



Republic of the Philippines  
**Department of Education**  
REGION I  
SCHOOLS DIVISION OF VIGAN CITY

**Office of the Schools Division Superintendent**

**OFFICE ORDER**

No. 632, s. 2025

**Ms. Sheryl L. Pata**

Master Teacher II  
Salindeg, Pong-ol, Barraca Elementary School  
Vigan City

**Designation Order**

In view of the official business of **Ms. Avelina T. Alon, School Principal I** of Salindeg, Pong - Ol, Barraca Elementary School, you are hereby designated as Officer-In-Charge of Office of the School Principal-Salindeg, Pong - Ol, Barraca Elementary School on **November 11, 14 - 15, 2025**.

You shall perform the duties and responsibilities attached to your designation and such other related functions as may be assigned.

This designation will not entitle you to additional remuneration and preferential attention to future promotion.

Issued this 7<sup>th</sup> day of November, 2025.

  
**VILMA D. EDA, CESO V**  
Schools Division Superintendent



**Copy Furnished:**

- Office of the Schools Division Superintendent
- Office of the Assistant Schools Division Superintendent
- Chief Education Supervisor - CID & SGOD
- School Heads
- 201 - S. Pata

