



Republic of the Philippines
Department of Education
REGION I
SCHOOLS DIVISION OF VIGAN CITY

Office of the Schools Division Superintendent

SPECIAL ORDER

No. 4, s. 2025

Ms. Karen Ghay Cu
Administrative Assistant III
Vigan City

REASSIGNMENT ORDER

In exigency of service, you are hereby reassigned to Burgos Memorial School West, effective immediately.

You shall perform the duties and responsibilities attached to your designation and such other related functions as may be assigned.

Please ensure all pending work is fully endorsed and finalized

Issued this 10th day of December, 2025.

VILMA D. EDA, CESO V
Schools Division Superintendent



Copy Furnished:

Office of the Schools Division Superintendent
Office of the Assistant Schools Division Superintendent
Chief Education Supervisor – CID & SGOD
Administrative Section Head
201 – K. Cu



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