



Republic of the Philippines
Department of Education
REGION I
SCHOOLS DIVISION OF VIGAN CITY

Office of the Schools Division Superintendent

DIVISION MEMORANDUM
No. 38, s. 2026

DISSEMINATION OF THE CONTEXTUALIZED TECHNICAL ASSISTANCE OPERATIONS MANUAL

To: Assistant Schools Division Superintendent
Chief Education Supervisors
Unit and Section Heads
Division Field Technical Assistance Team (DFTAT)
School Heads of Public Elementary, Secondary and Integrated Schools
All Others Concerned

1. In reference to Regional Memorandum No. 12, s. 2026 titled "Dissemination of the Contextualized Technical Assistance Operations Manual," this Office underscores the Department of Education's commitment to fostering continuous improvement in the provision of technical assistance. Consequently, the Regional Field Technical Assistance Division (FTAD) has developed the Contextualized Technical Assistance (TA) Operations Manual.

2. The TA Operations Manual is a significant step toward strengthening the delivery of technical assistance by providing clear guidance to TA providers in identifying bottlenecks, lags, issues, and concerns, and in formulating appropriate and responsive solutions. It shall serve as a guide for the Regional Field Technical Assistance Team (RFTAT), Division Field Technical Assistance Team (DFTAT) and School Field Technical Assistance Team (SFTAT) in leading, coordinating, and integrating technical assistance across all governance levels to facilitate the delivery of quality basic education.

3. The digital copy of the TA Operations Manual may be accessed through the following link: <https://tinyurl.com/TAOperationManual>.

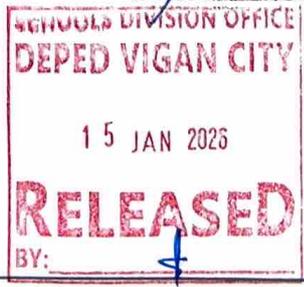
4. The TA Operations Manual will take effect on January 5, 2026.

5. Immediate dissemination and strict compliance to this Memorandum is desired.

VILMA D. EDA, CESO V
Schools Division Superintendent

Reference: Regional Memo No. 12, s. 2026
Enclosure: None

To be included in the Perpetual Index
Under the following subject
TA Manual



SGOD/smr/TA



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Republic of the Philippines
Department of Education
 REGION I



REGIONAL MEMORANDUM

No. 12 s. 2026

DISSEMINATION OF THE CONTEXTUALIZED TECHNICAL ASSISTANCE OPERATIONS MANUAL

To: Schools Division Superintendents
 Chiefs/Section Heads of Functional Divisions

1. In support of the Department of Education's commitment in fostering continuous improvement in the provision of technical assistance, DepEd Regional Office I through the Regional Field Technical Assistance Division (FTAD) developed the Contextualized Technical Assistance (TA) Operations Manual.

2. The TA Operations Manual is one significant step toward standardizing and enhancing the processes in providing support and assistance across the region. Through this manual, the TA providers will be given support and guidance in identifying bottlenecks, lags, issues, and concerns and capacitate them to formulate the right solutions. It shall serve as a guide for the RFTAT and DFTAT in leading, coordinating, and integrating technical assistance in all governance levels to facilitate the delivery of quality basic education.

3. Digital copy of the TA Operations Manual can be accessed through this link: <https://tinyurl.com/TAOperationManual>. The manual can also be accessed through this QR Code:



4. The TA Operations Manual will take effect on January 5, 2026.

5. Immediate dissemination of this memorandum is desired.

TOLENTINO G. AQUINO
 Director IV

Encl.: None
 Reference: None
 To be indicated in the Perpetual Index
 Under the following subjects:

EDUCATION SCHOOLS TECHNICAL ASSISTANCE

FTAD/rrc/RM_TAOperationsManual
 January 5, 2026



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Doc. Ref Code	RM-GRD	Rev	00
Effectivity	11 18 2024	Page	1 of 1

