



2604- 944

Republic of the Philippines
Department of Education
REGION I
SCHOOLS DIVISION OF VIGAN CITY

Office of the Schools Division Superintendent

21 APR 2026

April 20, 2026

OFFICE MEMORANDUM

No. 22, s. 2026

NOTICE AND UTILIZATION OF ALLOTMENT

To: Rodrigo Q. Reyes, Jr.
Chief Education Supervisor (SGOD)

1. This is to inform you that the Office received Sub-ARO with the following details:

Sub-ARO No.	Purpose	Amount (PhP)
ROI-26-605 Human Resource and Development for Personnel in Schools and Learning Centers (Current Appropriations)	Funds for the Travel expenses of the Division Trainers for the Revised Grade 6, 9 and 10 Curriculum.	56,000.00
ROI-26-587 School-Based Feeding Program (Current Appropriations)	Allotment for FY 2026 School-Based Feeding Program (SBFP).	4,002,942.40

2. Please prepare the corresponding Work and Financial Plan (WFP), Project Proposal, Program of Works, Program Procurement Management Plan (PPMP), Purchase Request (PR), Payroll, Itinerary of Travel and/or necessary documents for the full implementation of the program within fifteen (15) working days upon receipt of this memorandum.
3. For information and strict compliance.



VILMA D. EDA, CESO V
Schools Division Superintendent



Address: Mena Crisologo St. corner Rivero St., Brgy. IX, Vigan City, Ilocos Sur
Telephone No: (077) 722-20-23 / (077) 632-05-33
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Republic of the Philippines
Department of Education
 Regional Office I

Finance Division
 Budget Section

SUB-ALLOTMENT RELEASE ORDER

PROGRAM/PROJECT/ACTIVITY NO./DESCRIPTION: 310500100001000 Human Resource Development for Personnel in Schools and Learning Centers		REFERENCE: OSEC-1-26-01059 dated 3/23/2026	SUB-ALLOTMENT RELEASE ORDER NO: ROI-26-0605
FUND CODE: 1101101		LEGAL BASIS: FY 2026 GAA R.A. No. 12314	DATE: April 20, 2026
ORGANIZATION CODE: 0801014			FISCAL YEAR: FY 2026

Purpose:

Transfer of funds to cover the Travel Expenses (TEV) of participants, resource persons, and PMT members for the conduct of the Training of Division Trainers for the Revised Grades 6, 9 and 10 Curriculum.

TO:

The Schools Division Superintendent
 Division of Vigan City
 Vigan City

PARTICULARS	ALLOTMENT/ OBJECT CLASS	AMOUNT AUTHORIZED
Training Expenses	MOOE 5020201002	56,000.00
Total		56,000.00

AMOUNT IN WORDS: FIFTY-SIX THOUSAND PESOS.

NOTE: The Allotment herein sub-allotted is valid for obligation until December 31, 2027.

The above sub-allotments have been made for expenditures of the Division/School. It is your primary responsibility to keep expenditures within the limits of the amount sub-allotted. Pursuant to section 41, Book VI of the Executive Order No. 292, the incurrence of overdraft is prohibited. Parties responsible for the incurrence of overdrafts shall be held personally liable thereof. It is understood that the allotments herein authorized shall be used solely for the purposes indicated and disbursements therefrom shall be made in accordance with existing budgeting, accounting and auditing rules and regulations.

Certified Allotment Available:

ARNOLD L. VINO
 Chief Administrative Officer
 Finance Division

APPROVED:

ESTELA P. LEONARDO, EdD, CESO III
 Director IV / Regional Director



Address: Flores St., Catbangan, City of San Fernando, La Union
 Telephone Nos.: (072) 607-8137/682-2324
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Republic of the Philippines
Department of Education
 Regional Office I

Finance Division
 Budget Section

SUB-ALLOTMENT RELEASE ORDER

PROGRAM/PROJECT/ACTIVITY NO./DESCRIPTION: 310400100001000 School-Based Feeding Program (SBFP)		REFERENCE: FY 2026 GAAAO (SBFP) dated 1/1/2026	SUB-ALLOTMENT RELEASE ORDER NO: ROI-26-0587
FUND CODE: 1101101		LEGAL BASIS: FY 2026 GAA R.A. No. 12314	DATE: April 20, 2026
ORGANIZATION CODE: 0801014			FISCAL YEAR: FY 2026

Purpose:
 Allotment for FY 2026 School-Based Feeding Program (SBFP)

TO:
 The Schools Division Superintendent
 Division of Vigan City
 Vigan City

PARTICULARS	ALLOTMENT/ OBJECT CLASS	AMOUNT AUTHORIZED
Subsidy to Operating Units	MOOE 5021408000	4,002,942.40
Total		4,002,942.40

AMOUNT IN WORDS: FOUR MILLION TWO THOUSAND NINE HUNDRED FORTY-TWO AND 40/100 PESOS.

NOTE: The Allotment herein sub-allotted is valid for obligation until December 31, 2027.

The above sub-allotments have been made for expenditures of the Division/School. It is your primary responsibility to keep expenditures within the limits of the amount sub-allotted. Pursuant to section 41, Book VI of the Executive Order No. 292, the incurrence of overdraft is prohibited. Parties responsible for the incurrence of overdrafts shall be held personally liable thereof. It is understood that the allotments herein authorized shall be used solely for the purposes indicated and disbursements therefrom shall be made in accordance with existing budgeting, accounting and auditing rules and regulations.

Certified Allotment Available:

APPROVED:

ARNOLD I. VINO
 Chief Administrative Officer
 Finance Division

ESTELA P. LEON-CAKINO, EdD, CESO III
 Director IV/Regional Director

18/4/20



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