



Republic of the Philippines  
Department of Education  
REGION I  
SCHOOLS DIVISION OF VIGAN CITY

Office of the Schools Division Superintendent

OFFICE ORDER

No. 69, s. 2026

**Ms. Nicole E. Arce**

Administrative Officer II  
Tamag Elementary School

**Designation Order**

In view of the leave of absence of **Ms. Leticia A. Pugrad**, School Principal II of Tamag Elementary School, you are hereby designated as Officer-in-Charge of Tamag Elementary School on **February 11, 2026**.

You shall perform the duties and responsibilities attached to your designation and such other related functions as may be assigned.

This designation will not entitle you to additional remuneration and preferential attention to future promotion.

Issued this 10<sup>th</sup> day of February, 2026.

*fr: afm*  
**VILMA D. EDA, CESO V** *f*  
Schools Division Superintendent

SCHOOLS DIVISION OFFICE  
DEPED VIGAN CITY

10 FEB 2026

**RELEASED**  
BY: *f*

Copy Furnished:

Office of the Schools Division Superintendent  
Office of the Assistant Schools Division Superintendent  
Chief Education Supervisor – CID & SGOD  
School Heads  
201 – N. Arce



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