



Republic of the Philippines
Department of Education
REGION I
SCHOOLS DIVISION OF VIGAN CITY

Office of the Schools Division Superintendent

DIVISION MEMORANDUM

No. 177, s.2026

STRICT ADHERENCE TO FUEL CONSUMPTION REDUCTION MEASURES

To: Assistant Schools Division Superintendent
Chief Education Supervisors (CID & SGOD)
Unit and Section Heads
Public Elementary and Secondary School Heads
All SDO Proper Personnel
All Teaching and Non-Teaching Personnel

1. This is to transmit to all personnel in the Division of Vigan City the attached Inter-Agency Energy Efficiency and Conservation Committee (IAEECC) Advisory dated March 3, 2026, from the Secretary of Energy and IAEECC Chairperson, for strict compliance.
2. All government entities, including this Division and its schools, are mandatorily enjoined to implement immediate fuel efficiency and conservation measures to achieve a ten percent (10%) reduction in fuel consumption, in support of national energy security.
3. All concerned are directed to strictly implement the following practices within their office premises and operations:
 - Regular and preventive vehicle maintenance;
 - Use of a standardized vehicle monitoring system, including the use of the "BLOWBAGETS" checklist;
 - Adoption of the full-tank method for fuel consumption monitoring;
 - Optimized trip management, including trip consolidation and carpooling;
 - Promotion of fuel-efficient driver behavior; and
 - Timely and accurate submission of monthly consumption reports to the appropriate unit for consolidation.
3. Compliance with this advisory is mandatory and subject to random spot checks.
4. This Memorandum shall take effect immediately. Strict adherence is expected.

Handwritten signature
VILMA D. EDA, CESO V_{er}
Schools Division Superintendent

SCHOOLS DIVISION OFFICE
DEPED VIGAN CITY
04 MAR 2026
RELEASED

BY: *Handwritten signature*
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INTER-AGENCY ENERGY EFFICIENCY AND CONSERVATION COMMITTEE (IAEECC)

ADVISORY

TO : NATIONAL GOVERNMENT AGENCIES, GOVERNMENT-OWNED AND CONTROLLED CORPORATIONS, STATE UNIVERSITIES AND COLLEGES, AND LOCAL GOVERNMENT UNITS

FROM : THE SECRETARY OF ENERGY & IAEECC CHAIRPERSON

SUBJECT : ENJOINING ALL GOVERNMENT ENTITIES TO REDUCE FUEL CONSUMPTION BY AT LEAST TEN PERCENT (10%)

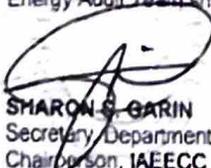
In light of the recent global situation and the uncertainty in petroleum supply brought about by the ongoing conflict in the Middle East, the Department of Energy (DOE) is adopting a proactive and collective measure to safeguard the country's energy security.

As a strategic response to ensure a sufficient and stable supply of petroleum products, all government entities are hereby enjoined to mandatorily implement fuel efficiency and conservation measures in their respective offices and facilities to achieve a ten percent (10%) reduction in fuel consumption.

Accordingly, all government entities shall strictly implement the following fuel efficiency and conservation practices within their office premises and operations:

1. **Regular and preventive vehicle maintenance** – Ensure scheduled preventive maintenance of vehicles to enhance operational efficiency and fuel performance.
2. **Standardized vehicle monitoring system** – Establish a monitoring system that includes, at minimum, the driver's name, odometer readings before and after each trip, fuel volume during refueling, completion of the daily maintenance checklist (BLOWBAGETS), and a comprehensive vehicle maintenance history.
3. **Full-tank method** – Implement the full-tank method to improve the accuracy of fuel consumption monitoring and enable precise measurement of vehicle fuel efficiency.
4. **Optimized trip management** – Implement route planning, trip consolidation, and carpooling or vehicle sharing to maximize vehicle utilization and reduce unnecessary fuel use.
5. **Phased transition to electric or hybrid vehicles** – Gradually replace high-use or short-route service vehicles with electric or hybrid units, supported by solar-powered electric vehicle (EV) charging stations, in compliance with the 10% EV fleet requirement under the Comprehensive Roadmap for Electric Vehicle Industry (CREVI).
6. **Fuel-efficient driver behavior** – Promote practices such as avoiding excessive idling, maintaining steady speeds, observing proper speed limits, and preventing vehicle overloading to minimize fuel consumption.
7. **Submission of Monthly Consumption Reports** - Submit reports through the GEMP Online System to enable proper monitoring of monthly fuel consumption trends and provide analysis for the development of appropriate interventions and programs to ensure effective implementation of fuel efficiency measures.

The DOE shall closely monitor the implementation of this Advisory. To validate compliance, the DOE Energy Audit Team shall conduct energy audits and random spot checks on all government entities.


SHARON S. GARIN
Secretary, Department of Energy
Chairperson, IAEECC



03 MAR 2026