



Republic of the Philippines
Department of Education
REGION I
SCHOOLS DIVISION OF VIGAN CITY

Office of the Schools Division Superintendent

15 JUN 2026

OFFICE ORDER

No. 244, s. 2026

Ms. Sherelyn Riodil

Administrative Officer IV (Records)
Schools Division Office
Vigan City

Designation Order

In view of leave of absence of **Ms. Daisy A. Ancheta**, Administrative Officer V, you are hereby designated as Officer-In-Charge of the Office of the Administrative Office V on **June 15, 2026**.

You shall perform the duties and responsibilities attached to your designation and such other related functions as may be assigned.

This designation will not entitle you to additional remuneration and preferential attention to future promotion.

Issued this 11th day of June, 2026.

VILMA D. EDA, CESO V
Schools Division Superintendent



Copy Furnished:

Office of the Schools Division Superintendent
Office of the Assistant Schools Division Superintendent
Chief Education Supervisor – CID & SGOD
School Heads
201 – S. Riodil