



2606-410

Republic of the Philippines  
Department of Education  
REGION I  
SCHOOLS DIVISION OF VIGAN CITY

Office of the Schools Division Superintendent

03 JUN 2026

**DIVISION MEMORANDUM**

No. 414, s.2026

**KUMUSTAHAN WITH ADMINISTRATIVE OFFICERS AND PROJECT DEVELOPMENT OFFICERS I**

To: Office of the Assistant Schools Division Superintendent  
School Heads of Elementary and Secondary Schools  
All Others Concerned

1. To establish sustained open communication and engagement with the administrative staff in the field, the Schools Division of Vigan City shall conduct Kumustahan with Administrative Officers IV, II and Project Development Officer I on June 4, 2026, at 10:30 AM at SDO Mini Conference.
2. The Kumustahan will be an hour dialogue which will channel updates and information relevant to the following:
  - a. Creation of New PDO I Items for schools
  - b. Monitoring and Reporting on the Opening of Classes
  - c. Other Matters
3. This Memorandum serves as their **Locator Slip**.
4. Widest Dissemination of this memorandum is desired.

**VILMA D. EDA, CESO V**  
Schools Division Superintendent

RECEIVED DIVISION OFFICE  
DEPED VIGAN CITY  
03 JUN 2026  
RELEASED  
BY: *[Signature]*



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