



2601-427

Republic of the Philippines
Department of Education
REGION I
SCHOOLS DIVISION OF VIGAN CITY

Office of the Schools Division Superintendent

DIVISION MEMORANDUM

No. 33 s. 2026

**ORIENTATION-WORKSHOP ON THE UTILIZATION OF SELF-INSTRUCTIONAL
LEARNING ACTION CELL (LAC) RESOURCES ON SCIENCE, TECHNOLOGY,
ENGINEERING AND MATHEMATICS (STEM) EDUCATION
COLLABORATIVE EXPERTISE SESSIONS**

To: Assistant Schools Division Superintendent
Chief Education Supervisor-CID

1. Pursuant to Regional Memorandum No. 18, s. 2026, the Department of Education Region I, through the Curriculum and Learning Management Division (CLMD), shall conduct the Orientation-Workshop on the Utilization of Self-Instructional Learning Action Cell (LAC) Resources on Science, Technology, Engineering and Mathematics (STEM) Education Collaborative Expertise Sessions on January 18-21, 2026 at Ynad's Place Hotel and Resort, By Pass Road, Brgy, Namtutan, City of San Fernando, La Union.

2. The activity aims to equip instructional supervisors and mentors with the skills necessary to elevate STEM education, in alignment with the DepEd Five Agenda, which emphasizes to produce high performing teachers

3. Below are the identified participants in the said activity:

Name	Office/School	Position
1. Peter John A. Frial	SDO-CID	Education Program Supervisor
2. Pelagio F. Cardenas	SDO-CID	Education Program Supervisor
3. Amelyn P. Abella	SDO-CID	Education Program Supervisor

4. The participants are expected to arrive at the venue on January 18, 2026. The first meal to be served is afternoon snacks on January 18, 2026 and the last meal is afternoon snacks on January 21, 2026.

5. Expenses relative to the conduct of the activity shall be charged against FY 2025 BEC Funds.



Address: Mena Crisologo St. corner Rivero St., Brgy. IX, Vigan City, Ilocos Sur
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6. Compensatory Time-Off (CTO) shall be granted to participants if the activity falls on holiday, weekend, cancellation or suspension of classes and work in Government Offices due to typhoon, flooding, other weather disturbances, and calamities pursuant to the guidelines specified in CSC-DBM Joint Circular No. 2 s. 2024 on Non-Monetary Remuneration for Overtime Services Rendered whichever is appropriate and applicable.
7. Immediate dissemination of this Memorandum is desired.

VILMA D. EDA, CESO V
Schools Division Superintendent

Encl: None
Reference: Regional Memorandum No. 18 s. 2026
To be indicated in the Perpetual Index
Under the following subjects:

ORIENTATION
WORKSHOP

CID/pfc/DM_OrientationWorkshopLACResourcesSTEM
January 12, 2026



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Republic of the Philippines
Department of Education
REGION I

REGIONAL MEMORANDUM

No. 18, s. 2026

**ORIENTATION WORKSHOP ON THE UTILIZATION OF SELF-INSTRUCTIONAL
LEARNING ACTION CELL (LAC) RESOURCES ON SCIENCE, TECHNOLOGY,
ENGINEERING AND MATHEMATICS (STEM) EDUCATION
COLLABORATIVE EXPERTISE SESSIONS**

To: Schools Division Superintendents

1. In reference to Memorandum DM-CT-2025-064, the Curriculum and Learning Management Division (CLMD) shall conduct the Orientation-Workshop on the Utilization of Self-Instructional Learning Action Cell (LAC) Resources on Science, Technology, Engineering, and Mathematics (STEM) Education Collaborative Expertise Sessions on **January 18-21, 2026 at Ynad's Place Hotel and Resort, By Pass Road, Brgy. Namtutan, City of San Fernando, La Union.**
2. The activity aims to equip instructional supervisors and mentors with the skills necessary to elevate STEM education, in alignment with the DepEd Five Agenda, which empasizes to produce high performing teachers.
3. In this light, this Office requests the participation of the Education Program Supervisors (EPSs) for Science, Mathematics, and EPP/TLE to the activity.
4. The participants are expected to arrive at the venue on January 18, 2026. The first meal to be served is afternoon snacks on January 18, 2026 and the last meal is afternoon snacks on January 21, 2026.
5. Expenses relative to the conduct of the activity shall be charged against FY 2025 BEC Funds. Travel expenses and other related and eligible expenses of the participants shall be downloaded to the Schools Division Offices subject to the usual accounting and auditing rules and regulations.
6. Corresponding service credits shall be granted to the participants in accordance with DepEd Order No. 53, s. 2003 and Compensatory Time-Off (CTO) shall be given to the supervisors/non-teaching personnel as stated in CSC and DBM Joint Circular No. 2, s. 2004.
7. For information and guidance.

TOLENTINO G. AQUINO
Director IV

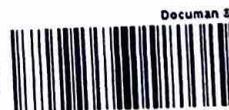
Encl.: As Stated; Matrix
Reference: DepEd Memorandum DM-CT-2025-064
To be indicated in the Perpetual Index
Under the following subjects:

ORIENTATION WORKSHOP

CLMD/jce/RM_CLE-LAC_Orientation
January 6, 2026



DepEd RO1



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CLMD 252438



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Effectivity	11.18.2024	Page	1 of 2



Enclosure 1 to Regional Memo No. ____, s. 2026

PROGRAM MANAGEMENT TEAM AND PROGRAM MATRIX

Program Matrix

Day	Activity	Resource Speaker/Facilitator
1	Opening Program Updates - SCP	PMT
	Session Proper: Development of the LAC Resources	Danilo G. Soriano, Phd SEPS, DepEd CO
	Walkthrough of the Resources - Science and STEM	Jimmie C. Eslabra EPS-CLMD Alona A. Corpuz HT-III, Luna NHS
2	Walkthrough of the Resources - Math and EPP/TLE	Rica A. Perez EPS-CLMD Lorena C. Salvador EPS- SDO San Fernando City Jackelyn R. Aguinaldo EPS-CLMD Ma. Jovita F. Alarca HT-III, Puro NHS
	Planning and Preparation for Session Simulations	PMT
3	Session Simulations and Feedbacking	PMT
	Ways Forward	
	Closing Program	

Program Management Team:

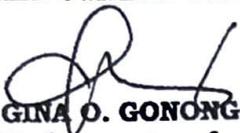
DIVISION	OFFICE/SCHOOL	NAME
DepEd CO	SEPS-BLD	Danilo G. Soriano Jr.
DepEd RO-I	CLMD	Arlene A. Niro
DepEd RO-I	CLMD	Jimmie C. Eslabra
DepEd RO-I	CLMD	Rica A. Perez
DepEd RO-I	CLMD	Jackelyn R. Aguinaldo
San Fernando City	CID	Lorena C. Salvador
La Union	Luna NHS	Alona A. Corpuz
Ilocos Sur	Puro NHS	Ma. Jovita F. Alarca



Republic of the Philippines
Department of Education

MEMORANDUM
DM-CT-2025-064

TO : ALL REGIONAL DIRECTORS
ALL OTHERS CONCERNED

FROM : 
Undersecretary for Curriculum and Teaching

SUBJECT : GUIDELINES ON THE RELEASE, UTILIZATION AND REPORTING OF THE PROGRAM SUPPORT FUNDS TO THE REGIONAL OFFICES FOR THE CONDUCT OF REGIONAL ORIENTATION ON THE UTILIZATION OF SELF - INSTRUCTIONAL LEARNING ACTION CELL (LAC) RESOURCES ON SCIENCE, TECHNOLOGY, ENGINEERING AND MATHEMATICS (STEM) EDUCATION COLLABORATIVE EXPERTISE SESSIONS

DATE : February 24, 2025

The Basic Education Development Plan 2030 (DepEd Order No. 24, s. 2022) acts as a strategic framework for the Department of Education in the Philippines, guiding the formulation, implementation, and evaluation of educational policies over the next decade. The plan prioritizes the enhancement of both formal and non-formal education, with a strong focus on improving the quality of teachers, school leaders, and student achievement. This initiative underscores the government's commitment to education as a vital instrument for social progress, political stability, and national development.

To advance these objectives, the Department of Education (DepEd), through the Bureau of Learning Delivery – Teaching Learning Division (BLD-TLD), has developed Self-Instructional Learning Action Cell (LAC) Resources for Science, Technology, Engineering and Mathematics (STEM) Education aimed at fostering Collaborative Expertise. These resources are designed to enhance teaching methodologies, integrate modern technology, and promote inclusivity, thereby enriching the educational experience. The training resource packages are intended to equip instructional supervisors and mentors with the skills necessary to elevate STEM education, in alignment with the DepEd Five Agenda, which emphasizes to *produce high performing teachers*.

To facilitate the use of these self-instructional training resource packages, all Regional Offices (ROs) will conduct regional orientations. The expenses for these orientations will be covered by the DepEd Central Office through the Program Support Fund (PSF) charged against the FY 2025 Basic Education Curriculum (BEC) funds that are directly released to regions. The FY 2025 PSF amounting to a total of Five Million Three Hundred Forty-Four Thousand and Seven Hundred Pesos (P5,344,700.00) may be further downloaded to the regions' respective Schools Division Offices (SDOs) for utilization within the fiscal year.



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Department of Education

The PSF shall be utilized for the following specific expenditures in accordance with the existing budgeting, accounting, auditing, and procurement rules and regulations:

Expenditures	Specification
Board and Lodging	The amount of board and lodging of the participants shall not exceed P2,000 per day per pax.
Travel Expense	Each participant may receive a travel expense of not exceeding P600.00 depending on the actual travel expense.
Training Kit	The amount of not more than P300.00 to each participant shall be allocated for the training kit.
Other Miscellaneous	For the other material relative to the training such as but limited to tarpaulin, manila paper, marker, an amount of P5,000.00 may utilize.

Please refer to Annex 1 for the amount of PSF and the complete list of expenditures.

The participants of the 3-day orientation include Education Program Supervisors in Science, Technology and Livelihood Education, and Mathematics from the Schools Division Office. Additionally, the Regional Office will select a Program Management Team, consisting of no more than seven members.

The unutilized funds related to this may be allocated to other STEM activities.

The ROs shall complete and submit an Accomplishment Report using the template provided in Annex 2 of this memorandum, related to fund utilization, within two weeks after the completion of the activity. The report should be submitted to the Office of the Director, Bureau of Learning Delivery, via email at bld.od@deped.gov.ph, with copy furnished to bld.tld@deped.gov.ph and danilo.soriano@deped.gov.ph.

For more information and clarifications, please contact the BLD-TLD, 4th Floor, Bonifacio Building or at telephone number (02) 8687-2948

Copy furnished:

MALCOLM S. GARMA
Assistant Secretary
Officer-in-Charge, Office of the Undersecretary for Operations