



Republic of the Philippines  
Department of Education  
REGION I  
SCHOOLS DIVISION OF VIGAN CITY

Office of the Schools Division Superintendent

21 MAY 2026

OFFICE ORDER

No. 208, s. 2026

**Ms. Charmaine A. Ortiz**  
Administrative Officer II  
Rugsuanan-Puroc Elementary School

**Designation Order**

In view of the official business of **Ms. Lany Q. Corpuz**, School Principal I of Rugsuanan-Puroc Elementary School, you are hereby designated as Officer-In-Charge of Office of the School Principal-Rugsuanan-Puroc Elementary School on **May 28 – 30, 2026**.

You shall perform the duties and responsibilities attached to your designation and such other related functions as may be assigned.

This designation will not entitle you to additional remuneration and preferential attention to future promotion.

Issued this 20<sup>th</sup> day of May, 2026.

*Vilma D. EDA*  
**VILMA D. EDA, CESO V**  
Schools Division Superintendent



Copy Furnished:

- Office of the Schools Division Superintendent
- Office of the Assistant Schools Division Superintendent
- Chief Education Supervisor – CID & SGOD
- School Heads
- 201 – C. Ortiz



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