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Republic of the Philippines
Department of Education
REGION I
SCHOOLS DIVISION OF VIGAN CITY

Office of the Schools Division Superintendent

DIVISION MEMORANDUM

No. 11 s, 2026

**CONDUCT OF DIVISION PROGRAM IMPLEMENTATION REVIEW AND
PERFORMANCE ASSESSMENT (DPIRPA) FY 2025**

To: Assistant Schools Division Superintendent
Chief Education Supervisor (SGOD & CID)
All Others Concerned

- Pursuant to DepEd Order No. 29, s. 2022, also known as the Adoption of the Basic Education Monitoring and Evaluation Framework, this Office through the School Governance and Operations Division (SGOD) will conduct the Division Program Implementation Review and Performance Assessment (DPIRPA) for FY 2025 at the SDO Conference Hall on **January 20-21, 2026**.
- The activity aims to:
 - present the accomplishments in the implementation of major programs, projects, and activities (PPAs);
 - identify and discuss bottlenecks, challenges, issues and concerns affecting the delivery of PPAs;
 - determine adjustments and enhancements in existing policies, programs, projects, and activities; and
 - identify lessons learned or best practices implemented.
- The participants shall prepare and submit a 10-minute PowerPoint presentation of their Year End Accomplishment Report through the link: <https://tinyurl.com/2026pirpa> on or before January 16, 2026.
- Immediate dissemination of this memorandum is desired.



VILMA D. EDA, CESO V
Schools Division Superintendent



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Mechanics of the Presentation of the Year-End Program Implementation Review and Performance Assessment

1. The program owners will present the Year-End Accomplishments. Each program owner is allotted a maximum of 10 minutes for their PowerPoint presentation.
2. The report shall focus on the accomplishment based on the following:
 - a. Physical and Financial Accomplishments Report
 - b. Implementation and Monitoring and Evaluation Plans
 - c. OPCR/IPCR Year-End Performance Assessment
3. The order of presentation will be determined either by a random selector or at the discretion of SDS.
4. The Top Management and the Chiefs shall serve as Panel Reactors. They shall give their responses, insights on issues and concerns being discussed.
5. Keep the report simple, concise and direct to the point.
 - use short and brief bullet points for easy consolidation
 - use charts, tables, infographics and visualizations to clearly illustrate trends and patterns, if applicable
 - ensure data accuracy

I. Program Implementation Review

Template for the Program Owners with Fund based on PMIS(WFP)

A. Physical and Financial Accomplishment

Sample Only

Name of the Program: National Assessment Systems for Basic Education(NASBE)

Committed Outputs	Physical Target	Physical and Financial Accomplishment						Status(Not yet Started, On-Going , Completed, Rescheduled, terminated)	
		Accomplishment		Allotment	Obligation	%	Disbursement		%
		Value	Description						
A. Continuing-FY 2024									
e. g Administered National Assessments	2	2	national assessments administered	92,925.00	92,925.00	100%	50,000.00	53.81	Completed
Total	2	2		92,925.00	92,925.00	100%	50,000.00	53.81	
B. Current -FY 2025									
e.g administered national assessments	5	5	national assessments administered	185,360.00	185,360.00	100%	50,000.00	26.97	Completed
Total				185,360.00	185,360.00	100%	50,000.00	26.97	



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B. Issues and Concerns

Operational Policy Issues and Recommendations/Actions Needed from Schools Division Office/Regional Office

PPAs	Operational or Policy Issue	Recommendation of the SDO	Decision and Actions Needed from SDO/RO/CO

C. Initiatives and Best Practices

Quick Wins

- 1
- 2

Best Practices

- 1
- 2

D. Ways Forward

- 1
- 2

II. Performance Assessment

OPCR/IPCR Status/Accomplishment

KRA	Objective	Performance Targets		Year-End Accomplishment		MOVs	Status(Not yet Started, On-Going, Completed, Rescheduled, terminated)	Remarks(Reason for underperformance, termination, rescheduling)
		Value	Description	Value	Description			

Note: This is only a template. You are encouraged to create your own style in making your slide decks clear, engaging, and visually presentable.



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**YEAR-END DIVISION PROGRAM IMPLEMENTATION REVIEW
AND PERFORMANCE ASSESSMENT**
January 20-21, 2026
ACTIVITY MATRIX

Day 1		
TIME	PROGRAM OF ACTIVITIES	SPEAKERS
7:30 AM	Registration of Participants	
8:00 AM	Opening Program - Philippine National Anthem - Prayer - Welcome Remarks - Presentation of Participants - Message	AVP AVP Dr. Annie D. Pagdilao, CESO VI Moderator SDS Vilma Eda, CESO V
8:30 AM	PIRPA Proper Levelling Off/Mechanics of the Presentation	Ms. Susiemar M. Rapisura
	Accomplishment Reporting (Set 1)	Concerned Operating Unit Heads and Process Owners
12:00 NN	LUNCH BREAK	
1:00 PM	Accomplishment Reporting (Set 2)	Concerned Operating Unit Heads and Process Owners
	Health Break	
	Accomplishment Reporting (Set 3)	Concerned Operating Unit Heads and Process Owners
4:30 PM	Wrap up for Day 1	Ms. Aphrodite Hope Martinez



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DAY 2		
TIME	PROGRAM OF ACTIVITIES	SPEAKERS
8:00 AM	Preliminaries: Opening Prayer Management of Learning	SDO PMT
8:30AM	Preparation of 2025 Plan using BEMEF	Concerned Operating Unit Heads and Process Owners
	Processing of Outputs (Comments and Suggestions)	Top Management
10:00 AM	HEALTH BREAK	
	Processing of Outputs (Comments and Suggestions)	Top Management
12:00 Noon	LUNCH BREAK	
	Presentation of the OPCR Plans	Concerned Operating Unit Heads and Process Owners
	HEALTH BREAK	
	Synthesis	Ms. Gloria Cabotaje
4:00 PM	Ways Forward	Mr. Rodrigo Q. Reyes, Jr.
	Closing Remarks	Dr. Annie D. Pagdilao, CESO VI
	Evaluation	PMT

Moderator: Alimar Ablog
Education Program Specialist



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LIST OF PARTICIPANTS

NO.	NAME	POSITION
1	EDA, VILMA DUQUEZ	SCHOOLS DIVISION SUPERINTENDENT
2	PAGDILAO, ANNIE DUMBRIGUE	ASSISTANT SCHOOLS DIVISION SUPERINTENDENT
3	NATIVIDAD, MARIE CHRISTINE LAZO	CHIEF EDUCATION SUPERVISOR
4	REYES JR., RODRIGO QUITASOL	CHIEF EDUCATION SUPERVISOR
5	TAGORDA, KIM RABARA	ADMINISTRATIVE OFFICER V
6	RABO, ROMMEL RAPISURA	EDUCATION PROGRAM SUPERVISOR
7	REGASPI, FELIPA TAISA	EDUCATION PROGRAM SUPERVISOR
8	ROBIÑOL, NELSON AGUILAR	EDUCATION PROGRAM SUPERVISOR
9	PESCADOR, EDGAR LAURENTE	EDUCATION PROGRAM SUPERVISOR
10	FRIAL, PETER JOHN ARCE	EDUCATION PROGRAM SUPERVISOR
11	SIABABA, CLARITO ARRUEJO	EDUCATION PROGRAM SUPERVISOR
12	ABELLA, AMELYN PLETE	EDUCATION PROGRAM SUPERVISOR
13	CORTEL, SOLITO SUYAT	EDUCATION PROGRAM SUPERVISOR
14	AMORIN, ELSIE COMPAS	EDUCATION PROGRAM SUPERVISOR
15	CARDENAS, PELAGIO FLORENDO	EDUCATION PROGRAM SUPERVISOR
16	RAPISURA, SUSIEMAR MALAZA	EDUCATION PROGRAM SUPERVISOR
17	BATULAN, ARLYN DELA PEÑA	MEDICAL OFFICER III
18	FOLLANTE, RACQUEL	SCHOOL PRINCIPAL II
19		DENTIST II
20		SENIOR EDUCATION PROGRAM SPECIALIST
21	GARMA, CHERRY JOY DISCAYA	SENIOR EDUCATION PROGRAM SPECIALIST
22	TAPAT, ERIC LUCERO	INFORMATION TECHNOLOGY OFFICER I
23	SUERO, MARY JOY PAJARO	ADMINISTRATIVE OFFICER V
24	GASMEN, CHRISTOPHER MICHAEL TORRES	ACCOUNTANT III
25	CABOTAJE, GLORIA PAJO	PLANNING OFFICER III
26	AGTUTUBO, LAURENCE ARROBIO	EDUCATION PROGRAM SPECIALIST II
27	FIELDAD, AURELYN FILOMENO	EDUCATION PROGRAM SPECIALIST II
28	QUIOCHO, ALDRICH BILGERA	PROJECT DEVELOPMENT OFFICER II
29	MARTINEZ, APHRODITE HOPE	PROJECT DEVELOPMENT OFFICER II
30	AGATI, LAURIE ANGELA MARTINEZ	NURSE II
31	TABORDA, MARIA KORYNNE PAZ	NURSE II
32	ANCHETA, DAISY ABUAN	ADMINISTRATIVE OFFICER IV
33	MOLINA, GREATEST YENG CASTAÑEDA	ADMINISTRATIVE OFFICER IV
34	RIODIL, SHERELYN BIELZA	ADMINISTRATIVE OFFICER IV
36	SINOGO, MARK ALLEN	ADMINISTRATIVE OFFICER IV
37	FABRE, SHERWIN DELA CRUZ	PROJECT DEVELOPMENT OFFICER I



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38	ABLOG, ALIMAR	EDUCATION PROGRAM SPECIALIST II(SGOD)
39	BARRIENTOS, ALLAN	LIBRARIAN
40	LAZO, BEN	ARCHITECT



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YEAR-END DIVISION PIRPA

PROGRAM MANAGEMENT TEAM

Consultants: SDS Vilma D. Eda CESO V
ASDS Annie D. Pagdilao, EdD, CESO VI

Overall Chairperson: Rodrigo Q. Reyes, Jr.
Program Manager: Susiemar M. Rapisura
Members: Racquel Follante
Gloria Cabotaje
Cherry Joy Garma

Secretariat: Aphrodite Hope Martinez
Aurelyn Fieldad

Documenter: Sherwin Fabre
Moderator: Alimar Ablog

Approved by:

VILMA D. EDA, CESO V
Schools Division Superintendent



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