



Republic of the Philippines  
**Department of Education**  
 REGION I  
 SCHOOLS DIVISION OF VIGAN CITY

1778  
 2572-478

**Office of the Schools Division Superintendent**

**OFFICE ORDER**

No. 705, s. 2025

**Ms. Naira Segui**  
 Administrative Officer II  
 Vigan City

**Designation Order**

Due to the participation of **Mrs. Sherelyn B. Riodil**, Administrative Officer IV (Records) on Fostering Gender Inclusive & Mentally Health Workplace, you are hereby designated as Officer-In-Charge of the Office of the AO IV (Records) on **December 18 - 19, 2025**.

You shall perform the duties and responsibilities attached to your designation and such other related functions as may be assigned.

This designation will not entitle you to additional remuneration and preferential attention to future promotion.

Issued this 16<sup>th</sup> day of December, 2025.

**VILMA D. EDA, CESO V**  
 Schools Division Superintendent



**Copy Furnished:**

- Office of the Schools Division Superintendent
- Office of the Assistant Schools Division Superintendent
- Chief Education Supervisor – CID & SGOD
- School Heads
- 201 – N. Segui



**Address:** Mena Crisolago St. corner Rivero St., Brgy. IX, Vigan City, Ilocos Sur  
**Telephone No.:** (077) 722-20-23 / (077) 632-05-33  
**Email Address:** vigan.city@deped.gov.ph  
**Website:** www.depedvigan.city

Your Feedback is important to us. Visit this link [bit.ly/SDOViganCityCSM](http://bit.ly/SDOViganCityCSM)

