



Republic of the Philippines  
**Department of Education**  
REGION I  
SCHOOLS DIVISION OF VIGAN CITY

2605-1295

**Office of the Schools Division Superintendent**

**OFFICE ORDER**

No. 209, s. 2026

**Ms. Nicole A. Gascon**  
Administrative Officer II  
Tamag Elementary School

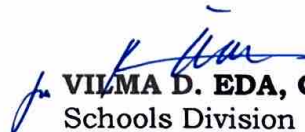
**Designation Order**

In view of the official business of **Ms. Leticia A. Pugrad**, School Principal II of Tamag Elementary School, you are hereby designated as Officer-in-Charge of Tamag Elementary School on **May 28 – 30, 2026**.

You shall perform the duties and responsibilities attached to your designation and such other related functions as may be assigned.

This designation will not entitle you to additional remuneration and preferential attention to future promotion.

Issued this 21<sup>st</sup> day of May, 2026.

  
**VILMA D. EDA, CESO V**  
Schools Division Superintendent



**Copy Furnished:**

Office of the Schools Division Superintendent  
Office of the Assistant Schools Division Superintendent  
Chief Education Supervisor – CID & SGOD  
School Heads  
201 – N. Gascon



**Address:** Mena Crisologo St. corner Rivero St., Brgy. IX, Vigan City, Ilocos Sur  
**Telephone No:** (077) 722-20-23 / (077) 632-05-33  
**Email Address:** vigan.city@deped.gov.ph  
**Website:** www.depedvigancity.com

Your Feedback is important to us. Visit this link [bit.ly/SDOViganCityCSM](http://bit.ly/SDOViganCityCSM)

