



Republic of the Philippines
Department of Education
 REGION I
 SCHOOLS DIVISION OF VIGAN CITY

DIVISION MEMORANDUM

25 JUN 2026

No. 476, s.2026

**PILOT-TESTING OF FISCAL YEAR (FY) 2026 SCHOOL INNOVATION AND
 IMPROVEMENT FUND (SIIF) ONLINE MONITORING TOOL
 THROUGH INSIGHTED**

To: Assistant Schools Division Superintendent
 Chief Education Supervisors
 Public Elementary School (PIS)
 All Others Concerned

1. In reference to **DM-OUHRODI-2026-1987** titled "*Pilot-Testing of Fiscal Year (FY) 2026 School Innovation and Improvement Fund (SIIF) Online Monitoring Tool through InsightED*," the Department of Education, through the Bureau of Human Resource and Organizational Development-School Effectiveness Division (BHROD-SED) shall conduct the pilot testing of the SIIF Online Monitoring Tool through the **InsightED platform**.

2. The pilot testing aims to engage randomly selected FY 2025 implementers of the SIIF. Regional and Division-Based Management (SBM) Coordinators and School Heads will participate in assessing the usability and reliability of the monitoring tool.

3. All identified participants are requested to actively engage and provide technical feedback to support the continuous enhancement of the platform. Below are the identified participating school head and SBM coordinator for this division:

Participants	School/Office	InsightED Link
Maggie P. Aytona <i>School Principal I</i>	Pantay Integrated School (ID#502583)	To access the SIIF Hub: https://tinyurl.com/SIIF-InsightED-SH
Susiemar M. Rapisura <i>EPS, SBM Coordinator</i>	SDO-SGOD	To register InsightED accounts to access the SIIF Dashboard: https://tinyurl.com/SIIF-InsightED-ROSDO

4. Participants shall observe the following schedule of activities of the pilot testing which will be conducted in two phases:

Pilot Test	Scope	Details	Date/Activities	
Phase 1	Planning of School-Level Interventions	When? 4th week, June 2026 to 1st week, July 2026	June 22, 2026 9:00 AM	Online Orientation
		Who? <i>School Head</i> - inputs interventions, beneficiaries,	June 23-25, 2026	Pilot Testing
			June 26, 2026 9:00 AM	Online Meeting (Feedback Session)



Republic of the Philippines
Department of Education
 REGION I
SCHOOLS DIVISION OF VIGAN CITY

		activities, and budget estimates <i>Division SBM Coordinator</i> - reviews school-level inputs	June 29 – July 2, 2026	Second Round of Pilot Testing (Based on Feedback)
		<i>Regional SBM Coordinator</i> - views SDO summaries	July 3, 2026 9:00 AM	Online Meeting for Final Consolidation of Feedback
Phase 2	Updating of SIIF Utilization	When? 4th week, August 2026 to 1st week, September 2026 Who? <i>School Head</i> - inputs SIIF utilization as of August 2026 <i>Division SBM Coordinator</i> - reviews school-level inputs; browses and navigates the Division Dashboard <i>Regional SBM Coordinator</i> - browses and navigates the Regional Dashboard	August 24, 2026 9:00 AM	<i>Online Orientation</i>
			August 25–27, 2026	Pilot Testing
			August 28, 2026 9:00 AM	Online Meeting (Feedback Session)
			August 31 – September 3, 2026	Second Round of Pilot Testing (Based on Feedback)
			September 4, 2026 9:00 AM	Online Meeting for Final Consolidation of Feedback

5. To provide further guidance to participants, the BHROD-SED shall conduct a series of online orientations and meetings in support of the implementation of the FY 2026 SIIF Pilot Test. These sessions aim to introduce the SIIF Online Monitoring Tool through InsightED and provide updates, clarifications and guidance throughout the pilot testing period.

6. Participants are requested to join all scheduled sessions via MS Teams using the link: <https://tinyurl.com/PilotTest-SIIF2026>, at the designated time in the schedule above.

7. For inquiries and confirmation of participation, please contact **Mr. Raymond Jason V. Aquino** or **Ms. Melanie J. Villareal** of BHROD-SED via email bhrod.sed@deped.gov.ph.

8. Immediate dissemination of this Memorandum is desired.



VILMA D. EDA, CESO V
 Schools Division Superintendent

SGOD/aff/DM_PilotTesting FY 2026 SIIF Online Monitoring Tool InsightED
 June 24, 2026



Mena Crisologo St. corner Rivero St., Brgy. IX, Vigan City, Ilocos Sur
 (077) 722-20-23 / (077) 632-05-33
vigan.city@deped.gov.ph
www.depedvigancity.com



Republika ng Pilipinas
Department of Education
 OFFICE OF THE UNDERSECRETARY
 HUMAN RESOURCE AND ORGANIZATIONAL DEVELOPMENT AND INFRASTRUCTURE

MEMORANDUM
DM-OUHRODI-2026-1987

2026-1161 E 1005

**TO : CONCERNED REGIONAL DIRECTORS
 CONCERNED SCHOOLS DIVISION SUPERINTENDENTS**

**ATTN : SELECT SCHOOL HEADS
 SELECT REGIONAL AND DIVISION SBM COORDINATORS**

FROM : WILFREDO E. CABRAL
*Undersecretary for Human Resource and Organizational
 Development and Infrastructure*

**SUBJECT : PILOT-TESTING OF FISCAL YEAR (FY) 2026 SCHOOL
 INNOVATION AND IMPROVEMENT FUND (SIIF) ONLINE
 MONITORING TOOL THROUGH INSIGHTED**

DATE : June 09, 2026

In line with the implementation of the School Innovation and Improvement Fund (SIIF) for Fiscal Year (FY) 2026, the Bureau of Human Resource and Organizational Development – School Effectiveness Division (BHROD – SED) shall conduct the pilot testing of the **SIIF Online Monitoring Tool through the InsightED platform.**

The pilot testing aims to engage randomly selected FY 2025 implementers of the SIIF. Regional and Division School-Based Management (SBM) Coordinators and School Heads will participate in assessing the usability and reliability of the monitoring tool.

The pilot testing will be conducted in two phases. Refer to the table provided for proper guidance.



Room 102, Rizal Building, DepEd Complex, Meralco Ave., Pasig City 1600
 Telephone Nos.: (+632) 86337206, (+632) 86318494
 Email Address: usec.hrod@deped.gov.ph | Website: www.deped.gov.ph

Doc. Ref. Code	CO-OUHROD-F006	Rev	00
Effectivity	03.23.23	Page	1 of 5



Pilot-test	Scope	Details	Activities
Phase 1	Planning of School-Level Interventions	<p>When 4th week, June 2026 to 1st week, July 2026</p> <p>Who <u>School Head:</u> inputs interventions, beneficiaries, activities, and budget estimates</p> <p><u>Division SBM Coordinator:</u> reviews school-level inputs</p> <p><u>Regional SBM Coordinator:</u> views SDO summaries</p>	<p>June 22, 2026 9:00 AM <i>Online Orientation</i></p> <p>June 23–25, 2026 Pilot Testing</p> <p>June 26, 2026 9:00 AM <i>Online Meeting (Feedback Session)</i></p> <p>June 29 – July 2, 2026 Second Round of Pilot Testing (Based on Feedback)</p> <p>July 3, 2026 9:00 AM <i>Online Meeting for Final Consolidation of Feedback</i></p>
Phase 2	Updating of SIIF Utilization	<p>When 4th week, August 2026 to 1st week, September 2026</p> <p>Who <u>School Head:</u> inputs SIIF utilization as of August 2026</p> <p><u>Division SBM Coordinator:</u> reviews school-level inputs; browses and navigates the Division Dashboard</p> <p><u>Regional SBM Coordinator:</u> browses and navigates the Regional Dashboard</p>	<p>August 24, 2026 9:00 AM <i>Online Orientation</i></p> <p>August 25-27, 2026 Pilot Testing</p> <p>August 28, 2026 9:00 AM <i>Online Meeting (Feedback Session)</i></p> <p>August 31 – September 3, 2026 Second Round of Pilot Testing (Based on Feedback)</p> <p>September 4, 2026 9:00 AM <i>Online Meeting for Final Consolidation of Feedback</i></p>

Through this pilot testing, feedback will be gathered to further refine the system for the FY 2026 implementation, ensuring enhanced user experience, efficiency in the



documentation of selected SIIF interventions, and effective monitoring of the physical and financial performance.

All identified participants are requested to actively engage and provide technical feedback to support the continuous enhancement of the platform.

- **School Heads** are advised to use their **InsightED accounts** to access the SIIF Hub.
- **Regional and Division SBM Coordinators** are instructed to register their InsightED accounts to access the SIIF Dashboard.

Please refer to **Annex A** for the **list of participating School Heads and SBM Coordinators from the Division and Regional Offices.**

To provide further guidance to participants from Schools, Regional Offices, and Schools Division Offices, **the BHROD-SED shall conduct a series of online orientations and meetings in support of the implementation of the FY 2026 SIIF Pilot Test.** These sessions aim to introduce the SIIF Online Monitoring Tool through InsightED and provide updates, clarifications, and guidance throughout the pilot testing period.

Participants are requested to join all scheduled sessions via MS Teams using the link: **tinyurl.com/PilotTest-SIIF2026**, at the designated time indicated in the schedule above.

For inquiries and confirmation of participation, you may contact **Mr. Raymond Jason V. Aquino** or **Ms. Melanie J. Villareal** of BHROD-SED via email at **bhrod.sed@deped.gov.ph**.

For guidance and appropriate action.



Room 102, Rizal Building, DepEd Complex, Meralco Ave., Pasig City 1600
Telephone Nos.: (+632) 86337206, (+632) 86318494
Email Address: usec.hrod@deped.gov.ph | Website: www.deped.gov.ph

Doc. Ref. Code	CO-OUHROD-F006	Rev	00
Effectivity	03.23.23	Page	3 of 5



Annex A. List of Participating School Heads and SBM Coordinators from the Regional and Schools Division Offices

School InsightEd Link: <https://tinyurl.com/SIIF-InsightED-SH>

Table 1 – List of Participating School Heads

No.	REGION – DIVISION - SCHOOL NAME	NAME
1	Region XI - Davao Occidental 129063 Mabila Central Elementary School	Jovelie C. Branzuela
2	Region X - Misamis Oriental 304077 Kinoguitan National Agricultural High School	Haidee M. Sumanpan
3	Region VIII - Division of Northern Samar 122789 Sta. Rita Elementary School	Joy M. Saniano
4	Region I - Division of Vigan City 502583 Pantay Integrated School	Maggie P. Aytona
5	CARAGA - Division of Dinagat Island 324406 Primitivo J. Ebol Memorial National High School (Lapus Magsaysay National High School)	Jesel M. Rebelala
6	Region IX - Division of Zamboanga del Sur 303818 Subanen Agricultural National High School	Charife A. Bercero
7	Region VII - Division of Cebu Province 119133 Nangka ES	Romnick G. Priolo
8	NIR - Division of La Carlota 117650 San Miguel ES II	Febbie S. Gareza

Schools Division Office (SDO)/ Regional Office (RO) InsignEd Link:

<https://tinyurl.com/SIIF-InsightED-ROSDO>

Table 2 – List of Participating SDOs

No.	REGION - DIVISION	NAME
1	Region XI Davao del Sur	Patrick John P. Peresores <i>Education Program Specialist II</i>
2	Region X Misamis Oriental	Danny A. Asio <i>Senior Education Program Specialist</i>
3	Region VIII Division of Northern Samar	Merlita B. Fajardo <i>Senior Education Program Specialist</i>
4	Region I Division of Vigan City	Susiemar M. Rapisura <i>Education Program Supervisor</i>
5	CARAGA Division of Dinagat Island	Christopher A. Gimena <i>Senior Education Program Specialist</i>
6	Region IX Division of Zamboanga del Sur	Jay Frix Q. Catacutan <i>Senior Education Program Specialist</i>
7	Region VII Division of Cebu City	Kyle Brent L. Largo <i>Education Program Specialist II</i>
8	NIR Division of La Carlota	Otico, Efren D. <i>Education Program Supervisor</i>

Table 3 – List of Participating ROs

No.	REGION	NAME
1	Region XI	Ronnie S. Mercado <i>Education Program Supervisor</i>
2	Region X	Lita F. Base <i>Education Program Supervisor</i>
3	Region VIII	Reynaldo E. Nayre <i>Education Program Supervisor</i>
4	Region I	Ritchie G. Macalanda <i>Education Program Supervisor</i>
5	CARAGA	Lou Ann L. Acosta <i>Education Program Supervisor</i>
6	Region IX	William E. Peralta <i>Education Program Supervisor</i>
7	Region VII	Allan P. Villacampa <i>Education Program Supervisor</i>
8	Negros Island Region (NIR)	Roy D. Villacorte <i>Education Program Supervisor</i>