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Republic of the Philippines  
Department of Education  
REGION I  
SCHOOLS DIVISION OF VIGAN CITY

DIVISION MEMORANDUM  
No. 291, s. 2026

21 APR 2026

**PARTICIPATION IN THE TRAINING ON THE 2025 RULES ON ADMINISTRATIVE CASES IN THE CIVIL SERVICE**

To: Assistant Schools Division Superintendent  
Chief Education Supervisors  
School Head – Ilocos Sur National High School  
All Others Concerned

1. In reference to Regional Advisory No. 55, s. 2026, the Civil Service Commission (CSC) Regional Office I shall conduct the Training on the 2025 Rules on Administrative Cases in Civil Service (RACCS) at the Learning Hall, 4<sup>th</sup> Floor, CSC Regional Office I, City of San Fernando, La Union on May 5 – 6, 2026.

2. The official participant from this Division is:

No.	NAME	POSITION	Office
1	Atty. Kim R. Tagorda	Administrative Officer V Legal Officer Designate	OSDS

3. Registration through the link: <https://tinyurl.com/2025RACCS-2026> is not later than April 24, 2026.

4. The travel expenses of the participant shall be charged against Division MOOE or local funds subject to usual accounting and auditing rules and regulations.

5. Attached is the Regional Advisory for reference.

6. For information and compliance of all concerned.

**VILMA D. EDA, CESO V**  
Schools Division Superintendent

SGOD-HRD/ahem/Training on RACCS  
2026-031/April 20, 2026



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Republic of the Philippines  
**Department of Education**  
 REGION I



Advisory No. 55, s. 2026

2003-2249 5574

**MAR 31 2025**

In compliance with DepEd Order (D.O) No. 8, s. 2013 this advisory is issued not for endorsement per D.O No. 28, s. 2001, but only for the information of DepEd Officials, personnel/staff, as well as the concerned public.  
 (Visit [www.deped.gov.ph](http://www.deped.gov.ph))

**TRAINING ON THE 2025 RULES ON ADMINISTRATIVE CASES IN THE CIVIL SERVICE**

The Civil Service Commission (CSC) Regional Office I announces its invitation to the training on the 2025 Rules on Administrative Cases in the Civil Service (RACCS) at the Learning Hall, 4<sup>th</sup> Floor, CSC Regional Office I, City of San Fernando, La Union on May 5-6, 2026.

This program is part of the CSC's continuing efforts to promote the development needs of government personnel and strengthen their competencies in leadership, supervision, human resource management, and organizational effectiveness.

The invitation is on a first-come-first served basis. Only the participants who have submitted their nomination forms and have paid the corresponding registration fees at the nearest CSC Field Office or the Regional Office one week before the scheduled conduct of training programs shall be considered **confirmed** participants. Interested participants can also confirm their attendance to the different learning and development programs through online registration and may visit and browse the 2026 Training Calendar at the CSC Facebook account: Civil Service Commission Regional Office I.

There will be a registration fee of P3,500.00 (non-refundable) which covers the administrative costs on participant's training kit, manuals, workshop materials, snacks, lunch, and other incidental expenses. Participants who want to avail of the dormitory must inform the CSC office immediately. Interested participants may register online through this link: <https://tinyurl.com/2025RACCS-2026> not later than April 24, 2026.

Attendance of interested participants shall be in accordance with the DepEd Order No. 9, s. 2025 (Instituting Measures to Increase Engaged Time-On-Task policy. The registration fee may be charged to MOOE or other local funds subject to the approval of the respective authorities, upon the availability, and adherence to the usual accounting rules and regulations.

For registration and other details, please contact:

**CSC ROI Secretariat**

Contact Number: (072) 700-5639/ 700-56-26

Email address: [hrdcsrehiyonunog@gmail.com](mailto:hrdcsrehiyonunog@gmail.com)

HRDD/aac/ADV\_CSCROI  
 March 27, 2026

*[Handwritten signature]*



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March 23, 2026

**SDS VILMA D. EDA**  
**Dept. of Education-Vigan City Division**  
**Mena Crisologo Cor Rivero St, Brgy IX, Vigan City**

Dear Supt. EDA:

The Learning and Development Programs conducted by CSC Regional Office No. 1 in 2025 were notably exceptional as we were able to deliver quality training programs to our participants based on the results of our training evaluation reports.

In continuing to fulfill the CSC's mandate as the central human resource agency of the government, CSC-RO1 invites your personnel to attend the training on *the 2025 Rules on Administrative Cases in the Civil Service on May 5-6, 2026 to be held at the Learning Hall, 4<sup>th</sup> Floor, CSCRO1 Bldg., San Fernando City, La Union*. This program is part of the CSC's continuing efforts to promote the **developmental needs of government personnel** and strengthen their competencies in leadership, supervision, human resource management, and organizational effectiveness.

This is on a first-come-first-served basis. Thus, only participants who have submitted their nomination forms (attached) and have paid the corresponding registration fees at the nearest CSC Field Office or the Regional Office within one (1) week before the scheduled conduct of the training programs shall be considered as **confirmed** participants. Interested participants can also confirm their attendance through **online registration link: <https://tinyurl.com/2025RACCS-2026> not later than April 24, 2026**. Those interested can also visit and browse the 2026 Training Calendar at the CSC facebook account: Civil Service Commission Regional Office 1.

The registration fee, which shall be **non-refundable**, covers the administrative costs on participant's training kit, manuals, workshop materials, snacks (am & pm) and lunch and other incidental expenses. For participants who wanted to avail of our dormitory, please inform us immediately for this is also on a first-come-first-served basis.

For more details, please contact us thru our Human Resource Division at Telephone Numbers (072) 700-5639 / 700-5626.

We look forward to your continued support in our shared mission of developing competent, responsive, and high-performing government employees—true **servant heroes** of the public sector.

Very truly yours,

  
**CORNELIA M. RILLERA**  
Acting Director IV

HRD/CMR/CMAD/cbh