



Republic of the Philippines
Department of Education
REGION I
SCHOOLS DIVISION OF VIGAN CITY

Office of the Schools Division Superintendent

18 JUN 2026

DIVISION MEMORANDUM

No. **452** s. 2026

STRENGTHENING THE SECURITY AND INTEGRITY OF THE ELECTRONIC APPLICATION FOR PRIVATE SCHOOLS (E-APS)

To: Assistant Schools Division Superintendent
Chief Education Supervisors
Private School Heads
All Others Concerned

1. In line with **Regional Memorandum No. 726, s. 2026** titled **“Strengthening the Security and Integrity of the Electronic Application for Private Schools (E-APS)”**, this Office reiterates the importance of ensuring the security and integrity of all information and transactions within the E-APS.
2. Recent monitoring activities have noted attempts of unauthorized access and other login activities within the Electronic Application for Private Schools (E-APS).
3. In view thereof, all E-APS users are hereby directed to **update their passwords** to ensure enhanced protection of their accounts. New passwords shall contain a minimum of **eight (8) characters** and must include a combination of **uppercase and lowercase letters, numbers, and special characters**.
4. All concerned users are reminded to strictly observe the following security measures:
 - a. Keep passwords confidential and refrain from sharing them with others;
 - b. Avoid using identifiable information such as names, birthdays, or commonly used words as passwords;
 - c. Always log out of the system after use, especially when accessing E-APS through shared or public devices; and
 - d. Direct technical concerns and issues to the authorized E-APS support personnel for proper assistance.
5. For queries and clarifications, please coordinate with Dr. Liezl P. Mique, Focal Person of the Quality Assurance Division at telephone number (072) 682-2324 local no. 117.
6. Immediate dissemination of this Memorandum is directed.

VILMA D. EDA, CESO V
Schools Division Superintendent

SCHOOLS DIVISION OFFICE
DEPED VIGAN CITY
18 JUN 2026
RELEASED

Reference: Regl Memo No. 726, s. 2026
Enclosure: As stated

SGOD/smr/E-APS
June 17, 2026



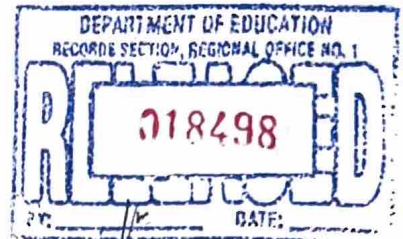
Address: ~~Mena Crisolago St.~~ corner Rivero St., Brgy. IX, Vigan City, Ilocos Sur
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Republic of the Philippines
Department of Education
 REGION I



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REGIONAL MEMORANDUM
 No. 726 s. 2026

STRENGTHENING THE SECURITY AND INTEGRITY OF THE ELECTRONIC APPLICATION FOR PRIVATE SCHOOLS (E-APS)

To: Schools Division Superintendents
 Chiefs, Quality Assurance Division
 School Governance Operations Division
 Education Program Supervisors, Quality Assurance Division
 SDO Personnel-in-Charge of Private Schools
 Private School Heads
 All Others Concerned

1. Recent monitoring activities have detected attempts at unauthorized access and other login activities within the Electronic-Application for Private Schools (E-APS). While no system compromise has been confirmed, these incidents underscore the need to strengthen account security and protect the information stored in the system.
2. In view thereof, this Office directs all E-APS users to update their passwords. New passwords shall contain a minimum of eight (8) characters and must include a combination of uppercase and lowercase letters, numbers, and special characters.
3. To maintain the integrity of the system, all users are reminded of the following:
 - a. keep the passwords confidential and refrain from sharing with others;
 - b. avoid using identifiable users such as names, birthdays, or common words as passwords;
 - c. always log out of the system after its use, especially when using shared or public devices; and
 - d. direct any technical concerns to E-APS HELPDESK or authorized personnel only for assistance.
4. For concerns or clarifications, please coordinate with Dr. Liezl P. Mique, Focal Person/Education Program Supervisor of the Quality Assurance Division at telephone number (072)682-2324 local no. 117.
5. Immediate dissemination of this Memorandum is desired.

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ESTELA P. LEON-CARIÑO EdD, CESO III
 Director IV/Regional Director *ky*



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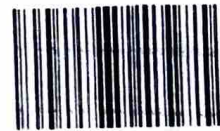


Encl.: None
Reference: RM No. 653, s.2022

To be indicated in the Perpetual Index
Under the following subjects:

SECURITY INTEGRITY APPLICATION PRIVATE SCHOOLS

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