



2003-1079

Republic of the Philippines  
Department of Education  
REGION I  
SCHOOLS DIVISION OF VIGAN CITY

23 MAR 2026

DIVISION MEMORANDUM  
No. 232, s. 2026

**CONDUCT OF THE MENTORING THE MENTORS FOR KEY STAGES 2 AND 3**

To: Assistant Schools Division Superintendent  
Chief Education Supervisors  
School Head-Ilocos Sur National High School  
All Others Concerned

1. In reference to Memorandum HRDD-2026-309 and Memorandum HRDD-2026-340, the National Educators Academy of the Philippines – Region 1 (NEAP-R1) announces the conduct of the Mentoring the Mentors for Key Stages 2 and 3 at NEAP Facility, Baguio Teachers Camp, Baguio City on May 3 – 8, 2026 and June 8 – 12, 2026.

2. The program aims to enhance and strengthen the pedagogical and content competencies of mentors, equipping them to effectively support Key Stage 2 teachers in Filipino, Araling Panlipunan and Mathematics and Key Stage 3 teachers in Filipino, Araling Panlipunan, MAPEH and Special Needs (SNED), and to ensure instructional materials are aligned with current curriculum standards.

3. The official participants from this Division are:

No.	Name	Position	School	Date of Participation	Activity
1	Edgar Pescador	Education Program Supervisor	CID	June 8 - 12, 2026	Mentoring the Mentors for Key Stage 3 Filipino, Araling Panlipunan, MAPEH and SNED
2	Ronald Alejo	Head Teacher VI	Ilocos Sur National High School		

4. The participants are reminded to bring their laptops, chargers, extension cords and other sources of internet connectivity (e.g. mobile data, pocket WIFI, etc.).

5. Participants are guided by the enclosed Check-in details, Meal Provision Guide and Indicative Program of Activities.

6. Service Credits or Compensatory Time-Off (CTO) shall be granted to the participants if the activity falls on holiday, weekend, or cancellation of work in Government Offices due to various reasons, specified in DepEd Order No. 13, s. 2024 and CSC-DBM Joint Circular No. 2, s. 2004 on Non-Monetary Renumeration of Overtime Services Rendered, whichever is applicable.

7. Attached is the Memorandum-HRDD for reference.

8. For information and compliance of all concerned.

SCHOOLS DIVISION OFFICE  
DEPED VIGAN CITY

**VILMA D. EDA, CESO V**  
Schools Division Superintendent

23 MAR 2026

SGOD-HRD/ahem/Mentoring the Mentors for Key Stages 2 and 3  
2026-026/March 23, 2026

**RELEASED**

Address: Mena Crisologo St. corner Rivero St., Brgy. IX, Vigan City, Ilocos Sur

Telephone No: (077) 722-20-23 / (077) 632-05-33

Email Address: vigan.city@deped.gov.ph

Website: [www.depedviganacity.com](http://www.depedviganacity.com)

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Republic of the Philippines  
**Department of Education**  
 REGION I



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MAR 12 2026

**MEMORANDUM**  
 HRDD-2026- 340

**RESCHEDULING OF THE CONDUCT OF THE MENTORING THE MENTORS  
 FOR KEY STAGES 2 AND 3**

To: Schools Division Superintendents  
 Schools Division of Alaminos City  
 Schools Division of Dagupan City  
 Schools Division of Ilocos Sur  
 Schools Division of La Union  
 Schools Division of Pangasinan I  
 Schools Division of Pangasinan II  
 Schools Division of San Carlos City  
 Schools Division of San Fernando City  
 Schools Division of Urdaneta City  
 Schools Division of Vigan City

Chief of Functional Division  
 Curriculum and Learning Management Division

1. In reference to Memorandum HRDD-2026-309 titled "Conduct of the Mentoring the Mentors for Key Stages 2 and 3" dated March 6, 2026, the National Educators Academy of the Philippines Region 1 (NEAP R1) announces the rescheduling of the said activities. Details are as follows:

Activity	Original Schedule		New Schedule	
	Date	Venue	Date	Venue
Mentoring the Mentors for Key Stage 2 Filipino, Araling Panlipunan, and Mathematics	April 6 - 10, 2026	NEAP Facility, Baguio Teachers Camp, Baguio City	May 3 - 8, 2026	NEAP Facility, Baguio Teachers Camp, Baguio City
Mentoring the Mentors for Key Stage 3 Filipino, Araling Panlipunan, MAPEH, and SNED	March 23 - 27, 2026	NEAP Facility, Baguio Teachers Camp, Baguio City	June 8 - 12, 2026	NEAP Facility, Baguio Teachers Camp, Baguio City

- All other provisions of the said memorandum are still in effect.
- For queries and other concerns, please contact HRDD-NEAP R1 through (072) 682-23-21 or email at [neap.region1@deped.gov.ph](mailto:neap.region1@deped.gov.ph).
- Immediate dissemination of this Memorandum is desired.

For the Regional Director



**RHODA T. RAZON**  
 Assistant Regional Director

HRDD/kmmb/RM\_ReschedMentoringofMentorsKS2&3  
 March 11, 2026



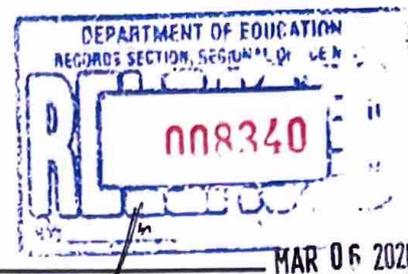
Flores St., Cathangén, City of San Fernando, La Union  
 Telephone Nos.: (072) 607-8137/682-2324  
 DepEd Region I | [region1@deped.gov.ph](mailto:region1@deped.gov.ph)  
[www.depedregion1.com](http://www.depedregion1.com)

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Republic of the Philippines  
**Department of Education**  
 REGION I



2003-646 E 4/17

**MEMORANDUM**  
 HRDD-2026- 309

**CONDUCT OF THE MENTORING THE MENTORS FOR KEY STAGES 2 AND 3**

- To: Schools Division Superintendents  
 Schools Division of Alaminos City  
 Schools Division of Dagupan City  
 Schools Division of Ilocos Sur  
 Schools Division of La Union  
 Schools Division of Pangasinan I  
 Schools Division of Pangasinan II  
 Schools Division of San Carlos City  
 Schools Division of San Fernando City  
 Schools Division of Urduyeta City  
 Schools Division of Vigan City

Chief of Functional Division  
 Curriculum and Learning Management Division

1. In reference to DM-OULS-2026-076 titled "Conduct of the Subject Content Professional Development Program (SCPDP)" dated February 16, 2026, the National Educators Academy of the Philippines (NEAP) announces the conduct of the following activities.

Activity	Date/Venue
Mentoring the Mentors for Key Stage 3 Filipino, Araling Panlipunan, MAPEH and SNED	March 23 - 27, 2026 NEAP Training Facility, BTC, Baguio City
Mentoring the Mentors for Key Stage 2 Filipino, Araling Panlipunan and Mathematics	April 6 - 10, 2026 NEAP Training Facility, BTC, Baguio City

2. The program aims to enhance and strengthen the pedagogical and content competencies of mentors, equipping them to effectively support Key Stage 2 teachers in Filipino, Araling Panlipunan and Mathematics and Key Stage teachers in Filipino, Araling Panlipunan, MAPEH, and Special Needs Education (SNED), and to ensure instructional materials are aligned with current curriculum standards.

3. Enclosed are the following:

- a) List of Identified Participants
- b) Check-in details, and Meal Provision Guide
- c) Indicative Program of Activities

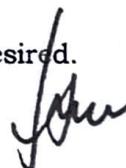


Flores St., Catbangen, City of San Fernando, La Union  
 Telephone Nos.: (072) 607-8137/682-2324  
 DepEd Region I | region1@deped.gov.ph  
 www.depedregion1.com

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4. Participants are respectfully requested to register via the link provided in accordance with their assigned activity and corresponding schedule. Should the identified participants in the enclosure be unavailable on the program activity dates, they are requested to submit a justification letter expressing the reason/s for their non-attendance and send a representative who is of equal qualification.
5. The participants are reminded to bring their own laptops, chargers, extension cords, and other sources of internet connectivity (e.g., mobile data, pocket WIFI, etc.)
6. The board and lodging expenses of all participants shall be charged to the NEAP CO Human Resource Development (HRD) Fund. Transportation, per diem, and other incidental expenses shall be charged against the downloaded HRD funds to the SDOs. In case downloaded funds are insufficient, it can be charged to the SDO/School MOOE or local funds subject to usual accounting and auditing rules and regulations.
7. Service Credits or Compensatory Time-Off (CTO) shall be granted to the participants if the activity falls on holiday, weekend, cancellation or suspension of classes and work in Government Offices due to typhoon, flooding, other weather disturbances, and calamities pursuant to the guidelines specified in DepEd Order No. 13, s. 2024 on the Revised Guidelines on Grant of Vacation Service Credits to Teachers and CSC-DBM Joint Circular No. 2, s. 2004 on Non-Monetary Remuneration for Overtime Services Rendered, whichever is appropriate and applicable.
8. For queries and other concerns, please contact HRDD-NEAP R1 through (072) 682-23-21 or email at [neap.region1@deped.gov.ph](mailto:neap.region1@deped.gov.ph).
9. Immediate dissemination of this Memorandum is desired.



**TOLENTINO G. AQUINO**  
 Director IV  


HRDD/kmmb/RM\_MentorsKeyStages2&3  
 March 5, 2026



Flores St., Catbangen, City of San Fernando, La Union  
 Telephone Nos.: (072) 607-8137/682-2324  
 DepEd Region I [region1@deped.gov.ph](mailto:region1@deped.gov.ph)  
[www.depedregion1.com](http://www.depedregion1.com)

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Enclosure 1

### List of Identified Participants

*Mentoring the Mentors for Key Stage 3 Filipino, Araling Panlipunan, MAPEH, and SNED  
March 23 - 27, 2026  
NEAP Training Facility, BTC, Baguio City*

Name	Division	Learning Area	Registration Link
Marconi Taroma	Dagupan City	Aralin Panlipunan	<a href="https://tinyurl.com/KS2MentoringofMentors2026">https://tinyurl.com/KS2MentoringofMentors2026</a>
Eugene Toralba	Pangasinan II	Aralin Panlipunan	
Edgar Pescador	Vigan City	Aralin Panlipunan	
Rebecca Vilorio	Ilocos Sur	Filipino	
Melchora Viduya	Pangasinan I	Filipino	
Ronald P. Alejo	Vigan City	Filipino	
Sheryl S. Villacorta	Dagupan City	MAPEH	
Cecilia D. Saldua	Ilocos Sur	MAPEH	
Marie Camile S. Hufana	San Fernando City	MAPEH	
Mary Eu-Ann R. Ordoño	La Union	SNED	
Gerlyn C. Bangis	Pangasinan II	SNED	
Harold Gray Padilla	Urduaneta City	SNED	

*Mentoring the Mentors for Key Stage 2 Filipino, Araling Panlipunan, and Mathematics  
April 6 - 10, 2026  
NEAP Training Facility, BTC, Baguio City*

Name	Division	Learning Area	Registration Link
Benedicta Santos	Alaminos City	Aralin Panlipunan	<a href="https://tinyurl.com/KS3MentoringofMentors2026">https://tinyurl.com/KS3MentoringofMentors2026</a>
Sofia Rimando	Urduaneta City	Aralin Panlipunan	
Editha T. Giron	CLMD	Aralin Panlipunan	
Renato Santillan	Dagupan City	Filipino	
Moises Lopez	La Union	Filipino	
Joselito D. Daguison	CLMD	Filipino	
Glaiza Lana	La Union	Mathematics	
Josephine Rosario	San Carlos City	Mathematics	
Richard Agtutubo	Vigan City	Mathematics	

Enclosure 2

**Meal Provision Guide, Check In and Check Out Details**

Participants attending the Review and Enhancement of Training Resource Packages shall check in at 3:00 p.m. on Sunday and check out at 12:00 noon on Friday. Dinner shall be the first meal served, and the afternoon snack shall be the final meal provided.

**Meal Provision Guide - Mentoring the Mentors**

Meals	Sunday	Monday	Tuesday	Wednesday	Thursday	Friday
Breakfast		√	√	√	√	√
AM Snack		√	√	√	√	√
Lunch		√	√	√	√	√
PM Snack		√	√	√	√	√
Dinner	√	√	√	√	√	

Enclosure 3

**Indicative Program of Activities  
Mentoring the Mentors**

Day/Time	Day 0	Day 1	Day 2	Day 3	Day 4	Day 5	
8:00 - 8:30 am	Arrival of Participants	8:00 - 9:00 am Registration of Participants	<b>Management of Learning</b>				
8:30 - 9:00 am			Training Proper Breakout Sessions per Learning Area				
9:00 - 10:00 am			<b>MORNING BREAK</b>				
10:00 - 10:30 am		Training Proper Breakout Sessions per Learning Area					
10:30 am - 12:00 nn		<b>LUNCH BREAK</b>					
12:00 - 1:00 pm							
1:00 - 2:00 pm		Training Proper Breakout Sessions per Learning Area					
2:00 - 3:00 pm	3:00 - 4:30 pm Opening Program Preliminaries National Anthem Prayer Welcome Message Kumustahan Levelling of Expectations Norms Setting Schedule of Activities Program and Activity Objectives					Closing Program	
3:00 - 3:30 pm		<b>AFTERNOON BREAK</b>					
3:30 - 4:30 pm		Training Proper Breakout Sessions per Learning Area	Home Sweet Home				
4:30-5:30 pm		<b>Program Management Team Debriefing</b>					