



Republic of the Philippines
Department of Education
REGION I
SCHOOLS DIVISION OF VIGAN CITY

11 JUN 2026

Office of the Schools Division Superintendent

OFFICE ORDER

No. 242, s. 2026

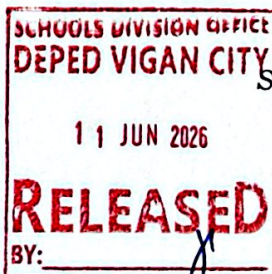
SUBMISSION OF QUALITY CONTROL PLANS (QCPs) AND PLANNING DOCUMENTS

To: Assistant Schools Division Superintendent
Chief Education Supervisors
Section/Unit Heads
All Others Concerned

- Pursuant to DepEd Order No. 19, s. 2021, titled *Institutionalization of a Quality Management System in the Department of Education*, and DepEd Memorandum No. 14, s. 2022, titled *The DepEd QMS Manual and Procedures and Work Instructions Manual*, all concerned offices and personnel are hereby directed to submit the **Quality Control Plans (QCPs)** for all identified service deliverables requiring process flow, together with the Operations Manual of their respective functional divisions.
- The minimum required QCPs per unit/section are specified in DepEd Memorandum No. 14, s. 2022.
- The submission details for the following QMS documents are provided below:

QMS Documents	Deadline of Submission	Submission Link
Quality Control Plans (QCPs)	June 15, 2026	https://tinyurl.com/QCPsV2
Planning Documents a. SWOT b. Risk Registry c. Opportunity Registry d. List of Interested Parties e. OPCR (Functional Division)	June 22, 2026	

- Strict compliance with this Memorandum is enjoined. Failure to submit the required documents within the prescribed period may result in delays in the implementation of the Division's Quality Management System (QMS).



VILMA D. EDA, CESO V
Schools Division Superintendent

Reference: As stated
Enclosure: None

SGOD/smr/SubmissionofQCPs
June 11, 2026



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