2511 - 1105

Republic of the Philippines
Department of Education
REGION I
SCHOOLS DIVISION OF VIGAN CITY

Office of the Schools Division Superintendent

DIVISION MEMORANDUM
No. 878, s. 2025

SUBMISSION OF THE REVISED OPCR/IPCR SY 2025-2026 PER CAREER STAGE FOR SCHOOL HEADS/ASST.PRINCIPALS/DEPARTMENT HEADS

To: Assistant Schools Division Superintendent
Chief Education Supervisors
Division Performance Management Team and Sub-Committee
School Performance Management Team
Public Elementary and Secondary School Heads
All Others Concerned

1. Pursuant to DepEd Order No. 2, s. 2015, titled "*Guidelines on the Establishment and Implementation of the Results-Based Performance Management System (RPMS) in the Department of Education*", and Memorandum DM-OUHROD-2025-0922, titled "*Additional Guidance on the Implementation of Performance Management and Evaluation System (PMES)*", this Office reiterates the final submission of the Revised OPCR/IPCR Plan for SY 2025-2026 for School Heads, Asst. Principals, and Department Heads on **December 1, 2025.**

2. The required documents must be submitted in **one (1) printed copy** to the Records Unit of the Schools Division Office.

3. In line with this, the Division PMT and Sub-Committee are directed to assist in ensuring that each School Head's new Key Result Areas (KRAs) are properly aligned with the corresponding objectives and indicators in accordance with their respective Philippine Professional Standards for School Heads (PPSSH) career stage.

4. Immediate dissemination of and strict compliance with this Memorandum is desired.

VILMA D. EDA, CESO V
Schools Division Superintendent

Reference: DepEd Order No. 2, s. 2015
Memorandum DM-OUHROD-2025-0922

Enclosure:

SGOD/gpc/KRA

SCHOOLS DIVISION OFFICE
DEPED VIGAN CITY
14 NOV 2025
RELEASED
BY: