



Republic of the Philippines  
**Department of Education**  
REGION I  
SCHOOLS DIVISION OF VIGAN CITY

2602-597 E233

DIVISION MEMORANDUM NO. 105, S. 2026

**OPENING OF THE NATIONAL UPLOADING AND VALIDATIONS OF THE  
WASH IN SCHOOLS (WinS) PROGRAM FOR SY 2025-2026**

**TO:** Public Elementary and Secondary School Heads  
All WINS Programs School Coordinators  
All School Health and Nutrition Personnel  
All Others Concerned

1. In reference to the Advisory from the Office of the Director, Bureau of Learner Support Services dated January 21, 2026, this Office announces the National Uploading and Validation of the Wash In Schools (**WinS**) Program for SY 2025-2026 which officially start on **January 26, 2026** until **March 31, 2026**.
2. All schools are requested to download the template in the said system and ensure to accomplish completely and accurately their WINS data for SY 2025-2026 on or before **February 13, 2026**. Validation team shall conduct onsite validation in the 22 schools on **February 23-27, 2026**.
3. The validation team is composed of:
  - School Health & Nutrition Personnel
  - Division Contract of Service Technical Assistant I
4. Enclosed is the copy of the advisory for reference.
5. For questions and clarifications, please contact *Dr. Arlyn D. Batulan*, Medical Officer III at 09771031648 and *Ms. Maria Korynne P. Taborda*, Nurse II at 09353915611.
6. Immediate and wide dissemination of this Memorandum is desired.



*[Signature]*  
**VILMA D. EDA, CESO V**  
Schools Division Superintendent



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Republic of the Philippines  
Department of Education  
**BUREAU OF LEARNER SUPPORT SERVICES**

**OFFICE OF THE DIRECTOR**

**ADVISORY**  
**January 21, 2026**

This Office officially announces the opening of the **National Uploading and Validation of the WASH in Schools (WinS) Program for SY 2025-2026**. The uploading will commence on **January 26, 2026** and continue until **March 31, 2026** in reference to DepEd Order No. 10, s. 2016 or the "Policy and Guidelines for the Comprehensive Water, Sanitation, and Hygiene in (WASH) in Schools (WinS) Program which established quality standards for water, sanitation, deworming and health education. The Three-Star Approach (TSA) is used by the WinS Program as an integrated system for monitoring, performance recognition and quality assurance guided by DepEd Memorandum No. 194, s. 2018.

Please be advised of the following:

1. Ensure that the downloaded monitoring forms are the latest version which includes the SBFP indicator requesting the number of beneficiaries disaggregated by sex.
2. In the event of a discrepancy between the result of the offline monitoring form and the uploaded monitoring at the e-OMS, the result on the uploaded report in the e-OMS shall be the official star rating. The star rating indicated on the uploaded form shall prevail.
3. For non-DepEd elementary and secondary schools, please upload a blank form only.
4. In the event of an uploading interruption, the issue will be coordinated directly with ICTS-SID. In case the ICTS-SID advises that system maintenance is required, Regional WinS Coordinators will be notified accordingly.

To be guided properly, all ROs and SDOs WinS Coordinators are highly encouraged to revisit DepEd Order No. 10, s. 2016 and DepEd Memorandum No. 194, s. 2018.

For clarification and further information, please contact **Ms. Magdalene Portia T. Cariaga**, Supervising Health Program Officer, **Mr. Vonerich B. Berba**, Education Program Specialist II, and **Mr. Dranoel Cyrus C. Baguio**, Technical Assistant II of BLSS-SHD through telephone number (02) 632-9935, mobile number 0915-564-4363, or via email at [sbfp@deped.gov.ph](mailto:sbfp@deped.gov.ph).

**DR. MIGUEL ANGELO S. MANTARING**  
Director IV, Bureau of Learner Support Services



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# Department of Education WASH in Schools Monitoring System

Version: 2025-06-30

## A. School Profile

Date of Survey: (yyyy-mm-dd)	
School Year	
Level	
School Name	
School ID	
School District	
Division	
School Address	
Name of the School Head	
Contact Number	

Total Enrolment	Male	Female	Total
Shift 1			0
Shift 2			0
Shift 3			0

## B. Water Access

1. Does the school provide drinking water?	
2. Is the drinking water provided by the school for free?	
3. Does the school coordinate with the LGU or water district to test the quality of drinking water?	
4. How many times was the quality of drinking water tested in the previous school year?	
5. Did the test result show that water is safe for drinking	

What other mechanisms are used to ensure that drinking water in school is safe? Check all applicable	
Teachers ask the learners to bring their own drinking water to school	<input type="checkbox"/>
If drinking water is from a refilling station, the school requires a water quality certificate	<input type="checkbox"/>
Water from an accessible water source is boiled	<input type="checkbox"/>
Water from an accessible water source is filtered	<input type="checkbox"/>
Others	
7. In the previous week, how often is water for daily handwashing and cleaning of toilets available in the school regardless of source? (This includes water delivered to the school or collected from rain)	
Is drinking water from the main source currently available at school?	

### C. Sanitation

8. How many toilet seats are available for children in the school? Do not include toilet seats for teachers.	Male	Female	Shared/ Communal	Total	Pupil Toilet Ratio
Usable (accessible, functional & private)				0	
Not Usable				0	

  

9. Are all functional toilets secure, private and have door with lock?	
Do all functional toilets have lighting? (includes natural light or alternative sources)	
Do all functional toilets have adequate ventilation?	
10. Do all exclusively female toilets have wrapping materials and trash bins for used sanitary pads?	
11. How many exclusively female toilets have a washing facility inside the toilet?	
12. Are detached toilets for girls within view of school building and people?	



Are there toilet/s designed for persons with limited mobility? (These toilets must have a ramp, railing and adequate space for a wheelchair)	
14. How often are the sanitation facilities cleaned?	
15. Does the school burn its waste?	
16. Are segregated trash bins with cover available in the following areas?	
Classrooms	<input type="checkbox"/>
Toilets	<input type="checkbox"/>
Canteens	<input type="checkbox"/>
Offices	<input type="checkbox"/>
Clinics	<input type="checkbox"/>
Play areas	<input type="checkbox"/>
Gardens	<input type="checkbox"/>
Hallways	<input type="checkbox"/>
Gyms/Stage	<input type="checkbox"/>
17. Are the students segregating their solid waste properly?	
18. Does the school have policies/sanctions which promote the practice of solid waste segregation?	
19. How regular is garbage being collected from the school?	
20. Does the school have a compost pit for biodegradable waste?	
21. Does the school have a refuse pit for non-biodegradable waste?	
22. Does the school have a materials recovery facility (MRF)?	
23. Do all toilets in the school have functional septic tank/s?	
24. Does the school have a functional drainage from the kitchen and all wash areas to ensure that there is no stagnant water?	
25. In the past year, did the school experience any floods?	
26. Does the school adopt the following mechanisms to address stagnant water?	
Pumping out of water	<input type="checkbox"/>
Filling of stagnant water	<input type="checkbox"/>
Soak pit (a water catchment area which contains gravel, sand, or other materials that absorbs water to prevent pooling)	<input type="checkbox"/>
Treatment of stagnant water to prevent breeding of mosquitoes (use of larvicides, fish, etc.)	<input type="checkbox"/>

Not applicable (e.g., no stagnant water because of sandy soil or school didn't experience any floods.)	<input type="checkbox"/>
27. Does the school have a canteen?	
28. Does the school canteen have a sanitary permit?	
29. Do food handlers practice the following food safety measures?	
Wearing of hairnet, gloves, masks and apron	<input type="checkbox"/>
Handwashing	<input type="checkbox"/>
Separate the storage of dry and wet food materials	<input type="checkbox"/>
30. Have all food handlers been oriented on food safety measures?	
31. Do all food handlers in the school have health certificates?	

#### D. Hygiene

32. Are there handwashing facilities at the school?		
Are both soap and water currently available at the handwashing facilities?		
How many times in a week is supervised group handwashing with soap conducted for all children in the school? (Write 0 if this is not done in school.)		
33. What is the extent of student participation in supervising group handwashing? Check all applicable		
Students are participants supervised by teachers	<input type="checkbox"/>	
Students assist teachers in supervising handwashing activities	<input type="checkbox"/>	
Students are assigned to lead handwashing activities	<input type="checkbox"/>	
34. How many handwashing facilities are available in your school?		
	Number of Facilities	Number of faucets/ water outlets/ punch holes
Individual handwashing facility		
Group handwashing facility *		



\* A group handwashing facility should have at least:

- 10 water outlets in the elementary level, and
- 4 water outlets in the secondary level

Note: A water outlet may be any opening where water comes out for handwashing (eg. Faucets, punch pipes, etc.)

35. Is there a regular supply of soap for handwashing?	
36. Are handwashing facilities with soap available in the following areas?	
Classrooms	<input type="checkbox"/>
Toilets	<input type="checkbox"/>
Canteen/Eating Areas	<input type="checkbox"/>
Play areas	<input type="checkbox"/>
Clinics	<input type="checkbox"/>
Laboratories	<input type="checkbox"/>
Agricultural areas (eg. Gulayan, livestock area)	<input type="checkbox"/>
37. Do children perform individual handwashing the following times?	
Before meals/eating/handling food	<input type="checkbox"/>
After using the toilet	<input type="checkbox"/>
After handling soil and animals	<input type="checkbox"/>
After cleaning activities/handling garbage	<input type="checkbox"/>
After playing	<input type="checkbox"/>
38. How many times in a week is group toothbrushing with flouride conducted for all children in the school?	
39. What is the extent of student participation in supervising group toothbrushing	
Students are participants supervised by teachers	<input type="checkbox"/>
Students assist teachers in supervising toothbrushing activities	<input type="checkbox"/>
Students are assigned to lead toothbrushing activities	<input type="checkbox"/>
40. Is there a regular supply of toothbrush and toothpaste for toothbrushing?	
41. Are the repair and maintenance requirements for WASH facilities reflected in the following:	
School improvement plan (SIP)	<input type="checkbox"/>
Annual improvement plan (AIP)	<input type="checkbox"/>

What are the sources of funds for Wins Supplies? Please check all that apply.	School MOOE	Private/Individual donations	PTA	LGU Funds	Voluntary donations from internal staff	Children bring their own
Soap	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Toothbrush	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Toothpaste	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Cleaning materials/supplies for toilets	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Repair and maintenance	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

43. Where can learners avail of sanitary pads?	
School Canteen	<input type="checkbox"/>
School Clinic	<input type="checkbox"/>
Guidance Office	<input type="checkbox"/>
Class Adviser/Teacher	<input type="checkbox"/>
Others	
44. Is there information on proper disposal of sanitary napkins in the girls toilet?	
45. Are there DepEd Approved Instructional materials on Menstrual Health for Teachers?	
46. Are there DepEd Approved Information, Education and Communications (IEC) materials on Menstrual Health for Students?	
47. Is there a designated rest space/changing room for girls with menstrual discomfort?	

#### E. Deworming

48. Is deworming done semi-annually?	
49. What is the total number of students dewormed?	

#### F. Health Education



0. Which areas in the school have IEC materials for Wins?	Hygiene	Menstrual Health	Sanitation	Food safety
Bulletin board	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Classrooms	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Toilets	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Handwashing facilities	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Canteen/Eating areas	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

51. Are there organized structures (eg. TWGs, student clubs) to promote Wins?	
52. Is Wins a part of INSET?	
53. Are learning materials available for teaching Wins?	
54. Is Wins being advocated in the GPTCA assembly?	
55. Are there planned and organized activities for advocating Wins to parents/stakeholders?	
56. Is Wins part of the co/extra-curricular program for students?	

### G. Resilience

Does the school have existing and active school committee (i.e., representative from school admin, student organization, PTA, community/barangay representative to increase resilience and response to:	
Disease outbreaks?	
Natural disasters (e.g., typhoon, volcanic eruption, earthquake)?	
Security risk?	

**Disability inclusion questions**

Is drinking water accessible to young children and persons with limited mobility or vision?	
Are the handwashing facilities accessible to young children and persons with physical disability or impaired vision?	

**I. School Based Feeding Program**

<b>1.1. Number of enrolled school children receiving School meals:</b> (Note: These question apply only to elementary schools. Please report the number of enrolled school children for School Year (SY) 2024-2025 only. )	<b>Male</b>	<b>Female</b>	<b>TOTAL</b>
Kinder			
Grade 1			
Grade 2			
Grade 3			
Grade 4			
Grade 5			
Grade 6			
SPED			
Non-graded/Multi-grade			
<b>TOTAL</b>			
<b>1.2. Other than SBFP, does your school have any other feeding activities supported by partners, canteen operation, LGUs and others?</b>			

**Definition:**

School meals refer to the regular provision of food (either hot meals or nutritious food products) to enrolled school children through DepEd School-based Feeding Program for at least 120 days.