



Republic of the Philippines  
**Department of Education**  
REGION I  
SCHOOLS DIVISION OF VIGAN CITY

**Office of the Schools Division Superintendent**

**OFFICE ORDER**

No. 668, s. 2025

**ATTY. KIM R. TAGORDA**

Administrative Officer V  
SDO Vigan City

**DESIGNATION ORDER**

In view of the official travel of the undersigned to attend the Capability Building on Creating a Model of Transforming Education with Character and Holistic Development in Support to Matatag Curriculum Implementation (Phase III) at Marand Family Resort, Baccuit Sur, La Union, you are hereby designated as the Officer-In-Charge of the Schools Division Office on **December 3-5, 2025**.

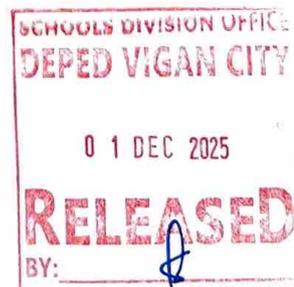
You shall act only on routine matters not needing any disbursement of funds and personnel actions not needing the discretion of the undersigned.

Please be guided accordingly.

**VILMA D. EDA, CESO V**  
Schools Division Superintendent

Copy furnished:

Office of the Schools Division Superintendent  
Office of the Assistant Schools Division Superintendent  
Chief Education Supervisor – CID & SGOD  
School Heads  
201- Atty. K. Tagorda



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