



2003-977

Republic of the Philippines
Department of Education
REGION I
SCHOOLS DIVISION OF VIGAN CITY

DIVISION MEMORANDUM

No. 205, s. 2026

12 MAR 2026

UPDATING OF LEARNER INFORMATION SYSTEM (LIS) - END-OF-SCHOOL-YEAR (EOSY) 2025-2026 STATUS

To: Assistant Schools Division Superintendent
Chief Education Supervisors
Public, Private and SUC Elementary and Secondary Schools Heads
ALS Community Learning Centers
All Others Concerned

1. Pursuant to Central Office Memorandum OM-OASSM-2026-03-123 titled "Updating of Learner Information System – End of School Year 2025-202 Status," signed by Dr. Dexter A. Galban, Assistant Secretary for Strategic Management, this Office emphasizes underscores the necessity of accurate and timely learner data. This information serves as the basis for the Department's evidence-based planning, budgeting, and policy development.
2. All public and private elementary and secondary schools, including SUCs offering basic education within this Division, are hereby instructed to update the **End of School Year (EOSY) Status** of their learners in the Learner Information System (LIS).
3. To ensure 100% completion and maintain data integrity, all schools shall strictly adhere to the following timeline:
 - a. **LIS EOSY Updating Period:** March 16, 2026, to April 30, 2026.
 - b. **ARAL Tagging System:** Deployment is scheduled within the current month. Specific guidelines for ARAL tagging will be issued through a supplemental memorandum.
 - c. *Note: School Heads are strongly advised to complete submissions early. The system is prone to technical latency and congestion as the national deadline approaches.*
4. The Office emphasizes the shared responsibility of all concerned personnel:
 - a. **School Heads:** Exercise overall supervision of the encoding process and certify the accuracy of the school-wide data before final submission.
 - b. **Division Planning Officer:** Monitor real-time submission progress and provide technical intervention for schools with complex system issues.



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- c. **ICT/LIS Coordinator:** Conduct school-level monitoring, verify data consistency, and provide immediate troubleshooting for system errors.
 - d. **Class Advisers:** Ensure that each learner's status (e.g., *Promoted, Conditionally Promoted, Retained*) is accurately reflected based on the final school records.
5. For clarifications or technical assistance, schools may contact the Division Planning Officer at 09175428838.
 6. Immediate dissemination of and strict compliance with this Memorandum is directed.


VILMA D. EDA, CESO V
Schools Division Superintendent

SGOD/gpc/LIS EOSY Updating
3.11.2026



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Republic of the Philippines

Department of Education

OFFICE OF THE ASSISTANT SECRETARY FOR STRATEGIC MANAGEMENT

MEMORANDUM

OM-OASSM-2026-03-123

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FOR : MINISTRY OF BASIC, HIGHER, AND TECHNICAL EDUCATION, BARM

REGIONAL DIRECTORS

SCHOOLS DIVISION SUPERINTENDENTS

REGIONAL PLANNING OFFICERS

DIVISION PLANNING OFFICERS

PUBLIC AND PRIVATE ELEMENTARY AND SECONDARY SCHOOL HEADS

STATE/LOCAL UNIVERSITIES AND COLLEGES HEADS

ALL OTHERS CONCERNED

FROM

DR. BERTER A. GALBAN
Assistant Secretary for Strategic Management

SUBJECT

UPDATING OF LEARNER INFORMATION SYSTEM - END OF SCHOOL YEAR 2025-2026 STATUS

DATE

March 6, 2026

The Department of Education (DepEd) remains steadfast in its mandate of delivering equitable and quality basic education to Filipino learners. Central to this mission is evidence-based planning, budgeting, policy development, and program implementation across all governance levels through accurate and timely reporting of learner information.

Aligning with these efforts, all public and private elementary and secondary schools, including State Universities and Colleges (SUCs) and Local Universities and Colleges (LUCs) offering basic education, and Philippine Schools Overseas are hereby instructed to update the End of School Year (EOSY) Status of their learners in the Learner Information System (LIS) from March 16, 2026 to May 31, 2026.

Additionally, the ARAL tagging system in the LIS is scheduled for deployment this month. Detailed instructions will be provided through a separate issuance. The tagging facility will be accessible throughout the prescribed period stated in this memorandum.



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The Department emphasizes the shared responsibility of all concerned personnel to ensure that all submissions are accurate, complete, and strictly within the established timelines. This is vital in maintaining data integrity and minimizing discrepancies in the Department's official records.

For any clarifications, please contact the Policy and Planning Service-Education Management Information System Division (PPS-EMISD) through telephone numbers (02) 8635-3958 / (02) 8635-3986 or email at ps.emisd@deped.gov.ph.

For immediate dissemination and strict compliance. Thank you.