



2602-1674

Republic of the Philippines
Department of Education
REGION I
SCHOOLS DIVISION OF VIGAN CITY

Office of the Schools Division Superintendent

February 23, 2026

OFFICE MEMORANDUM

No. 4, s. 2026

To: Marie Christine L. Natividad
Chief Education Supervisor (CID)

NOTICE AND UTILIZATION OF ALLOTMENT

1. This is to inform you that the Office received Sub-ARO with the following details:

Sub-ARO No.	Purpose	Amount (PhP)
ROI-26-0095 (Basic Education Curriculum - Current Appropriations)	Funds for the conduct of the 2026 Festival of Talents (DFOT).	50,000.00

2. Please prepare the corresponding Work and Financial Plan (WFP), Project Proposal, Program Procurement Management Plan (PPMP), Purchase Request (PR), Payroll, Itinerary of Travel and/or necessary documents for the full implementation of the program within ten (10) working days upon receipt of this memorandum.
3. For information and strict compliance.

VILMA D. EDA, CESO V
Schools Division Superintendent
8/2/23



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Republic of the Philippines
Department of Education
 Regional Office I

Finance Division
 Budget Section

SUB-ALLOTMENT RELEASE ORDER

PROGRAM/PROJECT/ACTIVITY NO./DESCRIPTION: 310100100003000 Basic Education Curriculum		REFERENCE: FY 2026 GAAAO dated 1/5/2026	SUB-ALLOTMENT RELEASE ORDER NO: ROI-26-0095
FUND CODE: 1101101		ORGANIZATION CODE: 0801014	LEGAL BASIS: FY 2026 GAA R.A. No. 12314
DATE: February 19, 2026		FISCAL YEAR: FY 2026	
Purpose: Transfer of funds for the conduct of the 2026 Division Festival of Talents (DFOT).			
TO: The Schools Division Superintendent Division of Vigan City Vigan City			
PARTICULARS		ALLOTMENT/ OBJECT CLASS	AMOUNT AUTHORIZED
Training Expenses		MOOE 5020201002	50,000.00
Total			50,000.00
AMOUNT IN WORDS: FIFTY THOUSAND PESOS.			
NOTE: The Allotment herein sub-alloted is valid for obligation until December 31, 2027.			

The above sub-allotments have been made for expenditures of the Division/School. It is your primary responsibility to keep expenditures within the limits of the amount sub-alloted. Pursuant to section 41, Book VI of the Executive Order No. 292, the incurrence of overdraft is prohibited. Parties responsible for the incurrence of overdrafts shall be held personally liable thereof. It is understood that the allotments herein authorized shall be used solely for the purposes indicated and disbursements therefrom shall be made in accordance with existing budgeting, accounting and auditing rules and regulations.

Certified Allotment Available:

[Signature]
ARNOLD I. VING
 Chief Administrative Officer
 Finance Division

APPROVED:

[Signature]
TOLENTINO G. AQUINO
 Director IV



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