



Republic of the Philippines
Department of Education
 REGION I
 SCHOOLS DIVISION OF VIGAN CITY

2606-1654

Office of the School Division Superintendent

DIVISION MEMORANDUM

No. 461, s. 2026

TO: Assistant Schools Division Superintendent
 Chief Education Supervisor (SGOD & CID)
 Education Program Supervisors
 Public & Elementary School Heads
 All Others Concerned

1. This office shall conduct a Division Management Committee (MANCOM) Meeting on **June 24, 2026**, at **1:30PM**, at the SDO Conference Hall.
2. The meeting aims to gather all DepEd Vigan key officials and personnel to discuss crucial issues and concerns on the school operations and important updates relevant to DepEd priorities and programs.
3. Participant to this activity are the following:

OSDS	<ul style="list-style-type: none"> • Schools Division Superintendent • Assistant Schools Division Superintendent • Section Heads • Unit Heads • OSDS Staff
CID	<ul style="list-style-type: none"> • Chief Education Supervisor • Education Program Supervisor • CID Staff
SGOD	<ul style="list-style-type: none"> • Chief Education Supervisor • Education Program Supervisor • Section Heads (Soc-Mob, Networking, SME, Planning and Research, HRD, Education Facilities, Health and Nutrition) • SGOD Staff
SCHOOLS	<ul style="list-style-type: none"> • Public School Heads • Assistant School Principals • Department Heads



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4. The following agenda shall be discussed
 - a) CID
 - K to 12 Transitions & Program Updates
 - Assessment & Interventions
 - NAT Results
 - Learning Resources & Hub Utilization
 - Other Matters
 - Implementation of WAPs & Application of Learning
 - Technical Assistance Focus of CID
 - b) SGOD
 - Result of Enrollment (Quick Count)
 - Reminders on SGC & SBM
 - Result of the Fire Safety & Building Inspections of BFP
 - c) Legal Unit
 - Policies Legal Updates
 - d) Admin
 - Administrative Section Accomplishments & Updates
 - e) Other Matters
5. For information and strict attendance. No proxies allowed except for those with official designation as OIC.
6. This Memorandum shall serve as locator slip of all personnel concerned.
7. Immediate dissemination of this Memorandum is desired.


VILMA D. EDA, CESO V
Schools Division Superintendent



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