



Republic of the Philippines
Department of Education
REGION I
SCHOOLS DIVISION OF VIGAN CITY

Office of the Schools Division Superintendent

OFFICE ORDER

No. 1, s. 2025

Ms. Gloaida D. Reclusado
Administrative Officer II
Jose Singson Elementary School

Designation Order

In view of the leave of absence of **Mr. Paulino B. Aninag, Jr.**, School Principal I of Jose Singson Elementary School, you are hereby designated as Officer-in-Charge of Office of the School Principal-Jose Singson Elementary School on **December 26, 2025**.

You shall perform the duties and responsibilities attached to your designation and such other related functions as may be assigned.

This designation will not entitle you to additional remuneration and preferential attention to future promotion.

Issued this 23rd day of December, 2025.

VILMA D. EDA, CESO V
Schools Division Superintendent

Copy Furnished:

- Office of the Schools Division Superintendent
- Office of the Assistant Schools Division Superintendent
- Chief Education Supervisor – CID & SGOD
- School Heads
- 201 – G. Reclusado



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