



2511-1663

Republic of the Philippines  
Department of Education  
REGION I  
SCHOOLS DIVISION OF VIGAN CITY

Office of the Schools Division Superintendent

November 19, 2025

OFFICE MEMORANDUM

No. 77, s. 2025

To: Rodrigo Q. Reyes, Jr.  
Chief Education Supervisor (SGOD)

NOTICE AND UTILIZATION OF ALLOTMENT

- 1. This is to inform you that the Office received Sub-ARO with the following details:

Sub-ARO No.	Purpose	Amount (PhP)
OSEC-1-25-5403 GMS-CO (Continuing Appropriations)	Funds for the schools affected by Super Typhoon Nando and Severe Tropical Storm (STS) Opong.	224,500.00

- 2. Please prepare the corresponding Work and Financial Plan (WFP), Project Proposal, Program of Works, Program Procurement Management Plan (PPMP), Purchase Request (PR), Payroll, Itinerary of Travel and/or necessary documents for the full implementation of the program within three (3) working days upon receipt of this memorandum.
- 3. For information and strict compliance.

**VILMA D. EDA, CESO V**  
Schools Division Superintendent  
11/19



Address: Mena Crisologo St. corner Rivero St., Brgy. IX, Vigan City, Ilocos Sur  
Telephone No: (077) 722-20-23 / (077) 632-05-33  
Email Address: [vigan.city@deped.gov.ph](mailto:vigan.city@deped.gov.ph)  
Website: [www.depedviganacity.com](http://www.depedviganacity.com)



Your Feedback is important to us. Visit this link [bit.ly/SDOViganCityCSM](http://bit.ly/SDOViganCityCSM)



Republic of the Philippines  
**DEPARTMENT OF EDUCATION**  
 Central Office

**SUB-ALLOTMENT RELEASE ORDER**  
 Fiscal Year 2025

<b>PROGRAM/PROJECT/ACTIVITY NO./DESCRIPTION:</b> PPA101 100000100001000 - Continuing Appropriations General Management and Supervision - Central Office		<b>REFERENCE:</b> FY 2024 GAAAO dated 01/02/2024	<b>SUB-ALLOTMENT RELEASE ORDER NO.</b> OSEC-1-25-05403
		<b>LEGAL BASIS:</b> FY 2024 GAA   R.A. No. 11975 (Continuing Appropriations)	<b>DATE:</b> 11-Nov-25
<b>FUND CODE:</b> 01102101	<b>ORGANIZATION CODE:</b> 070010100000		<b>FISCAL YEAR:</b> FY 2025
<b>PURPOSE:</b> <i>Provision of Funds for Schools affected by Super Typhoon (STY) Nando and Severe Tropical Storm (STS) Opong.</i>			
<b>To:</b> The Schools Division Superintendent Schools Division of Vigan City DepEd - Region I 070010801014			<b>Region :</b> 1
<b>PARTICULARS</b>		<b>ALLOTMENT CLASS/ ACCOUNT CODE</b>	<b>AMOUNT AUTHORIZED</b>
Subsidy to Operating Units		MOOE 5021408000	224,500.00
<b>AMOUNT IN WORDS:</b> *** Two Hundred Twenty Four Thousand Five Hundred Pesos Only ***			<b>Total:</b> <u>224,500.00</u>
<b>NOTE:</b> The MOOE or CO allotment herein sub-allotted are valid for obligation until December 31, 2025.			

The above sub-allotments have been made available for expenditures of the Region/ Division/ School. It is your primary responsibility to keep expenditures within the limits of the amount sub-allotted. Pursuant to Section 41, Book VI of Executive Order No. 292, the incurrence of overdrafts is prohibited. Parties responsible for the incurrence of overdrafts shall be held personally liable therefor. It is understood that the allotments herein authorized shall be used solely for the purposes indicated and disbursements therefrom shall be made in accordance with existing budgeting, accounting and auditing rules and regulations.

**Certification of Availability of Allotment:**

*[Signature]*  
**CHOLITA F. TIONG**  
 Chief Administrative Officer  
 Budget Division

**Approval for Transfer/Downloading of Funds:**

*[Signature]*  
**ATTY. EDSON BYRON K. SY**  
 Assistant Secretary for Finance  
 OIC, Office of the Undersecretary for Finance