



Republic of the Philippines
Department of Education
 REGION I
 SCHOOLS DIVISION OF VIGAN CITY

DIVISION MEMORANDUM

No. 222, s. 2026

DIRECTIVE ON STREAMLINED DELEGATION AND ADHERENCE TO ENERGY CONSERVATION STANDARDS ON THE CONDUCT OF SIGNIFICANT NATIONAL AND REGIONAL EVENTS

TO: Assistant Schools Division Superintendent
 Chief Education Supervisors
 Public Elementary and Secondary School Heads
 All Others Concerned

1. In reference to the memorandum issued by the Office of the Secretary of the Department of Education dated March 13, 2026, regarding the Directive on Streamlined Delegation and Adherence to Energy Conservation Standards on the Conduct of Significant National and Regional Events, this Office hereby disseminates the said directive to all concerned offices and schools within the Schools Division of Vigan City.
2. The directive aligns with the government's commitment to energy conservation and responsible resource management. In this regard, all offices and schools are directed to ensure that delegations participating in national and regional events shall be **lean, streamlined, and strictly need-based**.
3. The directive specifically applies to the following major events:
 1. **2026 National Schools Press Conference** on April 13-17 in Ormoc City, Leyte, and its corresponding regional counterparts;
 2. **2026 National Festival of Talents** on April 18-22, 2026 in Roxas City, Capiz, and its corresponding regional counterparts; and
 3. **2026 Palarong Pambansa** on May 24-31, 2026 in the Province of Agusan del Sur, and its corresponding regional counterparts.
4. For this purpose, essential participants may include the following:
 - a. Learner-participants (e.g., writers, performers, athletes, competitors);
 - b. Coaches and assistant coaches;
 - c. Trainers;
 - d. Medical personnel; and
 - e. Such limited number of officials and chaperons whose attendance is strictly necessary for delegation management, safety, and supervision.
5. For emphasis, the inclusion of observers, guests, ceremonial companions, non-essential personnel, and other persons without direct and necessary functions in relation to the event is strongly discouraged and shall not be charged to government funds nor form part of the official delegation.
6. Moreover, side events and ancillary activities, not directly related to the core competitions of the NSPC, NFOT, and Palarong Pambansa shall no longer be conducted. These include,



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but are not limited to, contests for best billeting quarters, best in uniform, and other similar non-core activities.

7. Correspondingly, expenditures related solely to such ancillary activities, including decorations, non-essential materials, additional uniforms, awards, and similar items, shall likewise be discontinued.
8. This directive is issued in support of government energy conservation measures, fiscal prudence, and responsible resource management, while ensuring the safe, orderly, and effective participation of learners in these events.
9. For information and strict compliance of all concerned.

SGOD/rqq
March 18, 2026


VILMA D. EDA, CESO V
Schools Division Superintendent



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Republic of the Philippines
Department of Education
OFFICE OF THE SECRETARY

MEMORANDUM

2023-1343 E 473

TO : Regional Directors
School Division Superintendents
School Heads
All Others Concerned

FROM : **ATTY. FATIMA LIPP D. PANONTONGAN** *FLD*
Undersecretary and Chief of Staff
Office of the Secretary



SUBJECT : **DIRECTIVE ON STREAMLINED DELEGATION AND ADHERENCE TO ENERGY CONSERVATION STANDARDS ON THE CONDUCT OF SIGNIFICANT NATIONAL AND REGIONAL EVENTS**

DATE : March 13, 2026

In line with Memorandum Circular No. 114 of the Office of the President, titled "Directing All Government Agencies and Instrumentalities to Strictly Adopt Energy Conservation Protocols", all Field Offices are strongly enjoined to ensure a streamlined and reasonable composition of delegations participating in the following national and regional events:

1. **2026 National Schools Press Conference** on April 13-17, 2026 in Ormoc City, Leyte, and its corresponding regional counterparts;
2. **2026 National Festival of Talents** on April 18-22, 2026 in Roxas City, Capiz, and its corresponding regional counterparts; and
3. **2026 Palarong Pambansa** on May 24 - 31, 2026 in the Province of Agusan del Sur, and its corresponding regional counterparts.

Accordingly, all Regional Offices, Schools Division Offices, and schools concerned shall maintain a **lean and strictly need-based delegation**. Only essential participants whose presence is directly necessary for the conduct of the event and the welfare of learner-participants shall form part of the official delegation.

For this purpose, essential participants may include the following:

- a) Learner-participants (e.g., writers, performers, athletes, competitors);
- b) Coaches and assistant coaches;

- c) Trainers ;
- d) Medical personnel; and
- e) Such limited number of officials and chaperons whose attendance is strictly necessary for delegation management, safety, and supervision.

For emphasis, the inclusion of observers, guests, ceremonial companions, non-essential personnel, and other persons without direct and necessary functions in relation to the event is strongly discouraged and shall not be charged to government funds nor form part of the official delegation.

Moreover, side events and ancillary activities not directly related to the core competitions of the NSPC, NFOT, and Palarong Pambansa shall no longer be conducted. These include, but are not limited to, contests for best billeting quarters, best in uniform, and other similar non-core activities.

Correspondingly, expenditures related solely to such ancillary activities, including decorations, non-essential materials, additional uniforms, awards, and similar items, shall likewise be discontinued.

This directive is issued in support of government energy conservation measures, fiscal prudence, and responsible resource management, while ensuring the safe, orderly, and effective participation of learners in these events.

For strict compliance.