



Republic of the Philippines
Department of Education
REGION I
SCHOOLS DIVISION OF VIGAN CITY

Office of the Schools Division Superintendent

November 28, 2025

OFFICE MEMORANDUM

No. 81, s. 2025

To: Marie Christine L. Natividad
Chief Education Supervisor (CID)

NOTICE AND UTILIZATION OF ALLOTMENT

1. This is to inform you that the Office received Sub-ARO with the following details:

Sub-ARO No.	Purpose	Amount (PhP)
ROI-25-2683 (FLO-LR - Current Appropriations)	TEV: Regional & SDO Interface on Data Management of Self-Learning Modules and other Learning resources	4,800.00
ROI-25-2635 (Basic Education Curriculum - Current Appropriations)	Funds to cover eligible expenses for the implementation of the ARAL Reading Program	17,669.62

2. Please prepare the corresponding Work and Financial Plan (WFP), Project Proposal, Program Procurement Management Plan (PPMP), Purchase Request (PR), Payroll, Itinerary of Travel and/or necessary documents for the full implementation of the program within three (3) working days upon receipt of this memorandum.

3. For information and strict compliance.

VILMA D. EDA, CESO V
Schools Division Superintendent

SCHOOLS DIVISION OFFICE
DEPED VIGAN CITY

28 NOV 2025

RELEASED

BY: 81



Address: Mena Crisologo St. corner Rivero St., Brgy. IX, Vigan City, Ilocos Sur
Telephone No: (077) 722-20-23 / (077) 632-05-33
Email Address: vigan.city@deped.gov.ph
Website: www.depedvigancity.com



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Republic of the Philippines
Department of Education
 Regional Office I

Finance Division
 Budget Section

SUB-ALLOTMENT RELEASE ORDER

PROGRAM/PROJECT/ACTIVITY NO./DESCRIPTION: 310300100003000 Flexible Learning Options-Learning Resources (FLO-LR)		REFERENCE: FY 2025 GAAAO dated 01/02/2025	SUB-ALLOTMENT RELEASE ORDER NO: ROI-25-2683
FUND CODE: 1101101		LEGAL BASIS: FY 2025 GAA R.A. No. 12116	DATE: November 21, 2025
ORGANIZATION CODE: 0801014			FISCAL YEAR: FY 2025

Purpose:

Transfer of funds to cover travel expenses of participants in the Regional Office and Schools Division Offices Interface on Data Management of Self-Learning Modules and other Learning Resources on October 27-31, 2025 at NEAP R1, San Vicente, City of San Fernando, La Union.

TO:

The Schools Division Superintendent
 Division of Vigan City
 Vigan City

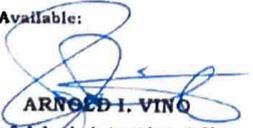
PARTICULARS	ALLOTMENT/ OBJECT CLASS	AMOUNT AUTHORIZED
Subsidy to Operating Units	MOOE 5021408000	4,800.00
Total		4,800.00

AMOUNT IN WORDS: FOUR THOUSAND EIGHT HUNDRED PESOS.

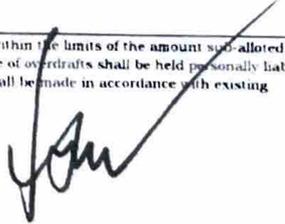
NOTE: The Allotment herein sub-allotted is valid for obligation until December 31, 2026.

The above sub-allotments have been made for expenditures of the Division/School. It is your primary responsibility to keep expenditures within the limits of the amount sub-allotted. Pursuant to section 41, Book VI of the Executive Order No. 292, the incurrence of overdraft is prohibited. Parties responsible for the incurrence of overdrafts shall be held personally liable thereof. It is understood that the allotments herein authorized shall be used solely for the purposes indicated and disbursements therefrom shall be made in accordance with existing budgeting, accounting and auditing rules and regulations.

Certified Allotment Available:


ARNOLD I. VINGO
 Chief Administrative Officer
 Finance Division

APPROVED:


TOLENTINO G. AQUINO
 Director IV



Address: Flores St., Catbangan, City of San Fernando, La Union
 Telephone Nos.: (072) 607-8137/682-2324
 Email address: region1@deped.gov.ph
 Website: www.depedro1.com





Republic of the Philippines
Department of Education

Regional Office I

Finance Division
Budget Section

SUB-ALLOTMENT RELEASE ORDER

PROGRAM/PROJECT/ACTIVITY NO./DESCRIPTION: 310100100003000 Basic Education Curriculum		REFERENCE: FY 2025 GAAAO dated 01/02/2025	SUB-ALLOTMENT RELEASE ORDER NO: ROI-25-2635
FUND CODE: 1101101		LEGAL BASIS: FY 2025 GAA R.A. No. 12116	DATE: November 20, 2025
ORGANIZATION CODE: 0801014			FISCAL YEAR: FY 2025

Purpose:

Transfer of funds to cover eligible expenses for the implementation of the ARAL Reading Program.

TO:

The Schools Division Superintendent
Division of Vigan City
Vigan City

PARTICULARS	ALLOTMENT/ OBJECT CLASS	AMOUNT AUTHORIZED
Training Expenses	MOOE 5020201002	17,669.62
Total		17,669.62

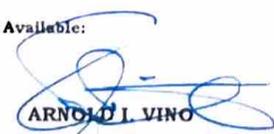
AMOUNT IN WORDS: SEVENTEEN THOUSAND SIX HUNDRED SIXTY-NINE AND 62/100 PESOS.

NOTE:

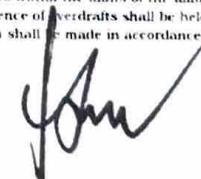
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Certified Allotment Available:


ARNOLD L. VINO
Chief Administrative Officer
Finance Division

APPROVED:


TOLENTINO G. AQUINO
Director IV



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