



2604-1642

Republic of the Philippines  
Department of Education  
REGION I  
SCHOOLS DIVISION OF VIGAN CITY

Office of the Schools Division Superintendent

04 MAY 2026

April 30, 2026

**OFFICE MEMORANDUM**

No. 29, s. 2026

**NOTICE AND UTILIZATION OF ALLOTMENT**

To: Rodrigo Q. Reyes, Jr.  
Chief Education Supervisor (SGOD)

1. This is to inform you that the Office received Sub-ARO with the following details:

Sub-ARO No.	Purpose	Amount (PhP)
ROI-26-796 School-Based Feeding Program (Continuing Appropriations)	Program Support Fund to cover expenses for the conduct of Central Kitchen Monitoring.	57,246.00

2. Please prepare the corresponding Work and Financial Plan (WFP), Project Proposal, Program of Works, Program Procurement Management Plan (PPMP), Purchase Request (PR), Payroll, Contract/Purchase Order, Itinerary of Travel and/or necessary documents for the full implementation of the program within seven (7) working days upon receipt of this memorandum.
3. For information and strict compliance.

**VILMA D. EDA, CESO V**  
Schools Division Superintendent  
7/4/20



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Republic of the Philippines  
Department of Education  
Regional Office I

Finance Division  
Budget Section

**SUB-ALLOTMENT RELEASE ORDER**

<b>PROGRAM/PROJECT/ACTIVITY NO./DESCRIPTION:</b> 310400100001000 School-Based Feeding Program (SBFP)		<b>REFERENCE:</b> OSEC-1-25-00749 dated 3/18/2025 (CMI)	<b>SUB-ALLOTMENT RELEASE ORDER NO:</b> ROI-26-0796
<b>FUND CODE:</b> 1102101	<b>ORGANIZATION CODE:</b> 0801014	<b>LEGAL BASIS:</b> FY 2025 GAA   R.A. No. 12116	<b>DATE:</b> April 28, 2026
			<b>FISCAL YEAR:</b> FY 2026

**Purpose:**

Transfer of Program Support Funds allocated to cover expenses for the conduct of Central Kitchen Monitoring.

**TO:**

The Schools Division Superintendent  
Division of Vigan City  
Vigan City

PARTICULARS	ALLOTMENT/ OBJECT CLASS	AMOUNT AUTHORIZED
Subsidy to Operating Units	MOOE 5021408000	57,246.00
<b>Total</b>		<b>57,246.00</b>

**AMOUNT IN WORDS:** FIFTY-SEVEN THOUSAND TWO HUNDRED FORTY-SIX PESOS.

**NOTE:** The Allotment herein sub-allotted is valid for obligation until December 31, 2026.

The above sub-allotments have been made for expenditures of the Division/School. It is your primary responsibility to keep expenditures within the limits of the amount sub-allotted. Pursuant to section 41, Book VI of the Executive Order No. 292, the incurrence of overdraft is prohibited. Parties responsible for the incurrence of overdrafts shall be held personally liable thereof. It is understood that the allotments herein authorized shall be used solely for the purposes indicated and disbursements therefrom shall be made in accordance with existing budgeting, accounting and auditing rules and regulations.

Certified Allotment Available:

ARNOLD F. VIND  
Chief Administrative Officer  
Finance Division

APPROVED:

ESTELA P. LEON-CARINO, EdD, CESO III  
Director IV/Regional Director



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