



TC: 2511-2117

Republic of the Philippines
Department of Education
REGION I
SCHOOLS DIVISION OF VIGAN CITY

DIVISION MEMORANDUM

No. 931 s. 2025

PARTICIPANTS TO THE CONSULTATIVE CONFERENCE CUM PROGRAM IMPLEMENTATION REVIEW ON SNED AND OTHER INCLUSIVE EDUCATION PROGRAMS

To: Asst. Schools Division Superintendent
Chief Education Supervisors CID and SGOD
School Head (ISNHS)

1. In reference to Regional Memorandum No. 1607, s. 2025 titled "Consultative Conference Cum Program Implementation Review (PIR) on SNED and Other Inclusive Education Programs", the Department of Education Regional Office I, through the Curriculum and Learning Management Division shall conduct the Consultative Conference and PIR on SNED and other Inclusive Education Programs, to be held at the National Educators Academy of the Philippines , San Vicente, San Fernando City, La Union on December 1-4, 2025.

2. The activity aims to:
- a. assess the implementation of the major PPAs vis-à-vis the committed outputs and targets for FY 2025.
 - b. identify issues, bottlenecks, and concerns that need to be addressed by the management or the program implementers to ensure the achievement of targets and deliverables.
 - c. identify courses of action to be undertaken and provide technical assistance to address concerns and bottlenecks in the implementation of PPAs;
 - d. share best practices and valuable lessons of each SDO;
 - e. formulate Catch -Up plan for the delays of PPA implementation; and
 - f. Provide technical assistance in adjusting Work and Financial Plans (WFPs) including the use of the Program Management Information System (PMIS).

3. The participants to this activity are as follows:

Name	Position	School/Office
Clarito A. Siababa	Education Program Supervisor	CID
Raymond J. Florendo	Assistant Principal II	ISNHS

4. Check-in time will be on December 1, 2025 (2:00 PM) with PM snacks as the first provision of the meal and the last meal will be lunch on December 4, 2025. The travel and other incidental expenses shall be charged to the FY 2024 and 2025 Division SNED Funds. Should there be an insufficiency in the available downloaded



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funds for the travel expenses of the participants, the deficit shall be charged against local funds or other sources of funds, subject to usual accounting and auditing rules and regulations.

5. Compensatory Time-Off (CTO) may be granted to eligible participants if the conduct of the activity falls on a holiday, weekend, or during cancellation or suspension of classes and work in government offices caused by typhoons, flooding, weather disturbances, or calamities, pursuant to CSC-DBM Joint Circular No. 2, s. 2024 on Non-Monetary Remuneration for Overtime Services Rendered, whichever is appropriate and applicable.
6. Attached is the Regional Memorandum for reference.
7. For information and guidance.

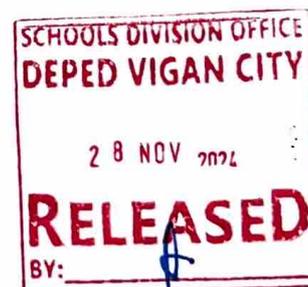
VILMA D. EDA, CESO V
Schools Division Superintendent

Encl.: Regional Memorandum No. 1607, s. 2025
Reference: As stated

To be included in the Perpetual Index
Under the subject:

PROGRAM IMPLEMENTATION REVIEW

CID/eca/DM-ConsultativeConferenceCumPIRonSNED
November 27, 2025



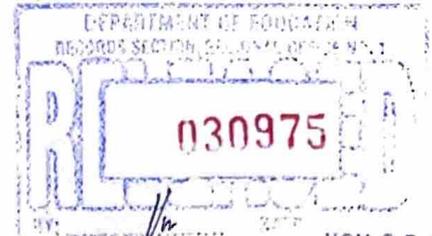
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Department of Education
 REGION I



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REGIONAL MEMORANDUM

No. 1607 s. 2025

**CONSULTATIVE CONFERENCE CUM PROGRAM IMPLEMENTATION REVIEW
 ON SNED AND OTHER INCLUSIVE EDUCATION PROGRAMS**

To: Schools Division Superintendents

1. Pursuant to DepEd's commitment to strengthening inclusive and equitable quality education, this Office shall conduct the Year-End Consultative Conference cum Program Implementation Review (PIR) on Special Needs Education (SNED) and Other Inclusive Education Programs on December 1-4, 2025 at National Educators Academy of the Philippines at San Vicente, City of San Fernando, La Union.
2. The participants in this activity are the Division Education Program Supervisors In-Charge in SNED and Edukasyon sa Pagpapakatao/GMRC/VE. Attached is the number of participants per SDO.
3. All SDOs are enjoined to ensure the attendance of the identified participants. In the event that the designated Division EPS/Focal cannot attend, an alternate representative shall be officially designated by the SDO through a memorandum or designation order, subject to approval of the Schools Division Superintendent.
4. Specifically, the activity aims to:
 - a. assess the implementation of the major Programs, Projects, and Activities (PPAs) vis-a-vis the committed outputs and targets for FY 2025;
 - b. identify, issues, bottlenecks, and concerns that need to be addressed by the management or the program implementers to ensure the achievement of targets and deliverables;
 - c. identify courses of action to be undertaken and provide technical assistance to address concerns and bottlenecks in the implementation of PPAs;
 - d. share best practices and valuable lessons of each SDO;
 - e. formulate Catch-Up Plan for the delays of program, project, and major activities implementation.
 - f. provide technical assistance in adjusting the Work and Financial Plans (WFPs) including the use of the Program Management Information System (PMIS).
5. Check-in time will be on December 1, 2025 (2:00 PM) with PM Snacks as the first provision of the meal and the last meal will be lunch on December 4, 2025. The travel and other incidental expenses shall be charged to the FY 2024 and 2025 Division SNED Funds. Should there be an insufficiency in the available downloaded funds for the travel expenses of the participants, the deficit shall be charged against local funds or other sources of funds, subject to usual accounting and auditing rules and regulations.

Dec 1 - December 4



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Doc. Ref. Code	RM-ORD	Rev	00
Effectivity	11.18.2024	Page	1 of 7



6. Compensatory Time-Off (CTO) may be granted to eligible participants if the conduct of the activity falls on a holiday, weekend, or during cancellation or suspension of classes and work in government offices caused by typhoons, flooding, weather disturbances, or calamities, pursuant to CSC-DBM Joint Circular No. 2, s. 2024 on *Non-Monetary Remuneration for Overtime Services Rendered*, whichever is appropriate and applicable.

7. Attached is the template to be used during the presentation.

8. For advance coordination and further information, please contact CLMD through telephone number (072) 682-2324 local 120 and email at clmd.region1@deped.gov.ph.

9. For information and compliance.



TOLENTINO G. AQUINO
Director IV

Encl.: None

Reference: None

To be included in the Perpetual Index
Under the following subject

PROGRAM IMPLEMENTATION REVIEW

CLMD/magd/RM_INCLUSIVEEDUCATIONPROGRAMS
November 24, 2025



Documan 3

DepEd RO1

CLMD 252212



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Doc. Ref. Code	RM-ORD	Rev	00
Effectivity	11.18.2024	Page	2 of 7



Enclosure 1 to RM _____, s. 2025

**CONSULTATIVE CONFERENCE CUM PROGRAM IMPLEMENTATION REVIEW
ON SNED AND OTHER INCLUSIVE EDUCATION PROGRAMS**

National Educators Academy of the Philippines at San Vicente, City
of San Fernando, La Union
December 1-4, 2025

Division	SNED Focal/ Alternate	EsP/GMRC/VE/ Alternate
Alaminos City	1	1
Batac City	1	1
Candon City	1	1
Dagupan City	1	1
Ilocos Norte	1	1
Ilocos Sur	1	1
Laoag City	1	1
La Union	1	1
Pangasinan I	1	1
Pangasinan II	1	1
San Carlos City	1	1
San Fernando City	1	1
Urdueta City	1	1
Vigan City	1	1
TOTAL	14	14

Enclosure 2 to RM _____, s. 2025

**PROGRAM IMPLEMENTATION REVIEW (PIR) PRESENTATION TEMPLATE
FOR SNED/INCLUSIVE EDUCATION**

Slide 1: Title Slide

YEAR-END PROGRAM IMPLEMENTATION REVIEW
Special Needs Education (SNED) and Inclusive Education Programs
Schools Division Office: _____
Presenter: _____
Date: _____

Slide 2: SDO Profile

- Number of districts
- Number of schools implementing SNED/IE
- Number of learners with disabilities
- SPED Centers / Inclusive Schools
- Implementing personnel (EPS, teachers, focal persons)

Slide 3: Major Accomplishments for CY 2025

- Capacity-building conducted
- Program rollouts
- Partnerships and linkages
- Resource mobilization
- Innovations and good practices
- Achievement of regional/national targets

Slide 4: Data Highlights / Performance Indicators

- Enrolment of LWDs
- Screening/assessment accomplishments
- Program access indicators
- Teacher training statistics
- Learning outcomes (if applicable)

Slide 5: BLICs (Bottlenecks, Lags, Issues, Concerns)

- Policies & standards
- Program management
- Capacity of schools/teachers
- Resources & facilities
- TA and supervision gaps
- Stakeholder engagement

Slide 6: Good Practices and Innovations

- Successful strategies for LWDs
- Interventions
- Collaboration with LGUs/partners
- Impact stories

Slide 7: Technical Assistance Provided by SDO

- TA to schools
- Monitoring mechanisms
- Support provided
- Results of TA



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Effectivity	11.18.2024	Page	4 of 7



Slide 8: Priority Needs / Areas for Support

- RO support needed
- TA needs
- Capacity building needs
- Resource requirements

Slide 9: 2026 SDO Action Plan

Key Activity	Timeline	Responsible Person	Expected Output	Needed Support from RO

Slide 10: Summary & Way Forward

- Commitment statements
- Key directions

**PROGRAM IMPLEMENTATION REVIEW (PIR) PRESENTATION TEMPLATE
FOR EsP/GMRC/VE**

Slide 1: Title Slide

YEAR-END PROGRAM IMPLEMENTATION REVIEW
Edukasyon sa Pagpapakatao (EsP) / GMRC / Values Education
Schools Division Office: _____
Presenter: _____
Date: _____

Slide 2: SDO EsP/GMRC/VE Program Profile

- Number of schools
- Number of EsP teachers
- Learning resources availability
- Partnerships supporting values education

Slide 3: 2025 Major Program Accomplishments

- Curriculum implementation
- Character-building activities
- Teacher capability building
- Monitoring conducted
- Achievements and recognitions

Slide 4: Performance Indicators

- Teachers trained
- EsP coordinators
- Implementation rate
- Assessment indicators
- Learner participation

Slide 5: Implementation Strategies

- Approaches to values formation
- Teaching-learning strategies
- Integration of values across learning areas
- Localized materials

Slide 6: Innovations and Good Practices

- Community-based learning
- Student-led values campaigns
- Multimedia use
- Success stories

Slide 7: Monitoring, Evaluation, and TA

- Monitoring frequency
- TA strategies
- Issues identified
- Improvements

Slide 8: B LICs (Bottlenecks, Lags, Issues, Concerns)

- Teacher readiness
- Learning resources
- Implementation gaps
- Assessment issues
- Stakeholder involvement

Slide 9: Priority Needs

- TA needs
- Training & materials development needs
- Policy clarifications
- Resource requirements

Slide 10: 2026 Action Plan

Key Activity	Timeline	Responsible Person	Expected Output	Needed Support from RO

Slide 11: Summary & Way Forward

- Major insights
- Program priorities
- Strategies for sustainability