



Republic of the Philippines
Department of Education
REGION I
SCHOOLS DIVISION OF VIGAN CITY

Office of the Schools Division Superintendent

OFFICE ORDER

No. 014, s. 2025

Ms. Katrine Anne R. Arce
Administrative Officer II
San Julian Elementary School
Vigan City

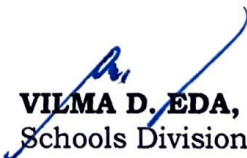
Designation Order

In view of the approved leave of **Ms. Marinel T. Valdez**, you are hereby designated as Officer-in-Charge of the Office of the Head Teacher II on **November 3-4, 2025**.

You shall perform the duties and responsibilities attached to your designation and such other related functions as may be assigned.

This designation will not entitle the designate to additional remuneration and preferential attention to future promotion.

Issued this 24th day of October 2025


VILMA D. EDA, CESO V
Schools Division Superintendent



Copy Furnished:

Office of the Schools Division Superintendent
Office of the Assistant Schools Division Superintendent
Chief Education Supervisor – CID & SGOD
School Heads
201 – K. Arce

