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Republic of the Philippines
Department of Education
REGION I
SCHOOLS DIVISION OF VIGAN CITY

Office of the Schools Division Superintendent

10 JUN 2026

June 10, 2026

OFFICE MEMORANDUM

No. 39, s. 2026

NOTICE AND UTILIZATION OF ALLOTMENT

To: Marie Christine L. Natividad
Chief Education Supervisor (CID)

1. This is to inform you that the Office received Sub-ARO with the following details:

Sub-ARO No.	Purpose	Amount (PhP)
ROI-26-1079 (Basic Education Curriculum) - Current Appropriations	Funds to cover the Printing and Administration of Diagnostic Assessments.	391,894.00

2. Please prepare the corresponding Work and Financial Plan (WFP), Program Procurement Management Plan (PPMP), Purchase Request (PR), Itinerary of Travel and/or necessary documents for the full implementation of the program within fifteen (15) working days upon receipt of this memorandum.
3. For information and strict compliance.

VILMA D. EDA, CESO V
Schools Division Superintendent



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Republic of the Philippines
Department of Education
Regional Office I

Finance Division
Budget Section

SUB-ALLOTMENT RELEASE ORDER

PROGRAM/PROJECT/ACTIVITY NO./DESCRIPTION: 310100100003000 Basic Education Curriculum		REFERENCE: FY 2026 GAAAO dated 1/5/2026	SUB-ALLOTMENT RELEASE ORDER NO: ROI-26-1079
FUND CODE: 1101101		ORGANIZATION CODE: 0801014	LEGAL BASIS: FY 2026 GAA R.A. No. 12314
Purpose:		DATE: June 8, 2026	FISCAL YEAR: FY 2026

Transfer of funds to cover the Printing and Administration of Diagnostic Assessments.

TO:
The Schools Division Superintendent
Division of Vigan City
Vigan City

PARTICULARS	ALLOTMENT/ OBJECT CLASS	AMOUNT AUTHORIZED
Training Expenses	MOOE 5020201002	391,894.00
Total		391,894.00

AMOUNT IN WORDS: **THREE HUNDRED NINETY-ONE THOUSAND EIGHT HUNDRED NINETY-FOUR PESOS.**

NOTE: The Allotment herein sub-allotted is valid for obligation until December 31, 2027.

The above sub-allotments have been made for expenditures of the Division/School. It is your primary responsibility to keep expenditures within the limits of the amount sub-allotted. Pursuant to section 41, Book VI of the Executive Order No. 292, the incurrence of overdraft is prohibited. Parties responsible for the incurrence of overdrafts shall be held personally liable thereof. It is understood that the allotments herein authorized shall be used solely for the purposes indicated and disbursements therefrom shall be made in accordance with existing budgeting, accounting and auditing rules and regulations.

Certified Allotment Available:

APPROVED:

ARNOLD I. VINO
Chief Administrative Officer
Finance Division

ESTELA P. LEON-CARINO, EdD, CESO III
Director IV / Regional Director



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