



Republic of the Philippines
Department of Education
REGION I
SCHOOLS DIVISION OF VIGAN CITY

2602 ~ 780

Office of the Schools Division Superintendent

DIVISION MEMORANDUM

No. 110 s. 2026

ACCOMPLISHMENT OF THE 2026 SCHOOL-BASED MANAGEMENT (SBM)
SELF- ASSESSMENT CHECKLIST

To: Assistant Schools Division Superintendent
Chief Education Supervisors
School Heads of Public Elementary, Secondary and Integrated Schools
All Others Concerned

1. In reference to **Regional Memorandum No. 187, s. 2026** titled "Accomplishment of the 2026 School-Based Management (SBM) Self-Assessment Checklist," this Office directs all public elementary and secondary schools to conduct and submit their SBM Self-Assessment for the Fiscal Year 2026.
2. In accordance with **DepEd Order No. 07, s. 2024** (Revised SBM System), the SBM Self-Assessment aims to strengthen decentralized decision-making and institutionalize mechanisms for continuous school improvement.
3. The School Head shall lead a collaborative assessment involving both internal and external stakeholders (teachers, parents, and community partners). The function of the SBM Coordinator or Focal Person **shall not be delegated or reassigned** to any teaching personnel. The School Head remains the primary accountable officer.
4. The Accomplishment must be done through the school's official DepEd email account via the regional link: <https://tinyurl.com/SBMAssessment2026> on or before March 2, 2026.
5. The School Governance and Operations Division (SGOD) through the Division SBM Coordinator shall monitor the progress of submissions and provide technical assistance where necessary.
6. Upon successful submission, School Heads are advised to print the **automated response** sent to their email for documentation and for future validation by the Division SBM Task Force.
7. For further information or clarification, please coordinate with Ms. Susiemar M. Rapisura, Education Program Supervisor, School Governance and Operations Division, via email at susiemar.rapisura@deped.gov.ph or through mobile number 0917-188-9967.



Address: Mena Crisologo St. corner Rivero St., Brgy. IX, Vigan City, Ilocos Sur
Telephone No: (077) 722-20-23 / (077) 632-05-33
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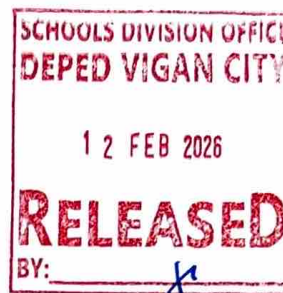
8. Immediate dissemination of and strict compliance with this Memorandum is desired.

VILMA D. EDA, CESO V
Schools Division Superintendent

Enclosure: As stated
Reference: DO 07 s. 2024
To be indicated in the Perpetual Index
Under the following subjects:

SBM Assessment

SGOD/smr/2026SBMAssessment
February 11, 2026



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Department of Education
REGION I



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REGIONAL MEMORANDUM

No. 187 s. 2026

**ACCOMPLISHMENT OF THE 2026 SCHOOL-BASED MANAGEMENT (SBM)
SELF-ASSESSMENT CHECKLIST**

To: Schools Division Superintendents
Assistant Schools Division Superintendents
CID/SGOD Chiefs
SBM Focal Persons
School Heads, Elementary and Secondary
All Others Concerned

1. The Department of Education (DepEd) issued DepEd Order No. 07, s. 2024, titled *Policy Guidelines on the Implementation of the Revised School-Based Management (SBM) System*. This policy strengthens the decentralization of decision-making authority to schools on matters affecting operations and governance, and institutionalizes mechanisms for continuous improvement and the provision of timely and responsive technical assistance at the school level.

2. In line with this policy, both internal and external school stakeholders are enjoined to collaborate in continuously improving school practices, processes, and learning outcomes through the effective implementation of SBM. The School Head shall serve as the SBM Coordinator or Focal Person. This function shall not be delegated or reassigned, particularly to any teaching personnel.

3. The School Head is directed to accomplish the **2025 SBM Self-Assessment Checklist** based on the results of a collaborative assessment with the aforementioned stakeholders. Accomplishment shall be done using the school's official DepEd email account on or before **March 31, 2026** through the following link **<https://tinyurl.com/SBMAssessment2026>** or its corresponding Quick Response (QR) Code:



4. Upon successful submission, an automated response will be sent to the sender's email account and may be printed for documentation purposes. The consolidated results shall serve as the primary basis for the planning and provision of appropriate technical assistance to Schools Division Offices (SDOs) and schools.



Republic of the Philippines
Department of Education
REGION I

5. For further information or clarification, please coordinate with **Mr. Ritchie G. Macalanda**, Education Program Supervisor, Field Technical Assistance Division (FTAD), via email at **ritchie.macalanda@deped.gov.ph** or through mobile number +63 999 976 1509.

6. Immediate dissemination of this Memorandum is desired.

TOLENTINO G. AQUINO
Director IV

Encl.: None

Reference: DepEd Order No. 07, s. 2024

To be indicated in the Perpetual Index

Under the following subjects:

SCHOOL-BASED MANAGEMENT
TECHNICAL ASSISTANCE

FTAD/rgm/RM_Accomplishment2026SBMSelfAssessment
February 5, 2026



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