



Republic of the Philippines  
**Department of Education**  
REGION I  
SCHOOLS DIVISION OF VIGAN CITY

**Office of the Schools Division**

**OFFICE ORDER**

No. 661, s. 2025

**Ms. Jessica D. Rigos**  
Administrative Officer II  
Bulala-Paratong Elementary School  
Vigan City

**Designation Order**

In view of the of approved leave **Ms. Rosario A. Organo**, you are hereby designated as Officer-in-Charge of the Office of the School Principal II on **November 25, 28, 2025 and December 05, 09, 10, 2025.**

You shall perform the duties and responsibilities attached to your designation and such other related functions as may be assigned.

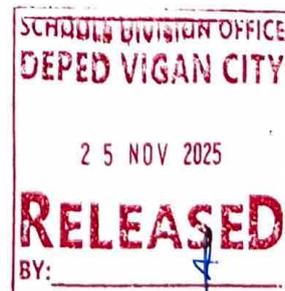
This designation will not entitle you to additional remuneration and preferential attention to future promotion.

Issued this 25<sup>th</sup> day of November, 2025.

*[Signature]*  
for: **VILMA D. EDA, CESO V**  
Schools Division Superintendent

Copy Furnished:

- Office of the Schools Division Superintendent
- Office of the Assistant Schools Division Superintendent
- Chief Education Supervisor – CID & SGOD
- School Heads
- 201 – J. Rigos



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