



Republic of the Philippines
Department of Education
REGION I
SCHOOLS DIVISION OF VIGAN CITY

Office of the Schools Division Superintendent

OFFICE ORDER

No. 2, s. 2025

Ms. Grace Castañeda
School Principal II
Vigan City

REASSIGNMENT ORDER

In exigency of service, you are hereby reassigned at Raois Elementary School, effective **December 08, 2025**.

You shall perform the duties and responsibilities attached to your designation and such other related functions as may be assigned.

Please ensure all pending work is fully endorsed and finalized by **December 05, 2025**.

Issued this 2nd day of December, 2025.


VILMA D. EDA, CESO V
Schools Division Superintendent

Copy Furnished:

Office of the Schools Division Superintendent
Office of the Assistant Schools Division Superintendent
Chief Education Supervisor – CID & SGOD
Administrative Section Head
201 – Grace Castañeda



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