



Republic of the Philippines
Department of Education
REGION I
SCHOOLS DIVISION OF VIGAN CITY

2511-1857

Office of the Schools Division Superintendent

DIVISION MEMORANDUM

No. 912, s. 2025

**PARTICIPANTS TO THE TRAINING ON HYDROPONICS TECHNOLOGY FOR
URBAN AND PERI-URBAN CROP PRODUCTION**

TO: School Heads of RPES, CAMES, and APES
Selected School Garden Focal Person/ In-Charge
All Others Concerned

1. In reference to the letter of DENNIS I. TACTAC, ABE, OIC- Regional Executive Director, The Department of Agriculture – Regional Field Office 1 (DA-RFO 1) through the National Urban and peri-Urban Agriculture Program (NUPAP) will be conducting the Training on Hydroponics Technology for Urban and Peri-Urban Crop Production on **December 4-5, 2025** at **Selah Vie Resort Hotel, San Ildefonso, Ilocos Sur**.
2. The following schools are requested to send their School Garden Focal Person/ In-Charge:
 - A. Rugsuanan-Puroc Elementary School
 - B. Camanggaan Elementary School
 - C. Ayusan-Paoa Elementary School
3. All participants are required to secure a signed authority to travel.
4. Attached is the copy of the letter from Department of Agriculture – Regional Field Office 1 (DA-RFO 1) for your reference.
5. For inquiries please contact, *Ms. Maricar, Bongais, (DA-RFO 1), NUPAP Focal Person* at **0917-718-2882**.
6. Immediate dissemination of this Memorandum is desired.



[Signature]
VILMA D. EDA, CESO V
Schools Division Superintendent

2511-1857

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Republic of the Philippines
DEPARTMENT OF AGRICULTURE
Regional Field Office No. 1
Aguila Road, Sevilla, City of San Fernando, La Union
Telephone No. (072) 242 1045/1046



17 November 2025

ADVANCE COPY

MS. VILMA D. EDA, CESO V
Schools Division Superintendent
Schools Division Office-Vigan City
Vigan City, Ilocos Sur

Dear Ms. Eda:

Warmest greetings!

Please be informed that the Department of Agriculture - Regional Field Office 1 (DA-RFO 1), through the National Urban and Peri-Urban Agriculture Program (NUPAP), will be conducting a **Training on Hydroponics Technology for Urban and Peri-Urban Crop Production on 4-5 December 2025, 9:00 AM at Selah Vie Resort Hotel, San Ildefonso, Ilocos Sur.**

In this regard, may we respectfully request the assistance from your good office in inviting *one representative* from the attached list of beneficiaries to attend and participate in the abovementioned activity.

Attached is the confirmation slip to be accomplished and submitted **not later than 26 November 2025** through email at nupap@ilocos.da.gov.ph.

Ms. Maricar F. Bongais, DA-RFO 1, NUPAP Focal Person will coordinate with your concerned staff on this matter and they can be reached at mobile numbers **0917-718-2882** for any related concerns.

Thank you very much.

Very truly yours,

DENNIS I. TACTAC, ABE
OIC-Regional Executive Director



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Aguila Road, Sevilla, City of San Fernando, La Union
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Training on Hydroponics Technology for Urban and Peri-Urban Crop Production

Name of School		Participants	
Rugsuanan-Purok Elementary School	Vigan City	School Garden Focal Person/In-charge	1
Camangaan Elementary School	Vigan City	School Garden Focal Person/In-charge	1
Ayusan-Paoa Elementary School	Vigan City	School Garden Focal Person/In-charge	1



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CONFIRMATION SLIP

Title of the Activity: **Training on Hydroponics Technology for Urban and Peri-Urban Crop Production**

Venue: **Selah Vie Resort Hotel, San Ildefonso, Ilocos Sur**

Date/Time: **4-5 December 2025, 9:00 AM**

This is to confirm the active participation of the following personnel.

No.	Name of School	School Garden Focal Person/ In-charge
1	Rugsuanan-Purok Elementary School	Vigan City
2	Camangaan Elementary School	Vigan City
3	Ayusan-Paoa Elementary School	Vigan City

We regret to inform you that we cannot send any participant/s to this activity due to

Submitted by:

MS. VILMA D. EDA, CESO V
Schools Division Superintendent

Kindly send this form through email address at reg01pinakbet@yahoo.com/ hvcd@ilocos.da.gov.ph on or before 26 November 2025.