



2511-1102

Republic of the Philippines
Department of Education
REGION I
SCHOOLS DIVISION OF VIGAN CITY

DIVISION MEMORANDUM

No. **897**, s. 2025

REITERATION OF ESC AND SHS/VPB ID TAGGING FOR PRIVATE JUNIOR AND SENIOR HIGH SCHOOLS IN THE LIS

To: Assistant Schools Division Superintendent
Chief Education Supervisors
Private Secondary Schools Heads (DWCV, ICMS, STI, LYCEUM, DATA)
All Others Concerned

1. Pursuant to Memorandum OASF-2025-817 and Regional Memorandum No. 1540, s. 2025 titled "Reiteration of ESC and SHS/VPB ID Tagging for Private Junior and Senior High Schools in the LIS", all private Junior and Senior High Schools are reminded to ensure the prompt, complete, and accurate tagging of ESC and SHs QVR beneficiaries in the LIS for BOSY 2025-2026
2. Schools are directed to accurately tag all learners who are recipients of the ESC or SHS Voucher Programs, following the updated LIS tagging facilities as stated in the Regional Advisory issued last July 1, 2025.
3. To assist schools in the proper tagging process, a **Step-by-Step User Guide** may be accessed through the following link: <https://tinyurl.com/ESCandSHSQVRIDUserGuide>
4. For inquiries or clarifications, schools may coordinate with the SGOD - Planning Unit of the Division.
5. Immediate dissemination of this Memorandum is desired for the information and compliance of all concerned.

VILMA D. EDA, CESO V
Schools Division Superintendent

Reference: DepEd Order No. 27, s. 2019
Enclosure: Regional Memorandum No. 1540, s. 2025
Memorandum OASF-2025-817

SGOD/gpc/ESC-QVR



Address: Mena Crisologo St. corner Rivero St., Brgy. IX, Vigan City, Ilocos Sur
Telephone No: (077) 722-20-23 / (077) 632-05-33
Email Address: vigan.city@deped.gov.ph
Website: www.depedviganacity.com

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Republic of the Philippines
Department of Education
REGION I



REGIONAL MEMORANDUM
No. 1540 s. 2025

NOV 13 2025

To: Schools Division Superintendents

REITERATION OF EDUCATIONAL SERVICE CONTRACTING (ESC) AND SENIOR HIGH SCHOOL QUALIFIED VOUCHER RECIPIENTS/VOUCHER PROGRAM BENEFICIARIES (QVR/VPB) ID TAGGING FOR PRIVATE JUNIOR AND SENIOR HIGH SCHOOLS IN THE LEARNER'S INFORMATION SYSTEM (LIS)

1. In reference to the Advisory issued in the Learner's Information System (LIS) dated July 1, 2025, stating that the LIS BOSY 2025-2026 is now available for encoding including the following tagging facilities: ESC and SHS QVR for Private Schools, all concerned ESC-participating schools and SHSVP-implementing private schools are hereby reminded to ensure the prompt, complete, and accurate accomplishment of learners' data in the LIS.

2. Specifically, all private Junior and Senior High Schools are directed to accurately tag their learners who are recipients of the ESC and SHS Voucher Programs tentatively scheduled on October 31, 2025.

3. To assist schools in the proper tagging of learners, a step-by-step procedure for ESC and SHS QVR/VPB ID Tagging for both Junior and Senior High Schools is provided in this User Guide: <https://tinyurl.com/ESCandSHSQVRIDUserGuide>.

4. Division LIS System Administrators are directed to monitor and provide necessary technical assistance to ensure the correctness and timeliness of data encoding and tagging in the LIS.

5. For inquiries or further clarification, please coordinate with the Policy, Planning and Research Division (PPRD)/ ICT Unit.

6. Please be guided accordingly.

TOLENTINO G. AQUINO
Director IV

QAD/fad/RM_ReiterationOfESC&SHSQVRVPBTagging
November 13, 2025



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| Doc. Ref. Code | RM-ORD | Rev | 00 |
| Effectivity | 11-18-2025 | Page | 1 of 1 |





Republic of the Philippines
Department of Education
 OFFICE OF THE UNDERSECRETARY FOR FINANCE

DEPARTMENT OF EDUCATION
RECEIVED
 REGISTERED SECTION REGIONAL OFFICE NO. 1
 NOV 12 2025
 BY: [Signature] TIME: 1:16

MEMORANDUM
 OASF-2025-817

TO : REGIONAL DIRECTORS
 SCHOOLS DIVISION SUPERINTENDENTS
 ESC AND SHSVP PARTICIPATING SCHOOLS
 ALL OTHERS CONCERNED

FROM : *[Signature]* **ATTY. EDSON BYRON K. SY**
 Assistant Secretary for Finance
 Officer-in-Charge, Office of the Undersecretary for Finance

SUBJECT : REITERATION OF ESC AND SHS QVR/VPB ID TAGGING FOR
 PRIVATE JUNIOR AND SENIOR HIGH SCHOOLS IN THE LIS

DATE : OCT 31 2025

In compliance with DepEd Order No. 27, s. 2019, "Guidelines on the Yearly Collection of Data/Information Requirements and Validation Processes," all schools are directed to register and update their learners' profile and quick count enrollment in the Learner Information System (LIS).

In this regard, this is to remind all Educational Service Contracting (ESC) participating schools and Senior High School Voucher Program (SHSVP) participating schools to ensure prompt, complete and accurate accomplishment of LIS particularly the tagging of learners as ESC grantees and SHS Qualified Voucher Recipients/Voucher Program Beneficiaries (QVR/VPB) in relation to the advisory issued in the LIS on July 1, 2025, which states that "LIS BOSY 2025-2026 is now available for encoding including the following tagging facilities: ESC and SHS QVR for Private Schools." The deadline for encoding and updating in the LIS is tentatively scheduled on **October 31, 2025**.

For the step-by-step procedure on the ESC and SHS QVR/VPB ID Tagging for Junior and Senior High Schools, kindly refer to this user guide: <https://tinyurl.com/ESCandSHSQVRVPBIDTaggingUserGuide>.

For immediate dissemination and strict compliance.



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Address: 2F Rizal Bldg., DepEd Complex Meralco Avenue, Pasig City
 Telephone Nos.: (02) 8633-9342 TeleFax No: (02) 8638-3703
 Email Address: usec.financebpm@deped.gov.ph

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