PAX</b>
Region III	<ul style="list-style-type: none"> <li>• ESSD Chief = 1</li> <li>• Regional PFSS TA I = 1</li> <li>• 1 Chief/Supervising School Governance and Operations Division (SGOD) x 21 SDOs = 21</li> <li>• Provincial PFSS TA I x 7 Province SDOs = 7</li> <li>• 1 Public Schools District Supervisor (PSDS) x 21 SDOs = 21</li> </ul>	<b>51 PAX</b>
Region IV-A	<ul style="list-style-type: none"> <li>• ESSD Chief = 1</li> <li>• Regional PFSS TA I = 1</li> <li>• 1 Chief/Supervising School Governance and Operations Division (SGOD) x 23 SDOs = 23</li> <li>• Provincial PFSS TA I x 5 Province SDOs = 5</li> <li>• 1 Public Schools District Supervisor (PSDS) x 23 SDOs = 23</li> </ul>	<b>53 PAX</b>
Region IV-B	<ul style="list-style-type: none"> <li>• ESSD Chief = 1</li> <li>• Regional PFSS TA I = 1</li> <li>• 1 Chief/Supervising School Governance and Operations Division (SGOD) x 7 SDOs = 7</li> <li>• Provincial PFSS TA I x 7 Province SDOs = 5</li> <li>• 1 Public Schools District Supervisor (PSDS) x 7 SDOs = 7</li> </ul>	<b>21 PAX</b>



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Region V	<ul style="list-style-type: none"> <li>• ESSD Chief = 1</li> <li>• Regional PFSS TA I = 1</li> <li>• 1 Chief/Supervising School Governance and Operations Division (SGOD).x 13 SDOs = 13</li> <li>• Provincial PFSS TA I x 5 Province SDOs= 7</li> <li>• 1 Public Schools District Supervisor (PSDS) x 13 SDOs = 13</li> </ul>	35 PAX
CAR	<ul style="list-style-type: none"> <li>• ESSD Chief = 1</li> <li>• Regional PFSS TA I = 1</li> <li>• 1 Chief/Supervising School Governance and Operations Division (SGOD) x 8 SDOs = 8</li> <li>• Provincial PFSS TA I x 6 Province SDOs= 6</li> <li>• 1 Public Schools District Supervisor (PSDS) x 8 SDOs = 8</li> </ul>	24 PAX
NCR	<ul style="list-style-type: none"> <li>• ESSD Chief = 1</li> <li>• Regional PFSS TA I = 1</li> <li>• 1 Chief/Supervising School Governance and Operations Division (SGOD) x 16 SDOs = 16</li> <li>• 1 Public Schools District Supervisor (PSDS) x 16 SDOs = 16</li> </ul>	34 PAX

Regions	Number of Participants (Breakdown of Pax)	TOTAL
Region VI	<ul style="list-style-type: none"> <li>• ESSD Chief = 1</li> <li>• Regional PFSS TA I = 1</li> <li>• 1 Chief/Supervising School Governance and Operations Division (SGOD) x 8 SDOs = 8</li> <li>• Provincial PFSS TA I x 5 Province SDOs= 5</li> <li>• 1 Public Schools District Supervisor (PSDS) x 8 SDOs = 8</li> </ul>	23 PAX
Region VII	<ul style="list-style-type: none"> <li>• ESSD Chief = 1</li> <li>• Regional PFSS TA I = 1</li> <li>• 1 Chief/Supervising School Governance and Operations Division (SGOD) x 12 SDOs = 12</li> <li>• Provincial PFSS TA I x 2 Province SDOs= 2</li> <li>• 1 Public Schools District Supervisor (PSDS) x 12 SDOs = 12</li> </ul>	28 PAX
Region VIII	<ul style="list-style-type: none"> <li>• ESSD Chief = 1</li> <li>• Regional PFSS TA I = 1</li> <li>• 1 Chief/Supervising School Governance and Operations Division (SGOD) x 13 SDOs = 13</li> <li>• Provincial PFSS TA I x 6 Province SDOs= 6</li> <li>• 1 Public Schools District Supervisor (PSDS) x 13 SDOs = 13</li> </ul>	34 PAX
Region IX	<ul style="list-style-type: none"> <li>• ESSD Chief = 1</li> <li>• Regional PFSS TA I = 1</li> </ul>	

	<ul style="list-style-type: none"> <li>• 1 Chief/Supervising School Governance and Operations Division (SGOD) x 9 SDOs = 9</li> <li>• Provincial PFSS TA I x 4 Province SDOs = 4</li> <li>• 1 Public Schools District Supervisor (PSDS) x 9 SDOs = 9</li> </ul>	<b>24 PAX</b>
Region X	<ul style="list-style-type: none"> <li>• ESSD Chief = 1</li> <li>• Regional PFSS TA I = 1</li> <li>• 1 Chief/Supervising School Governance and Operations Division (SGOD) x 14 SDOs = 14</li> <li>• Provincial PFSS TA I x 5 Province SDOs = 5</li> <li>• 1 Public Schools District Supervisor (PSDS) x 14 SDOs = 14</li> </ul>	<b>35 PAX</b>
Region XI	<ul style="list-style-type: none"> <li>• ESSD Chief = 1</li> <li>• Regional PFSS TA I = 1</li> <li>• 1 Chief/Supervising School Governance and Operations Division (SGOD) x 11 SDOs = 11</li> <li>• Provincial PFSS TA I x 5 Province SDOs = 5</li> <li>• 1 Public Schools District Supervisor (PSDS) x 11 SDOs = 11</li> </ul>	<b>29 PAX</b>
Region XII	<ul style="list-style-type: none"> <li>• ESSD Chief = 1</li> <li>• Regional PFSS TA I = 1</li> <li>• 1 Chief/Supervising School Governance and Operations Division (SGOD) x 8 SDOs = 8</li> <li>• Provincial PFSS TA I x 4 Province SDOs = 4</li> <li>• 1 Public Schools District Supervisor (PSDS) x 8 SDOs = 8</li> </ul>	<b>22 PAX</b>
CARAGA	<ul style="list-style-type: none"> <li>• ESSD Chief = 1</li> <li>• Regional PFSS TA I = 1</li> <li>• 1 Chief/Supervising School Governance and Operations Division (SGOD) x 12 SDOs = 12</li> <li>• Provincial PFSS TA I x 6 Province SDOs = 6</li> <li>• 1 Public Schools District Supervisor (PSDS) x 12 SDOs = 12</li> </ul>	<b>32 PAX</b>
NIR	<ul style="list-style-type: none"> <li>• ESSD Chief = 1</li> <li>• 1 Chief/Supervising School Governance and Operations Division (SGOD) x 21 SDOs = 21</li> <li>• Provincial PFSS TA I x 3 Province SDOs = 3</li> <li>• 1 Public Schools District Supervisor (PSDS) x 21 SDOs = 21</li> </ul>	<b>46 PAX</b>
BARMM	<ul style="list-style-type: none"> <li>• ESSD Chief (<b>equivalent</b>) = 1</li> <li>• 1 Chief/Supervising School Governance and Operations Division (SGOD) (<b>equivalent</b>) x 9 SDOs = 9</li> <li>• 1 Public Schools District Supervisor (PSDS) (<b>equivalent</b>) x 9 SDOs = 9</li> </ul>	<b>19 PAX</b>



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**Department of Education**

OFFICE OF THE UNDERSECRETARY FOR GOVERNANCE AND OPERATIONS

**ENCLOSURE # 2**

**ORIENTATION WORKSHOP ON THE INSTITUTIONALIZATION OF THE SCHOOL SPORTS CLUB IN PUBLIC SCHOOLS THREE (3) DAY ENGAGEMENT**

*Note: Participants will be divided into three groups. Each group is required to complete all three breakout sessions through a rotation schedule.*

**Indicative Program of Activities**

Day 1 – Dec. 15, 2025	Day 2 – Dec. 16, 2025	Day 3 – Dec. 17, 2025
<p>8:00am -12:00nn</p> <p>Travel Time Arrival of the Participants Registration / Check in <i>First Meal is breakfast</i></p>	<p>8:00am – 12:00nn</p> <p>Preliminaries</p> <p><b>Breakout Sessions (Round 1 &amp; 2)</b></p> <p><b>Station 1: Procedures</b></p> <p>V. Procedures</p> <p>a. Frameworks</p> <p>b. Club Establishment</p> <p>c. Club Operations</p> <p>→ <i>Output: Communication Plan</i></p> <p>- Open Forum (Facilitators)</p> <p><b>Station 2: Procedures</b></p> <p>d. SSC Action Plan Development</p> <p>e. Fund Source</p> <p>f. SSC Implementers</p> <p>g. Safety &amp; Risk Management</p> <p>h. Health Services</p> <p>→ <i>Output: Action Plan / SIP / MOOE</i></p> <p>- Open Forum (Facilitators)</p> <p><b>Station 3:</b></p> <p>VI. Roles and Responsibilities</p> <p>VII. Monitoring and Evaluation</p> <p>→ <i>Output: M&amp;E / Risk Management</i></p> <p>Open Forum (Facilitators)</p>	<p>8:00am – 12:00nn</p> <p><b>Presentation of Outputs</b> from each breakout session (Groups 1-3)</p>
<p><b>12:00 -1:00PM (LUNCH)</b></p>	<p><b>12:00 -1:00PM (LUNCH)</b></p>	<p><b>12:00 -1:00PM (LUNCH)</b></p>
<p>1:00pm – 5:00pm</p> <p><b>OPENING PROGRAM</b></p> <p>Preliminaries Prayer National Anthem Bagong Pilipinas Hymn Message</p> <p>Discussion on the overview of Comprehensive School Sports Program (CSSP)</p> <p>Presentation of the DepEd Order <b>POLICY ON THE INSTITUTIONALIZATION OF THE SCHOOL SPORTS CLUB</b></p> <p>I. Rationale II. Scope III. Definition of terms IV. Policy Statement</p>	<p>1:00pm – 5:00pm</p> <p>Preliminaries</p> <p><b>Breakout Sessions (Round 3)</b> (Participants rotate to complete remaining topics)</p> <p><b>WORKSHOP : Action Plan Development</b></p>	<p>1:00pm – 5:00pm</p> <p><b>Plenary &amp; Closing</b> - Ways Forward</p> <p><b>Closing Ceremony</b></p> <p><b>Last Meal: Dinner</b></p>