



Republic of the Philippines  
Department of Education  
REGION I  
SCHOOLS DIVISION OF VIGAN CITY

**DIVISION MEMORANDUM**

23 JUN 2026

No. 462, s. 2026

**STRICT IMPLEMENTATION OF THE NO SINGLE-USE PLASTIC AND STYROFOAM POLICY AND STRENGTHENING OF SOLID WASTE SEGREGATION PRACTICES IN ALL SCHOOLS IN REGION I**

TO: Assistant Schools Division Superintendent  
Chief Education Supervisors  
Public Elementary and Secondary School Heads  
All Others Concerned

1. For the information and guidance of all concerned, enclosed is a copy of Regional Memorandum No. 749, s. 2026, titled "Strict Implementation of the No Single-Use Plastic and Styrofoams Policy and Strengthening of Solid Waste Segregation Practices in All Schools in Region 1", issued by the Office of the Regional Director, dated June 16, 2026.

2. Immediate dissemination and strict compliance of this Memorandum is desired.

**VILMA D. EDA, CESO V**  
Schools Division Superintendent

SGOD/DRRM/rqq  
June 22, 2026



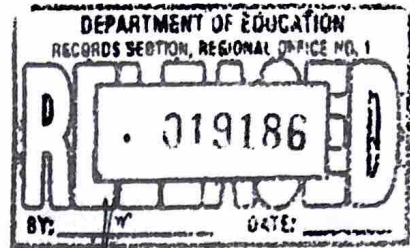
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Republic of the Philippines  
**Department of Education**  
 REGION I



JUN 18 2026

*2026-1678 E 1038*

REGIONAL MEMORANDUM  
 No. 749, s. 2026

**STRICT IMPLEMENTATION OF THE NO SINGLE-USE PLASTIC AND STYROFOAM POLICY AND STRENGTHENING OF SOLID WASTE SEGREGATION PRACTICES IN ALL SCHOOLS IN REGION I**

To: Schools Division Superintendents

1. Consistent with **Republic Act No. 9003 (Ecological Solid Waste Management Act of 2000)**, **Republic Act No. 11898 (Extended Producer Responsibility Act of 2022)**, **DepEd Order No. 52, s. 2011 (Strengthening Environmental Education in Public and Private Schools)**, and **DepEd Memorandum No. 24, s. 2019**, all public and private schools in Region I are directed to strengthen environmental stewardship through waste reduction, proper waste management, and the promotion of sustainable practices within school communities.
2. This Office recognizes the need to minimize waste generation and promote environmentally responsible practices in schools and learning centers. Accordingly, all schools shall adopt measures that discourage the use of single-use plastics and styrofoam products and ensure the proper segregation and disposal of wastes.
3. All schools, offices, and learning centers shall:
  - a. Refrain from the use, distribution, procurement, and sale of single-use plastic materials, whenever practicable, including plastic bags, disposable plastic cups, plastic straws, stirrers, spoons, forks, and similar materials;
  - b. Prohibit the use of styrofoam containers, cups, plates, food boxes, and other styrofoam-based products within school premises;
  - c. Encourage the use of reusable, recyclable, biodegradable, or environmentally sustainable alternatives such as tumblers, food containers, eco-bags, reusable utensils, paper-based packaging, and other similar materials;
  - d. Require school canteens, concessionaires, food vendors, and service providers operating within school premises to comply with this policy;
  - e. Ensure the installation and proper labeling of waste segregation bins for biodegradable, recyclable, residual, and special wastes in strategic areas within the school; and
  - f. Strengthen information and education campaigns on environmental stewardship, waste reduction, recycling, composting, and proper waste segregation among learners, personnel, parents, and other stakeholders.



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Doc Ref Code	RO-ORD 5319	Rev	00
Effectivity	11/07/2024	Page	1 of 3



4. The provisions of this Memorandum shall be observed in all DepEd-related activities, whether conducted at the school, district, division, regional, or other venues, including but not limited to:

- a. Meetings, conferences, workshops, seminars, and trainings;
- b. Brigada Eskwela activities;
- c. Learner leadership activities, camps, and conferences;
- d. Sports events, festivals, contests, and competitions;
- e. Graduation rites, moving-up ceremonies, recognition programs, and school celebrations;
- f. Regional, division, district, and school-based programs and projects; and
- g. Other official activities organized, sponsored, or funded by the Department of Education.

5. All schools shall strictly implement waste segregation at source and provide clearly marked receptacles for:

- a. Biodegradable Waste;
- b. Recyclable Waste;
- c. Residual Waste; and
- d. Special Waste

Schools shall further:

- a. Install waste segregation bins in classrooms, offices, canteens, hallways, school grounds, and other strategic locations;
- b. Conduct regular advocacy campaigns and information dissemination activities on environmental protection, waste reduction, recycling, and proper waste segregation;
- c. Establish, maintain, or strengthen Materials Recovery Facilities (MRFs), recycling programs, composting initiatives, and other sustainable waste management practices, where feasible;
- d. Promote the principles of "Reduce, Reuse, Recycle, and Recover" among learners and school personnel.

6. School Heads shall:

- a. Ensure compliance with this Memorandum;
- b. Monitor the implementation of the policy within their respective schools;
- c. Mobilize learner organizations, including the Youth for Environment in Schools Organization (YES-O), Supreme Elementary Learner Government (SELG), Supreme Secondary Learner Government (SSLG), and other school-based organizations, in promoting environmental awareness and responsible waste management;
- d. Coordinate with local government units, Barangay Councils, environmental organizations, and other stakeholders to support environmental programs and initiatives.

7. Schools Division Offices shall monitor compliance with this Memorandum and provide the necessary technical assistance to schools. School Heads are encouraged to document best practices and innovative initiatives that contribute to waste reduction and environmental sustainability.

8. Immediate and wide dissemination of this Memorandum is desired.

*elo*  
**ESTELA P. LEON-CARIÑO, EdD, CESO III**  
Director IV/Regional Director

Incls:  
None

Reference:  
As Stated

To be indicated in the PERPETUAL INDEX  
under the following subjects:

COMMUNITY DEVELOPMENT  
ENVIRONMENTAL EDUCATION  
POLICY  
PROHIBITIONS  
SCHOOLS

ESSD/dcn/RM-No-Single-Plastic-Use  
June 16, 2026



ESSD260495



Republic of the Philippines  
**Department of Education**  
 REGION I  
 SCHOOLS DIVISION OF VIGAN CITY

**STRICT IMPLEMENTATION OF THE NO SINGLE-USE PLASTIC AND STYROFOAM POLICY AND STRENGTHENING OF SOLID WASTE SEGREGATION PRACTICES IN ALL SCHOOLS IN REGION I**

**MONITORING TOOL**

**Name of School:** \_\_\_\_\_ **School ID #:** \_\_\_\_\_  
**Name of School Head:** \_\_\_\_\_ **Date:** \_\_\_\_\_

**Compliance Score:** \_\_\_\_\_ / 25 Points ( \_\_\_\_\_ %)

**1. No Single-Use Plastic & Styrofoam Policy Compliance**

*Evaluate the presence and use of banned materials within the premises.*

Monitoring Item	Yes (1)	No (0)	N/A	Remarks / Evidence
<b>Plastics Ban:</b> Are single-use plastic bags (shopping bags, thin liners) absent from use?	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	
<b>Styrofoam Ban:</b> Are Styrofoam/polystyrene food containers, cups, or plates completely absent?	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	
<b>Utensils &amp; Straws:</b> Are plastic straws, stirrers, cups, and disposable cutlery replaced with reusable or biodegradable alternatives?	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	
<b>Eco-friendly Alternatives:</b> Are clients/employees utilizing reusable bags, eco-bags, or compliance containers (e.g., tumblers, lunch boxes)?	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	



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Monitoring Item	Yes (1)	No (0)	N/A	Remarks / Evidence
<b>Vendor Compliance:</b> Are internal cafeterias, stalls, or concessionaires strictly adhering to the plastic/Styrofoam ban?	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	

**2. Solid Waste Segregation Infrastructure**

Monitoring Item	Yes (1)	No (0)	N/A	Remarks / Evidence
<b>Color-Coded Bins:</b> Are color-coded or clearly labeled bins present in strategic areas?	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	
<b>The 3-4 Bin System:</b> Are there distinct bins for Biodegradable, Recyclable, Residual, and Special/Hazardous waste?	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	
<b>Clear Labeling:</b> Do bins have highly visible signs, text, or images illustrating what goes inside?	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	
<b>Lids and Maintenance:</b> Are all waste bins properly covered, clean, and in good physical condition?	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	



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Monitoring Item	Yes (1)	No (0)	N/A	Remarks / Evidence
<b>Proximity:</b> Are sorting bins placed together as a set (rather than isolated standalone bins) to prevent cross-contamination?	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	

### 3. Segregation Practice & Accuracy

*Audit the actual contents of the bins to measure segregation behavior.*

Monitoring Item	Yes (1)	No (0)	N/A	Remarks / Evidence
<b>Sorting Accuracy:</b> Are the contents of the <b>Biodegradable</b> bin free from plastics, metals, and non-compostables?	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	
<b>Recyclable Quality:</b> Are items in the <b>Recyclables</b> bin clean, dry, and free from food residue?	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	
<b>Residual Bin Efficiency:</b> Is the <b>Residual</b> bin free of items that could otherwise be composted or recycled?	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	
<b>Zero Mixed Dumps:</b> Is there an absence of mixed/unsegregated trash piles anywhere on the premises?	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	



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**4. Collection, Storage, and Disposal**

*Monitor what happens to the waste after it leaves the public bins.*

Monitoring Item	Yes (1)	No (0)	N/A	Remarks / Evidence
<b>Segregated Collection:</b> Do maintenance personnel or collectors maintain segregation during collection (i.e., they do not mix them into one bag)?	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	
<b>Materials Recovery Facility (MRF):</b> Is there a designated holding area or MRF for further sorting and temporary storage?	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	
<b>Composting Facility:</b> Are biodegradable wastes processed onsite (compost pits/bins) or collected by an organic waste system?	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	
<b>Hazardous Waste Care:</b> Are electronic wastes, chemicals, and medical items isolated and disposed of safely?	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	
<b>Schedule Adherence:</b> Is waste hauled out according to the local municipal or internal collection schedule?	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	

**5. Policy Enforcement & Information Education Campaign (IEC)**



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*Assess institutional support, policy awareness, and disciplinary actions.*

Monitoring Item	Yes (1)	No (0)	N/A	Remarks / Evidence
<b>Visible Signage:</b> Are policy reminders ("No Plastic Policy" posters) visibly posted at entrances, hallways, or dining areas?	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	
<b>Staff Training:</b> Have janitorial staff, employees, or vendors attended an orientation on proper segregation and plastic bans?	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	
<b>Monitoring Logs:</b> Is this monitoring checklist accomplished regularly (e.g., weekly or monthly) and filed?	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	
<b>Consequences/Incentives:</b> Is there a clear mechanism for warning or penalizing violators (or rewarding high compliance)?	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	
<b>Leadership/Committees:</b> Is there an active Eco-Waste Committee or designated officer overseeing daily implementation?	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	

**Scoring and Action Plan**

**Grading Scale:**

- 21 – 25 Points: **Excellent (Fully Compliant)** – Maintain current practices.
- 16 – 20 Points: **Satisfactory (Passable)** – Minor improvements needed in flagged areas.



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- **11 – 15 Points: Underperforming (Needs Correction)** – High risk of policy failure; immediate intervention required.
- **10 Points or below: Non-Compliant** – Critical failure to implement policy; require strict restructuring.

**Corrective Action Plan (For items marked "No"):**

**Item / Area of Failure:**

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**Corrective Action Required:**

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**Personnel Responsible:** \_\_\_\_\_ **Deadline:** \_\_\_\_\_

**Acknowledged by:**

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School Head



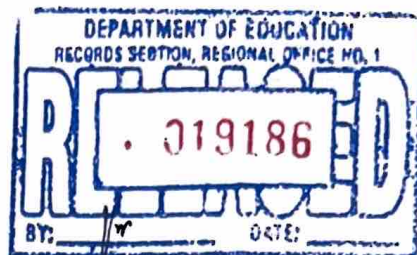
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*elo*  
**ESTELA P. LEON-CARIÑO, EdD, CESO III**  
Director IV/Regional Director

Incls: None

Reference: As Stated

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