



Republic of the Philippines
Department of Education
REGION I
SCHOOLS DIVISION OF VIGAN CITY

Office of the Schools Division Superintendent

09 JUN 2026

OFFICE ORDER

No. 292, s. 2026

Ms. Daisy Ancheta

Administrative Officer IV (Cash)
School Division Office
Vigan City


Designation Order

In view of the leave of absence of **Mrs. Mary Joy P. Suero**, Budget Officer III, you are hereby designated as Officer-In-Charge of the Budget Office on **June 11 & 15, 2026**.

You shall perform the duties and responsibilities attached to your designation and such other related functions as may be assigned.

This designation will not entitle you to additional remuneration and preferential attention to future promotion.

Issued this 08th day of June, 2026.


VILMA D. EDA, CESO V_c
Schools Division Superintendent



Copy Furnished:

Office of the Schools Division Superintendent
Office of the Assistant Schools Division Superintendent
Chief Education Supervisor – CID & SGOD
School Heads
201 – D. Ancheta



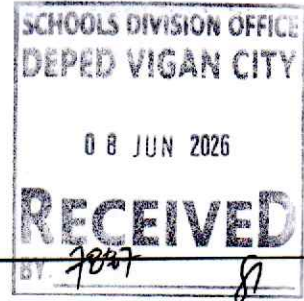
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Telephone No: (077) 722-20-23 / (077) 632-05-33
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June 8, 2026

VILMA D. EDA

Schools Division Superintendent
 DepEd, SDO Vigan City

Madam:

In relation to the leave of absences of the undersigned on June 11 & 15, 2026, the following personnel are recommended to act as the Officer-In-Charge, Office of the Budget Unit, for your designation:

1. Christopher Michael T. Gasmen
2. Daisy Ancheta
3. Sherelyn Riodil

Respectfully yours,

MJS
MARY JOY P. SUERO
 Budget Officer III



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