



Republic of the Philippines  
Department of Education  
REGION I  
SCHOOLS DIVISION OF VIGAN CITY

**Office of the Schools Division Superintendent**

**OFFICE ORDER**

No. 109, s. 2025

**ATTY. KIM R. TAGORDA**

Administrative Officer V  
SDO Vigan City

**DESIGNATION ORDER**

In view of the official travel of the undersigned to attend the Regional Schools Press Conference at Batac City, Ilocos Norte, you are hereby designated as the Officer-In-Charge of the Schools Division Office on **March 10 and 12, 2026**.

You shall act only on routine matters not needing any disbursement of funds and personnel actions not needing the discretion of the undersigned.

Please be guided accordingly.

  
**VILMA D. EDA, CESO V**  
Schools Division Superintendent

Copy furnished:

Office of the Schools Division Superintendent  
Office of the Assistant Schools Division Superintendent  
Chief Education Supervisor – CID & SGOD  
School Heads  
201- Atty. K. Tagorda



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