



Republic of the Philippines
Department of Education
REGION I
SCHOOLS DIVISION OF VIGAN CITY

Office of the Schools Division Superintendent

12 MAR 2026

OFFICE ORDER

No. 117, s. 2026

Ms. **Katrine Anne R. Arce**
Administrative Officer II
San Julian Elementary School

Designation Order

In view of the official travel of **Ms. Marinel T. Valdez**, Officer – in - Charge of San Julian Elementary School, you are hereby designated as Officer-in-Charge of Office of the School Principal - San Julian Elementary School on **April 08 – 10, 2026**.

You shall perform the duties and responsibilities attached to your designation and such other related functions as may be assigned.

This designation will not entitle you to additional remuneration and preferential attention to future promotion.

Issued this 10th day of March, 2026.


VILMA D. EDA, CESO V
Schools Division Superintendent



Copy Furnished:

- Office of the Schools Division Superintendent
- Office of the Assistant Schools Division Superintendent
- Chief Education Supervisor – CID & SGOD
- School Heads
- 201 –K. Arce



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