



Republic of the Philippines  
**Department of Education**  
REGION I  
SCHOOLS DIVISION OF VIGAN CITY

**Office of the Schools Division Superintendent**

**15 JUN 2026**

**OFFICE ORDER**

No. 246, s. 2026

**Ms. Daisy Ancheta**  
Administrative Officer V  
School Division Office  
Vigan City

**Designation Order**

In exigency of service, you are hereby designated as Officer-in-Charge of the Office of the AO IV (Cash) until such time a new Administrative Officer IV (Cash) is hired.

You shall perform the duties and responsibilities attached to your designation and such other related functions as may be assigned.

This designation will not entitle you to additional remuneration and preferential attention to future promotion.

Issued this 11<sup>th</sup> day of June, 2026.

**VILMA D. EDA, CESO V**  
Schools Division Superintendent



**Copy Furnished:**

Office of the Schools Division Superintendent  
Office of the Assistant Schools Division Superintendent  
Chief Education Supervisor – CID & SGOD  
School Heads  
201 – D. Ancheta



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