



2005-1274

Republic of the Philippines  
Department of Education  
REGION I  
SCHOOLS DIVISION OF VIGAN CITY

DIVISION MEMORANDUM  
No. 377, s. 2026

21 MAY 2026

**TRAINING ON SUPERVISORY DEVELOPMENT COURSE (SDC) TRACKS 2 & 3**

To: Assistant Schools Division Superintendent  
Chief Education Supervisors  
Public Elementary and Secondary School Heads  
All Others Concerned

1. In reference to Regional Memorandum No. 611, s. 2026, the Civil Service Commission Regional Office I announces its invitation to the training on Supervisory Development Course (SDC) Tracks 2 & 3 at the Learning Hall, 4<sup>th</sup> Floor, CSC Regional Office I, City of San Fernando, La Union on June 1-5, 2026.
2. The aim of the program is to promote the developmental needs of government personnel and strengthen the competencies in leadership, supervision, human resource management, and organizational effectiveness.
3. The invitation is on a first-come-first-served basis. Confirmation of participants is upon submission of nomination forms and payment of corresponding registration fees at the nearest CSC Field Office one week before the training program. Interested participants may register not later than May 22, 2026 through this link: <https://tinyurl.com/SDC2n3-Batch2>.
4. Attached is the Regional Memorandum for reference.
5. For information and compliance of all concerned.

*[Signature]*  
**VILMA D. EDA, CESO V**  
Schools Division Superintendent

SGOD-HRD/ahem/Training on SDC Tracks 2 & 3  
2026-64/May 20, 2026



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Republic of the Philippines  
**Department of Education**  
 REGION I



**REGIONAL MEMORANDUM**  
 No. 611, s. 2026

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MAY 19 2026

**TRAINING ON SUPERVISORY DEVELOPMENT COURSE (SDC) TRACKS 2&3**

To: Regional Chiefs of Functional Divisions  
 Schools Division Superintendents

1. The Civil Service Commission Regional Office I announces its invitation to the training on Supervisory Development Course (SDC) Tracks 2&3 at the Learning Hall, 4<sup>th</sup> Floor, CSC Regional Office I, City of San Fernando, La Union on **June 1-5, 2026**.

2. This program is part of the CSC's continuing efforts to promote the developmental needs of government personnel and strengthen the competencies in leadership, supervision, human resource management, and organizational effectiveness.

3. The invitation is on a first-come-first served basis. Only the participants who have submitted their nomination forms and have paid the corresponding registration fees at the nearest CSC Field Office or the Regional Office one week before the scheduled conduct of training programs shall be considered **confirmed** participants. Interested participants may register online through this link: <https://tinyurl.com/SDC2n3-Batch2> not later than **May 22, 2026**.

4. There will be a registration fee of P3,500.00/day/participant (non-refundable) which covers the administrative costs on participant's training kit, manuals, workshop materials, snacks, lunch, and other incidental expenses. Participants who want to avail of the dormitory must inform the CSC office immediately.

5. Attendance of interested participants shall be in accordance with the DepEd Order No. 9, s. 2025 (Instituting Measures to Increase Engaged Time-On-Task policy. The registration fee may be charged to MOOE or other local funds subject to the approval of the respective authorities, upon the availability, and adherence to the usual accounting rules and regulations.

6. For queries and other concerns, please contact the CSC RO1 HRD Office at Telephone Numbers (072) 700-5639/ 700-5626.

7. For information and guidance.

*elo*  
**ESTELA P. LEON-CARIÑO, EdD, CESO III**  
 Director IV/Regional Director *ms*

Encl.: As stated  
 Reference: Letter from the CSC RO1  
 To be indicated in the Perpetual Index  
 Under the following subjects:

| COURSE                      | TRAININGS |
|-----------------------------|-----------|
| HRDD/aac/RM_CSCSDCTracks2&3 |           |
| May 18, 2026                |           |



HRDD260528



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