



Republic of the Philippines  
**Department of Education**  
REGION I  
SCHOOLS DIVISION OF VIGAN CITY

**Office of the Schools Division Superintendent**

**DIVISION MEMORANDUM**

No. 904, s.2025

**GUIDELINES FOR THE 33<sup>rd</sup> ASIA-PACIFIC REGIONAL SCOUT JAMBOREE**

To: Assistant Schools Division Superintendent  
Chief Education Supervisor (SGOD & CID)  
Public and Private Elementary and Secondary School Heads  
All Others Concerned

1. In reference to Boys Scouts of the Philippines Local Council Office Memorandum titled, "*Guidelines for the 33<sup>rd</sup> Asia-Pacific Regional Scout Jamboree*", the Boys Scout of the Philippines will host the 33<sup>rd</sup> Asia-Pacific Regional Scout Jamboree to be held at the Camp Kainomayan, Botolan, Zambales,
2. In this regard, all participants are directed comply with the stipulated guidelines of the said memorandum.
3. Attached is the BSP Local Council Office Memorandum No. 16, s. 2025 for reference.
4. Immediate and widest dissemination of this memorandum is desired.

**VILMA D. EDA, CESO V**  
Schools Division Superintendent



2571-1496



**Boy Scouts of the Philippines**  
Ilocos Sur Council  
Cor. V. Salcedo-Delos Reyes St. Barangay V  
Vigan City, Ilocos Sur, Philippines 2700



November 17, 2025

LOCAL COUNCIL OFFICE MEMORANDUM  
NO. 16 s. 2025

FOR: Council Commissioners & Deputy Commissioner  
Institutional Scouting Representatives  
Division, District & Institutional Scouting Coordinators  
Outfit Advisor Public and Private Schools  
All Others Concerned

SUBJECT:  
GUIDELINES FOR THE 33rd ASIA-PACIFIC REGIONAL SCOUT JAMBOREE

### 1. Purpose

This Memorandum issues the official guidelines, protocols, and operational procedures for the Ilocos Sur Council Contingent participating in the 33rd Asia-Pacific Regional Scout Jamboree at Camp Kainomayan, Botolan, Zambales.

### 2. Contingent Composition

- Total Participants: 476
- Scouts: 405
- Unit Leaders: 45
- Contingent Management Team (CMT): 25
- International Service Team (IST): 1

### 3. School Participation

- All participating schools have confirmed their delegates.  
Unit Leaders shall ensure compliance with registration, medical, and travel requirements.

### 4. Contingent Management Team (CMT)

- The CMT shall supervise all administrative, programmatic, logistical, health, security, and operational concerns throughout the Jamboree.

### 5. Registration Protocols

- Mandatory stop at Brgy. San Juan, Botolan Registration Area
- No ID, No Entry Policy
- Drivers must secure a Gate Pass
- IDs will be released only to units with complete participant lists submitted

### 6. Camp Protocols

- Curfew: 10:00 PM
- Prohibited: liquor, smoking, vaping
- Water is NOT potable; use only provided drinking water
- Garbage collection: 5:30 AM & 5:30 PM
- CMT & IST lodging at Adult Hub (Sub-Camp Stevenot)

### **7. Medical & Safety Requirements**

- Parent Consent & Medical Permits required
- Cooks must have Hepatitis B clearance and Health Cards
- Each outfit must provide at least one fire extinguisher
- Health & Sanitation Team will conduct inspections

### **8. Campsite Setup Guidelines**

- Sleeping Ratio: 9:1 (Scouts only)
- One kitchen per outfit (recommended 10×10 tent for 45 scouts)
- Recommended kitchen setup at Adult Hub
- Adults cannot sleep in Scout tents

### **9. Required Camping Gear**

All participants must bring **complete and functional camping gear** appropriate for a week-long outdoor activity. The following items are **strictly required**:

#### **A. Personal Gear**

- Scout uniform
- Extra shirts, pants/shorts, underwear, and socks
- Jacket or sweater
- Sleeping bag or blanket
- Personal tent (if applicable)
- Groundsheet / sleeping mat
- Toiletries (soap, toothbrush, toothpaste, shampoo, deodorant)
- Towel and face towel
- Mess kit (plate, bowl, cup, spoon & fork)
- Water bottle (1–2 liters)
- Flashlight or headlamp with extra batteries
- Personal first aid kit
- Personal medications (if any, with doctor's note)
- Raincoat or poncho
- Cap or hat
- Slippers / extra footwear

#### **B. Outfit/Unit Gear**

- First Aid Kit (unit level)
- One kitchen tent (minimum 10×10 ft for 45 scouts)
- Cleaning supplies (soap, sponge, detergent)
- Trash bags for segregation
- Ropes, mallets, and extra stakes

#### **C. Optional but Recommended**

- Sewing kit
- Notebook and pen
- Small daypack
- Sunscreen
- Insect repellent

#### **10. Program & Activities**

- Scouts will rotate in four Jamboree Villages: SANLIBUTAN, SANGKATAUHAN, SANLAKAS, SANGDANGAL (Modules aligned with SDGs and PDP)

#### **11. Special Jamboree Events**

- Jambo Festival
- Arena Show
- Native Games & Street Dancing
- Rappelling / Wall Climbing
- Community Service Hike
- Special Activities

#### **12. IST & Adult Activities**

- Includes micro-learning sessions, Wood Badge gatherings, ATAS events, concerts, and cultural exchanges.

#### **13. Conduct & Discipline**

- All participants must follow the Scout Oath & Law, camp rules, and leadership directives.
- Violations will result in disciplinary action and notification to parents and school heads.

#### **14. Transportation Guidelines**

- Bus Provider: Laforga Trans
- Rate: ₱125,000 per 45-seater bus
- Assembly & Departure: December 12, 2025 – 9:00 PM
- Mandatory headcount at Registration Area; all participants must remain in the bus

#### **15. Food & Water Arrangements**

- Caterer: Bling's Catering Service
- 2,700 per Participant for 8 Days (22 Meals)
- Food Cost: ₱1,134,000
- Water Consumption: 46 jugs per day × 7 days = ₱12,880 (Charge in the Council Funds)
- Packed meal provided on departure day

#### **16. Final Reminders**

- Secure all required permits and documents
- Bring complete camping equipment
- Maintain cleanliness and proper decorum

- Always follow CMT advisories

### **17. Deadline for Payments**

All participants are reminded to settle the following fees on or before November 29, 2025:

- Food Catering Services: ₱2,700
- Bus Transportation (Laforga Trans): ₱2,961

Coordination and verification may be done through the Council Office.

For guidance and strict compliance.



**EDWIN T. VIERNES**  
Council Scout Executive  
Boy Scouts of the Philippines – Ilocos Sur Council

Noted by:



**DR. DIOCESAR S. SUERO**  
Council Chairperson

Noted by:

**DR. VILMA D. EDA, CESO V**  
School Division Superintendent  
Vigan City Division  
Vigan City, Ilocos Sur