



Republic of the Philippines
Department of Education
REGION I
SCHOOLS DIVISION OF VIGAN CITY

Office of the Schools Division Superintendent

OFFICE ORDER

No. 642, s. 2025

Ms. **Katrine Anne R. Arce**
Administrative Officer II
San Julian Elementary School

Designation Order

In view of the official business of **Ms. Marinel T. Valdez**, Officer – in - Charge of San Julian Elementary School, you are hereby designated as Officer-in-Charge of Office of the Head Teacher-San Julian Elementary School on **November 13 – 15, 2025**.

You shall perform the duties and responsibilities attached to your designation and such other related functions as may be assigned.

This designation will not entitle you to additional remuneration and preferential attention to future promotion.

Issued this 13th day of November, 2025.


VILMA D. EDA, CESO V
Schools Division Superintendent

SCHOOLS DIVISION OFFICE
DEPED VIGAN CITY
17 NOV 2025
RELEASED
BY: 

Copy Furnished:

- Office of the Schools Division Superintendent
- Office of the Assistant Schools Division Superintendent
- Chief Education Supervisor – CID & SGOD
- School Heads
- 201 -K. Arce



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