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Republic of the Philippines
Department of Education
REGION I
SCHOOLS DIVISION OF VIGAN CITY

Office of the Schools Division Superintendent

19 MAY 2026

May 19, 2026

OFFICE MEMORANDUM

No. 36, s. 2026

NOTICE AND UTILIZATION OF ALLOTMENT

To: Marie Christine L. Natividad
Chief Education Supervisor (CID)

1. This is to inform you that the Office received Sub-ARO with the following details:

Sub-ARO No.	Purpose	Amount (PhP)
OSEC-1-26-2293 (Textbooks and other Instructional Materials) - Current Appropriations)	Funds to cover the Program Support Funds for the Printing and Delivery of Reading Materials for Key Stage 1 (Kindergarten to Grade 3).	373,050.00

- Please prepare the corresponding Work and Financial Plan (WFP), Program Procurement Management Plan (PPMP), Purchase Request (PR), Itinerary of Travel and/or necessary documents for the full implementation of the program within fifteen (15) working days upon receipt of this memorandum.
- For information and strict compliance.

[Signature]
VILMA D. EDA, CESO V
Schools Division Superintendent
x/19



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Republic of the Philippines
DEPARTMENT OF EDUCATION
Central Office
SUB-ALLOTMENT RELEASE ORDER

PROGRAM/PROJECT/ACTIVITY NO./DESCRIPTION: PPA355 310200100004000 - Current Appropriations Textbooks and other Instructional Materials		REFERENCE: FY 2026 GAAA0 dated 01/05/2026	SUB-ALLOTMENT RELEASE ORDER NO. OSEC-1-26-02293
FUND CODE: 01101101		LEGAL BASIS: FY 2026 General Appropriations Act Republic Act (R.A.) No. 12314	DATE: 11-May-26
ORGANIZATION CODE: 070010100000			FISCAL YEAR: FY 2026
PURPOSE: Transfer of Program Support Funds (PSF) for the Printing and Delivery of Reading Materials for Key Stage 1 (Kindergarten to Grade 3).			
To: The Schools Division Superintendent Schools Division of Vigan City Region I - Ilocos 070010801014			Region : 1
PARTICULARS		ALLOTMENT CLASS/ ACCOUNT CODE	AMOUNT AUTHORIZED
Subsidy to Operating Units		MOOE 5021408000	373,050.00
AMOUNT IN WORDS: *** Three Hundred Seventy Three Thousand Fifty Pesos Only ***			Total: <u>373,050.00</u>
NOTE: The MOOE or CO allotment herein sub-allotted are valid for obligation until December 31, 2027.			

The above sub-allotments have been made available for expenditures of the Region/ Division/ School. It is your primary responsibility to keep expenditures within the limits of the amount sub-allotted. Pursuant to Section 41, Book VI of Executive Order No. 292, the incurrence of overdrafts is prohibited. Parties responsible for the incurrence of overdrafts shall be held personally liable therefor. It is understood that the allotments herein authorized shall be used solely for the purposes indicated and disbursements therefrom shall be made in accordance with existing budgeting, accounting and auditing rules and regulations.

Certification of Availability of Allotment:

REYMARK V. TIRADOS
Administrative Officer IV
OIC, Finance Service-Budget Division

Approval for Transfer/Downloading of Funds:

MAY 13 2026
ATTY. EDSON BYRON K. SY
Assistant Secretary for Finance
OIC, Office of the Undersecretary for Finance