



2605-1127

Republic of the Philippines  
**Department of Education**  
REGION I  
SCHOOLS DIVISION OF VIGAN CITY

18 MAY 2026

**Office of the Schools Division Superintendent**

May 18, 2026

**OFFICE MEMORANDUM**

No. 35, s. 2026

**NOTICE AND UTILIZATION OF ALLOTMENT**

To: Rodrigo Q. Reyes, Jr.  
Chief Education Supervisor (SGOD)

1. This is to inform you that the Office received Sub-ARO with the following details:

Sub-ARO No.	Purpose	Amount (PhP)
ROI-26-966 Physical Fitness and School Sports – Palarong Pambansa Secretariat (Current Appropriations)	Additional funds for the travelling expenses of athletes, coaches and chaperons (ACCs) in participation to 2026 Palarong Pambansa in Agusan del Sur.	180,165.00

2. Please prepare the corresponding Work and Financial Plan (WFP), Project Proposal, Program of Works, Program Procurement Management Plan (PPMP), Purchase Request (PR), Payroll, Contract/Purchase Order, Itinerary of Travel and/or necessary documents for the full implementation of the program within three (3) working days upon receipt of this memorandum.
3. For information and strict compliance.



**VILMA D. EDA, CESO V**  
Schools Division Superintendent  
x5/18



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Republic of the Philippines  
Department of Education  
Regional Office I

Finance Division  
Budget Section

**SUB-ALLOTMENT RELEASE ORDER**

<b>PROGRAM/PROJECT/ACTIVITY NO./DESCRIPTION:</b> 200000100001000 <b>Physical Fitness and School Sports - Palarong Pambansa Secretariat</b>		<b>REFERENCE:</b> OHEC-1-26-02145 dated 5/7/2026 (CM)	<b>SUB-ALLOTMENT RELEASE ORDER NO:</b> ROI-26-0966
<b>FUND CODE:</b> 1101101	<b>ORGANIZATION CODE:</b> 0801014	<b>LEGAL BASIS:</b> FY 2026 GAA   R.A. No. 12314	<b>DATE:</b> May 14, 2026
			<b>FISCAL YEAR:</b> FY 2026

**Purpose:**  
Transfer of additional funds for the travelling expenses of athletes, coaches and chaperons (ACCs) in participation to 2026 Palarong Pambansa in Agusan del Sur.

**TO:**  
The Schools Division Superintendent  
Division of Vigan City  
Vigan City

PARTICULARS	ALLOTMENT/ OBJECT CLASS	AMOUNT AUTHORIZED
Subsidy to Operating Units	MOOE 5021408000	180,165.00
<b>Total</b>		<b>180,165.00</b>

**AMOUNT IN WORDS:** ONE HUNDRED EIGHTY THOUSAND ONE HUNDRED SIXTY-FIVE PESOS.

**NOTE:** The Allotment herein sub-allotted is valid for obligation until December 31, 2027.

The above sub-allotments have been made for expenditures of the Division/School. It is your primary responsibility to keep expenditures within the limits of the amount sub-allotted. Pursuant to Section 41, Book VI of the Executive Order No. 293, the incurrance of overdraft is prohibited. Parties responsible for the incurrance of overdrafts shall be held personally liable therefor. It is understood that the allotments herein authorized shall be used solely for the purposes indicated and disbursements therefrom shall be made in accordance with existing budgeting, accounting and auditing rules and regulations.

**Certified Allotment Available:**  
  
**ARNELO I. VINAS**  
Chief Administrative Officer  
Finance Division

**APPROVED:**  
  
**ESTELA P. LEON-CARINO, EdD, CESO III**  
Director IV Regional Director



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