



2604-1131

Republic of the Philippines  
**Department of Education**  
REGION I  
SCHOOLS DIVISION OF VIGAN CITY

Advisory No. 92, s. 2026

28 APR 2026

In compliance with DepEd Order (DO) No. 8, s. 2023  
This advisory is issued not for endorsement per DO No. 28, s. 2001,  
But only for the information of DepEd Officials,  
Personnel/staff, as well as the concerned public.

**INVITATION TO THE SCHOOL-WIDE AI READINESS PROGRAM:  
IMPLEMENTATION SUPPORT ALIGNED WITH DEPED DO 003, S. 2026**

The Informatics is pleased to invite academic leaders and non-academic personnel to a FREE 3-hour online orientation titled, "School-Wide AI Readiness Program: Implementation Support Aligned with DepEd DO 003, s. 2026," on April 30, 2026, 9:00 AM to 12:00 NN via MS Teams.

The activity aims to provide practical guidance and actionable insights to support school's readiness prior to the full program rollout.

Below are the session highlights:

A. For Academic Leaders

- Understanding DepEd Order No. 003, s. 2026 at the institutional level
- Key components of an AI Governance Framework
- Strategic leadership in school-wide AI implementation

B. For Non-Academic Personnel

- Practical AI use in school operations
- Data privacy obligations under RA 10173
- Safe and responsible use of AI tools

Participation shall be on voluntary basis. Interested participants may confirm their registration via online link: <https://forms.gle/LUwSkoDngKYmwAJt8>.

For other details, please contact:

**MS. PRECIOUS WINLY DUDUACO, CMMS, COMS**

Sales and Marketing Specialist  
Informatics

Contact Number: 0993-647-1931

E-mail address: [pduduaco@informatics.vigan-city.gov.ph](mailto:pduduaco@informatics.vigan-city.gov.ph)

SGOD/aff/ADV\_INFORMATICS  
April 28, 2026



📍 Mena Crisologo St. corner Rivero St., Brgy. IX, Vigan City, Ilocos Sur  
☎ (077) 722-20-23 / (077) 632-05-33  
✉ [vigan.city@deped.gov.ph](mailto:vigan.city@deped.gov.ph)  
🌐 [www.depedvigancity.com](http://www.depedvigancity.com)

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April 22, 2026

**VILMA D. EDA**

Schools Division Superintendent  
Schools Division Vigan City  
Department of Education  
Mena Crisologo St. corner Rivero St., Brgy. IX  
Vigan City, Ilocos Sur

Dear **SDS Eda**:

Warm greetings from Informatics Philippines.

As we roll out our campaign on the **“School-Wide AI Readiness Program: Implementation Support Aligned with DepEd DO 003, s. 2026,”** we are pleased to invite you to a **FREE Orientation** on this program—a focused 3-hour online session designed for **Academic Leaders and Non-Academic Personnel** to gain clarity and *direction prior to the full program rollout*.

**I. EVENT DETAILS**

- **Date:** April 30, 2026, Thursday
- **Time:** 9:00 AM – 12:00 PM
- **Mode:** Online via MS Teams

**II. SESSION HIGHLIGHTS****A. For Academic Leaders**

- Understanding DepEd Order No. 003 at the institutional level
- Key components of an **AI Governance Framework**
- Strategic leadership in school-wide AI implementation

**B. For Non-Academic Personnel**

- Practical AI use in school operations
- **Data privacy obligations under RA 10173**
- Safe and responsible use of AI tools

**III. RATIONALE**

Schools that proactively build AI readiness gain a **clear institutional advantage**, while those without structured guidance face risks such as:

- Data privacy breaches
- Academic integrity concerns
- Inconsistent AI practices

This session provides **practical guidance and actionable insights** to support your school's readiness.

#### **IV. REGISTRATION**

Due to limited slots, early confirmation is encouraged.

- Registration Link: <https://forms.gle/LUwSkoDngKYmwAJt8>
- Email: [marketing@informatics.com.ph](mailto:marketing@informatics.com.ph)

A confirmation email with session details will be sent upon registration.

**Please note that teacher-focused sessions will commence in May.** This is your opportunity to ensure your institution is **prepared at the leadership and operational levels beforehand.**

We look forward to your participation. Should there be any details that you would like to clarify feel free to reach me at 0993-647-1931 or e-mail at [pduduaco@informatics.com.ph](mailto:pduduaco@informatics.com.ph) .

Warm regards,

  
**PRECIOUS WINGLY DUDUACO, CMMS, COMS**  
Sales and Marketing Specialist